



A.H.M.'s

**ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE,
ANJUMANABAD, BHATKAL - 581320**

(AFFILIATED TO KARNATAK UNIVERSITY, DHARWAD)

Office: 08385 226443, Principal: +91 91088 48610, Email: anjumancollegebkl@gmail.com, Website: anjumancollege.in



**AHM'S
ANJUMAN ARTS, SCIENCE, COMMERCE
COLLEGE & PG CENTRE, BHATKAL
PRESENTS
WORKSHOP ON
INTERVIEW SKILLS**

TOPICS:

- WHAT IS AN INTERVIEW
- TYPES OF INTERVIEWS
- STAGES IN INTERVIEW
- EFFECTIVE COMMUNICATION
- BODY LANGUAGE
- RESUME BUILDING AND MORE

**RESOURCE PERSON
PROF. MRS. RITA MARSHAL
GURUKUL SKILLS HUBLI**

**JOINT INITIATIVE OF
PRINCIPAL MK SHAIKH**

&

**PROFESSOR GANIM MOHTISHAM
(STUDENT WELFARE OFFICER)**

Save the Date

22/06/2023

IQAC & NAAC CO-ORDINATOR
Anjuman Arts, Science,
Commerce College & P.G. Centre
Bhatkal



T. Shaikh
PRINCIPAL
Anjuman Arts, Science & Commerce College
& P.G. Centre
BHATKAL-581320



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RESUME

Name : Mrs. Rita Marshal

Mobile. : 9986996175

e-mail : ritafrancis0188@gmail.com

Education Qualification:

BACHELOR OF BUSINESS ADMINISTRATION (BBA)

INSTITUTE: FATIMA COLLEGE OF BUSINESS ADMINISTRATION, KESHWAPUR. HUBLI

YEAR OF PASSING: JUNE 2010

MARKS SCORED: 65%

SUBJECT OF SPECILISATION: FINANCE

MASTER OF BUSINESS ADMINISTRATION (MBA)

INSTITUTE: SIKKIM MANIPAL UNIVERSITY

YEAR OF PASSING: JUNE 2012

MARKS SCORED: 58.86%

SUBJECT OF SPECILISATION: HUMAN RESOURCE MANAGEMENT

Additional Qualification:

Computer proficiency: MS office, and browsing Data sourcing, recruiting, training and counseling.

Attended workshop of Association Of Indian Management schools.

Conducted workshops in more that 100+ colleges of karnataka. On personality development, Effective communication, Body language, interview skills.



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Work Experience:

- 1 month In-plant training in KIRLOSKAR FERROUS INDUSTRIES LIMITED (KOPPAL DISTRICT) IN 2008-2009
- 1 month In-Plant training in PRAGATI STEEL UDYOG PVT LTD (HOSPET DISTRICT) in 2009-2010
- IMED Pvt Ltd Hubli worked as Training Department head & Personal Secretary of CEO (6month training)
- NEXTGEN Pvt Ltd Vijaynagar Hubli worked as Training Department head and production administrator.(Work experience 2.4 years)
- Internship in NEXTGEN Pvt Ltd on EMPLOYEE TRAINING AND DEVELOPMENT
- FATIMA DEGREE COLLEGE worked as Lecturer and handled subjects like: Personality Development, Small Business Management, Principles of Management.(1 semester)
- NLE'S SOCIETY ROTARY COLLEGE OF COMMERCE Akshay Park Hubli worked as Lecturer and handled subjects like: Human Resource Management, Financial services, Indian Financial System, International Business, and Indian Economy. (Work experience 3 years)
- KLE COLLEGE OF COMMERCE worked as lecturer and handled subject :personality development and entrepreneur management (1 semester)
- Worked at CIC College of M.COM as HOD of the Department.
- Worked as Assistant HR Manager at BALAJI INSTITUTE OF NUERO science and Research Hubli 1 year.
- Working a HOD of Employee Training Department Gurukul Skills Hubli.



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WORK EXPERIENCE WITH NGO's

- CARMEL JOTHI SEVA SADHANA IN HUVINAGADAGALI BELLARY
- MOUNT CARMEL NGO HUVINAGADAGALI BELLARY
- LOYOLA SOCIAL CONCERN SOCIETY MUNDGOD, UTTRAKANNADA. Worked as counselor for Student Counseling, suicide counseling, motivation, leadership skills.
- I am also the Resource person for Indo African Siddi program.

PERSONAL INFORMATION

Name : Rita Francis
Father Name : John Francis
Sex : Female
Date Of Birth : 7th January 1988
Nationality : Indian
Marital Status : Married
Languages Known : English, Hindi, Kannada, Malayalam, Tamil, Telugu.
Contact Number : 9986996175
Address : W/o MARSHAL ANTHONY Kalanavar Oni, Bengeri
Shantinagar, Hubli: 580023
DHARWAD DST, KARNATAKA.

DECLARATION:

The above mentioned details are current and true according to my knowledge.

Mrs. Rita Marshal

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Anjuman Arts, Science,
Commerce College & P.G. Centre
Bhatkal



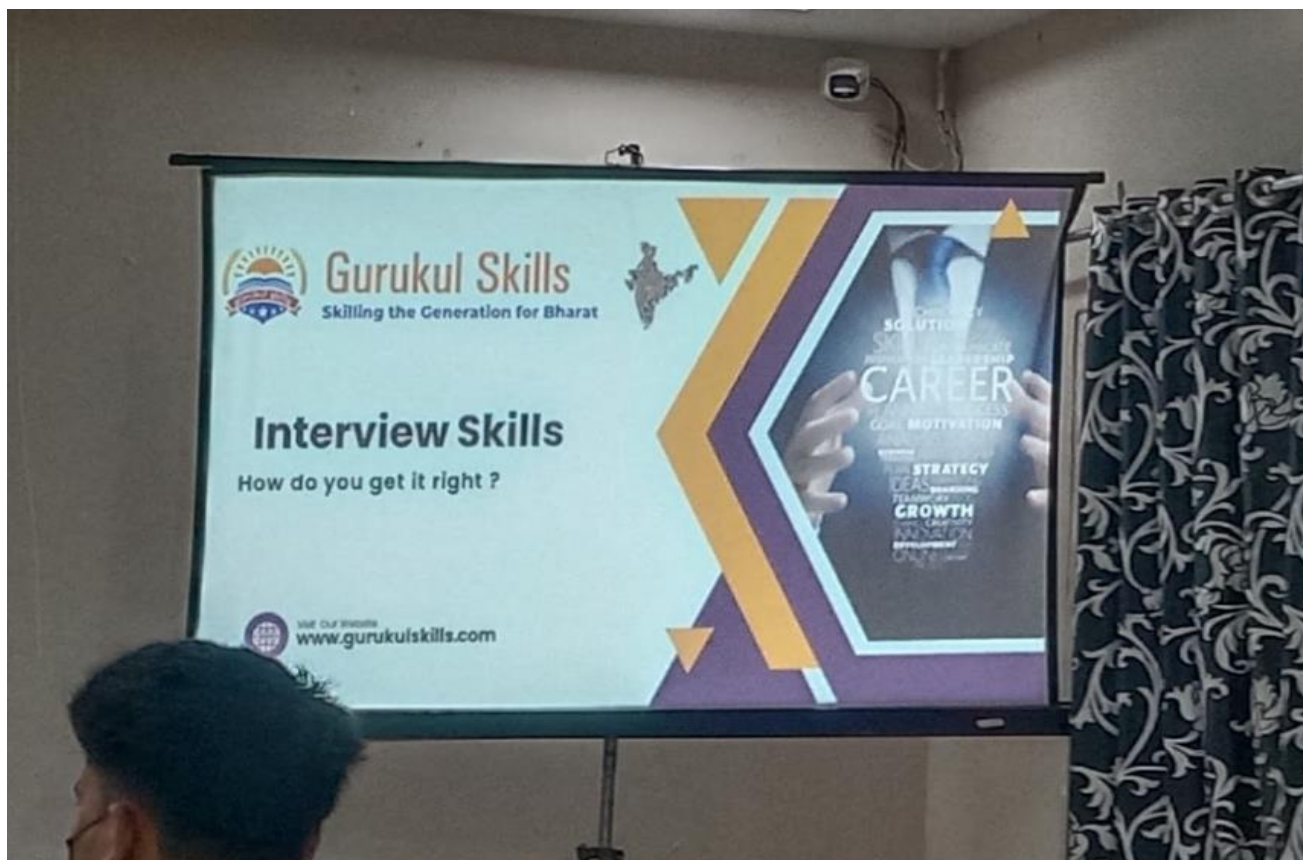
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PRINCIPAL ADDRESSING THE PARTICIPANTS



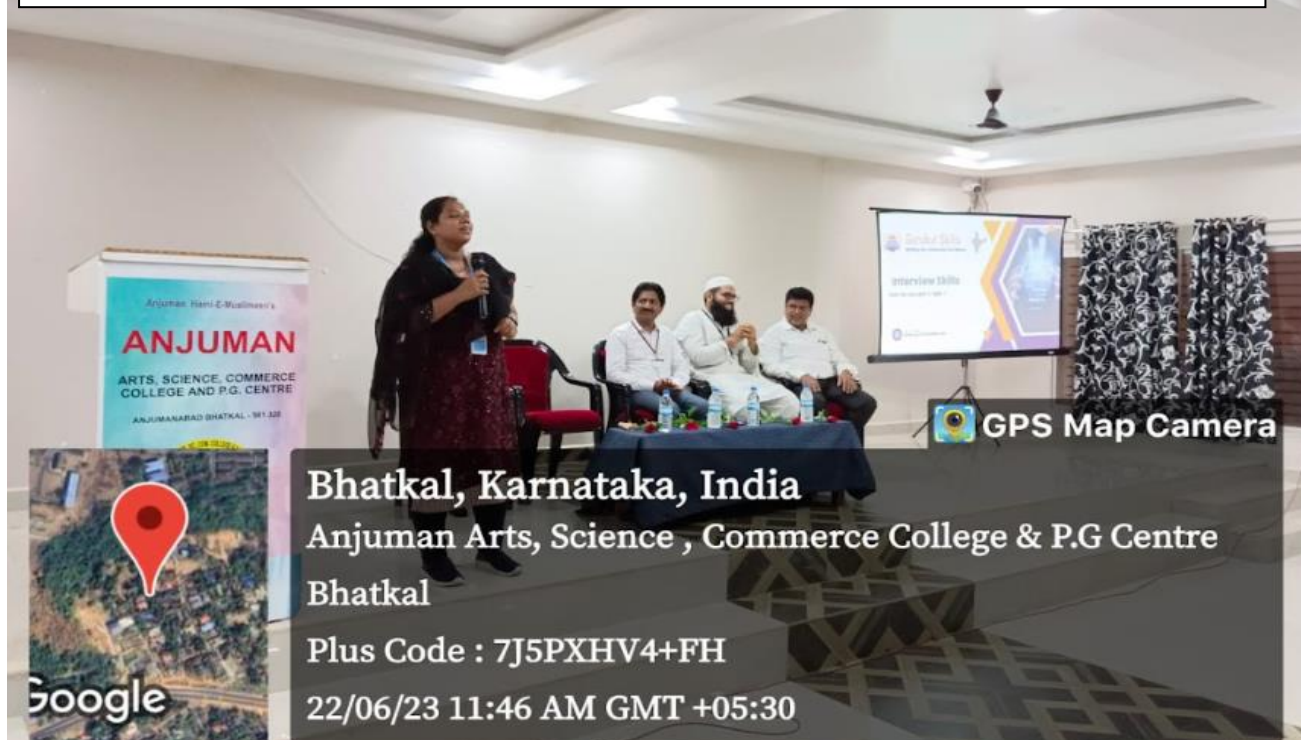


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RESOURCE PERSON MRS. RITA MARSHAL ADDRESSING THE PARTICIPANTS





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GPS Map Camera

Bhatkal, Karnataka, India

Anjuman Arts, Science, Commerce College & P.G Centre

Bhatkal

Plus Code : 7J5PXHV4+FH

22/06/23 11:46 AM GMT +05:30

Google



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ATTENDANCE OF PARTICIPANTS

 Gurukul Skills Building New Generation For Bharat			
SL NO	NAME	CONTACT NO	QUALIFICATION
1	Venkatesh	9380694137	Graduating in B.A.
2	Mohammed Maviya	9113567449	Graduating in B.A.
3	Siddique Mohammed	8095653375	" " B.A.
4	Abdullah Mogtar	9611771043	" " B.A.
5	Vinod Naik	9049772485	" " B.A.
6	PRADEEP NAIK	9488773202	" " B.A.
7	Mogtar M. Qand	7775354482	" " B.A.
8	Pooja Mohammed Nishal	833-642511	B.A. " " B.Com
9	Naveed Bangali	7349450021	" " B.Com
10	Kananuddin	8088949729	B.Com
11	Jagan	7529176911	" " B.Com
12	Abdullah Tahari	9532643034	" " B.Com
13	Abdul Malik		B.A.
14	ABOUL MUQEGT	9483992931	" " B.A.
15	RIFAT SAHEB	9380642544	" " B.A.
16	MOHAMMED AMER	8072835374	Graduating in B.A.
17	MOHAMMED RIWAZ	8105554894	Graduating in B.A.
18	ABUBAKAR SIDDIQUE	8151052995	Graduating in B.A.
19	Naveed Akbar	8867045122	Graduating in B.A.
20	Insaniya	9916698432	Graduating in B.A.
21	Mohammed Aliyaz	9916698432	Graduating in B.A.
22	Ganguli Mohammed Firoz	8050684737	Graduating in B.A.
23	Tahira Ahmed	5263896434	Graduating in B.A.
24	Mohammed Iqbal	8192601715	Graduating in B.A.
25	Mohammed Salim	7842156715	Graduating in B.A.
26	Ali Jaleel	9117254180	Graduating in B.A.
27	Mohammed Jawad Salim	8073155150	B.A.
28	RITA Abdul Raza	7760399237	B.Com
29	Abdul Sami	9916732900	B.Com 2nd Sem
30	Mohammed Afzal	9562254845	B.Com 2nd Sem
31	Mohammed Ali	7795094047	B.Com 2nd Sem
32	Amir Salim	9882627029	B.Com 2nd Sem
33	Rajyan Kishore	8467616815	B.Com



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Gurukul Skills Skill the Generation for Bharat			
SL NO	NAME	CONTACT NO	QUALIFICATION
24	M. Mohammed Zameer	867616815	B.Com 2 nd Sem
25	Alawaf	6261128859	B.Com 1 st Sem
26	Wasim	7260903395	B.Com 1 st Sem
27	Ganesh		
28	Shorule	7026941212	B.Com VI th Sem
29	Asbah	8147755208	B.Com VI th Sem
30	Dheeraj Kharvi	7837816563	B.Sc VI th Sem
31	Bhawika Malik	9731403161	B.Sc VI th Sem
32	Likhith Nagar	8197374237	
33	Naveen Kumar Malik	9986429413	
34	Muqeem Kotebagal	7760153269	
35	Mohammed Sawab	7483591567	B.Com VI th Sem

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 Gurukul Skills Skilling the Generation for Bharat			
NO	NAME	CONTACT NO	QUALIFICATION
1	Saaidobhram, Mahabadi	8050535157 ✓	BA IV Sem
2	Shamika Tadiga	8360059110	BA IV Sem
3	Pimanya, Nalk	8618428594	BA IV Sem
4	Adalaba, C.H.	8088828735	BA IV Sem
5	Deepa V. Nalk	710049782	BA IV Sem
6	Umesh, Nalk	9620433218	BA IV Sem
7	Devi, P. Nalk	8088559353	BA VI Sem
8	Vasanti, A. Nalk	9819482601	BA IV Sem
9	Sumant, M. Mogar	9972195095	BA IV Sem
10	Yashodha, M. Mogar	9148314016	BA IV Sem
11	Megha, Nagappa Nalk	9353071817	BA IV Sem
12	Anusha, J. Nalk	9535907334	BA IV Sem
13	Vidya, V. Nalk	9483779080	BA IV Sem
14	Megha, M. Nalk	9480949895	BA IV Sem
15	Arushi, Nalk	9900416588	BA IV Sem
16	Arushi, Nalk	9901641861	BA IV Sem
17	Arushi, Nalk	202280000	BA IV Sem
18	Vasanta, Suresh Nalk	9480061773	BA IV Sem
19	Arushi, G. Nalk	948297656	BA IV Sem
20	Lata, Devdiga	7838100392	BA IV Sem
21	Priya, Mogar	9613476249	BA IV Sem
22	Priya, Mogar	994504648	BA IV Sem
23	Lavanya, Nalk	9353338902	BA IV Sem
24	Vinaya, Mogar	9035459781	BA IV Sem
25	Deeksha, Nalk	9130414008	BA IV Sem
26	Bhagyashree, Nalk	9560587027	BA IV Sem
27	Namrata, Vishwakarma	9323842820	B.Sc IV Sem
28	Chitra, G. Gond	8618153410	B.Sc IV Sem
29	Adia, S. Nalk	8123278904	B.Sc IV Sem
30	Sushmita, M. Nalk	7100498558	B.Sc IV Sem
31	Arushi, M. Nalk	9619665033	B.Sc IV Sem
32	Koushalya, M. Mogar	9481733572	B.Sc IV Sem
33	Madhavi, A. Nalk	6367329949	B.Sc IV Sem



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 Gurukul Skills Skilling the Generation for Bharat			
L NO	NAME	CONTACT NO	QUALIFICATION
34	Nitya N. Gaud	9349890398	B.Sc. III rd Sem
35	Chitra S. Naik	9019084711	B.Sc. III rd Sem
36	Vidya R. Naik	7406793571	B.Sc. III rd Sem
37	Manika Mayya	7676463080	B.Sc. VI th Sem
38	Jananya Nagre	9353844430	B.Sc. VI th Sem
39	Shraddha Reddy	9738063523	B.Sc. VI th Sem
40	Manika T. Naik	9441362947	B.Sc. VI th Sem
41	Reena N. Acharya	9591409378	B.Sc. VI th Sem
42	Usha R. Nagare	9737163671	B.Sc. VI th Sem
43	Nalini M.H.	7795528042	B.Sc. VI th Sem
44	Pooja	7259592951	B.Sc. VI th Sem
45	Vidya	7204534813	B.Sc. VI th Sem
46	Shraddha G. Naik	8971915945	B.Sc. VI th Sem
47	Arya	8904709260	B.Sc. VI th Sem

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Report on Interview Skills Workshop at Anjuman Arts, Science & Commerce College, Bhatkal



Date: June 22, 2023 - Venue: College Function Hall -Time: 11:30 am - 1:30 pm

Introduction: An Interview Skills Workshop was organized by the Student Welfare Wing at Anjuman Degree College on June 22, 2023. The workshop aimed to equip students with essential skills for successful interviews. Mrs. Rita Marshal from Gurukul Skill Centre Hubli conducted the workshop, which was attended by students, faculty members, and distinguished guests.

Program Highlights: To commence the workshop on a spiritual note, Mr. Maawiya recited verses from the Holy Quran. Mrs. Amrita Naik delivered a warm welcome speech, setting a positive tone for the event. The workshop began with the Principal of Anjuman Degree College addressing the attendees, emphasizing the importance of interview skills in today's competitive world. He expressed gratitude to Mrs. Rita Marshal for her urge to share her expertise and encouraged the students to make the most of the workshop.

Topics Covered: During the workshop, Mrs. Rita Marshal covered key aspects of interviews, including types, stages, effective communication, body language, and resume building. She emphasized the importance of conveying confidence and authenticity through communication and provided practical tips for crafting compelling resumes. Mock interview sessions allowed participants to apply learned techniques and receive feedback. The workshop concluded with an interactive Q&A session, offering personalized insights and further enhancing attendees' understanding of interview dynamics.

Conclusion:

The Interview Skills Workshop conducted at Anjuman Degree College proved to be an informative and engaging session for the students. As a token of appreciation the principal presented a memento to the resource person. The participants expressed their gratitude for the opportunity to enhance their interview skills and left the workshop with valuable knowledge to apply in their future endeavors.

Report by-Prof.Mohammed Ganim
Student Welfare Officer
(Anjuman Degree College)

Prof.MK Shaikh
(Principal)

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An IQAC Initiative



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ONE DAY WORKSHOP ON INTERVIEW SKILLS

Resource persons

Mr. Waseem Ahmed

Director - Deloitte

Mrs. Shagufa

HR Manager - Dany HR
PVT LTD.

Date : 11-05-2023

Venue : Function Hall



**An initiative of
*Student's Welfare
Wing***

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Profile of the Resource Persons



Waseem Ahmed

Workflow Enthusiast, ServiceNow Solution Consultant & Architect
+91-9740441870 | waseem.han@gmail.com
Bangalore, Karnataka State, India

CAREER SUMMARY

14+ years of experience in Service Management Domain. Seasoned professional with Green-field as well as Enhancement implementation across sectors like Oil & Gas, Healthcare, Technology-Media-Telecom, Education and Government.

Varied experience and exposure to Business Development, Analysis, Solutioning, Architecting and Implementations with multi-geography teams and clients.

KEY COMPETENCIES & CERTIFICATIONS

- | | | |
|--|------------------------------|-------------------------------------|
| • ITIL Expert Certification and Practice | • ServiceNow CIS-HRSD | • ServiceNow CIS-SPM (Past) |
| • ServiceNow CSA | • ServiceNow CIS-HAM | • Proactive and self-motivated |
| • ServiceNow CAD | • ServiceNow CIS-ITSM (Past) | • Exceptional organizational skills |
| | • ServiceNow CIS-CSM (Past) | • Excellent Communication skills |

PROFESSIONAL EXPERIENCE

Deloitte India

Feb 2022 - Present

Associate Director

Helping organizations across verticals solve their mission critical problems and transform to high performing units employing Digital Transformation (Best Practices, Tools and Processes) thereby bringing delight to the customer and good return to my organizations.

- Worked for Major Banking/Financial Services Company based out of Europe towards end-to-end Strategic Portfolio Management Implementation for managing Portfolio, Programs and Project governance, enterprise risk management and compliance
- Leading ESG practice to build competencies and manage roll-outs
- Solutioning and proposal building for Strategic Portfolio Management Implementations with Global organizations
- Lead Contracting and Relationship Management

Unikomm, Kingdom of Saudi Arabia

Apr 2017 - Sep 2021

ServiceNow Architect, Practice Head, Director Consulting

Executed multiple projects in various capacities.

- Joined as Solution Architect had growth in capacities of Heading ServiceNow Practice and Director of Consulting and Advisory
- Front-end requirement gathering, advice best fit ITIL complaint solutions, design ServiceNow best practice oriented system are few of my responsibilities across Oil & Gas, Telecom and Financial Clients
- Specialized at multiple Customer Service Management (CSM) Telecom implementation in the Kingdom

Atos India

July 2015 - Jan 2017

Team Lead

- ServiceNow Solution Designer and leading development team to build, test, deploy and maintain Cloud Provisioning solutions. Active Pre-sales member. Instrumental in ServiceNow Competency building. Custom built cloud provisioning and implemented ITOM when the Cloud Management suite of ServiceNow was yet available.
- Design, implement, and configure ServiceNow ITOM modules, including Discovery, Service Mapping, Event Management, Cloud Management, and other related components.
- Collaborate with cross-functional teams to understand business requirements and translate them into effective ITOM solutions.



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- Perform discovery and mapping of IT infrastructure to maintain accurate and up-to-date configuration data.
- Configure and maintain event management rules and policies to proactively monitor infrastructure health and performance.
- Integrate ServiceNow ITOM with other ServiceNow modules and third-party tools to ensure seamless operations and data flow.
- Create and maintain documentation related to ITOM processes, procedures, and configurations.
- Participate in troubleshooting, incident resolution, and performance optimization activities related to ITOM services.
- Stay updated with industry best practices and emerging trends in IT operations management to suggest and implement improvements.

Tata Consultancy Services, India

Nov 2014 - June 2015

Team Lead

IT Analyst for ITIL/ITSM employing ServiceNow for solutions implementation.

As ServiceNow ITSM Consultant, lead offshore Development Teams to deliver ITSM solutions.

Virtusa, India

Jan 2014 - Nov 2014

Sr. Software Engineer

Worked for British Telecom on Application Development for Request, Order and Service Management employing BMC Remedy ARS, ITSM, HPSPM and Production Support skills.

Tech Mahindra, India

Nov 2009 - Jan 2014

Software Engineer

Software Development in Telecom CRM using BMC Remedy, PLSQL, ITIL and Agile

EDUCATION & CERTIFICATIONS

Bachelor of Engineering

Electronics & Communication Engineering
Visvesvaraya Technological University, India

Master of Science

Software and Telecom Engineering
Birla Institute of Technology, India

ITIL Expert

EXIN

HOBBIES

Recycling and Conservation

Making usable furniture and shops using recycled metal

Motorcycle riding

Motorcycling to explore countryside solo and with interest sharing groups

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Contact

Phone

+917995571493

Email

shagufta.shagufta@gmail.com

Address

#412, Almond Acres Housing Society,
Kyalasanahalli, Bommasandra, Bangalore - 560105

Education

2005-09

**Bachelor of Engineering in
Electronics & Telecommunication**
Dr BAMU, Aurangabad

2011-2013

MBA in HR & Marketing
Mahamaya Technical University (Uttar
Pradesh)

Expertise

Oracle R11, R12 and Peoplesoft

Ms Office

(Word/Excel/PowerPoint/Outlook).

Working knowledge of all job

portals - Naukri, Monster,
Timesjobs, LinkedIn,

Qualified Pearson Test of English

PERSONAL DETAILS

Date of Birth : 20th Jan 1988.

Gender : Female

Language Known : English, Hindi,

Urdu, & Arabic.

Father's Name : Aqbal Ali

Home Town : Deoria

Hobbies : Painting, Reading

Novels, Gardening, Listening music.

Shagufta Shamim

Senior IT Recruiter

Around 4+ years of work experience across varied facets of Human Resources, Experience with expertise in Talent Acquisition, Talent Management, Head Hunting, Manpower Planning, Campus Recruitment. Experienced in identifying business (manpower) needs - macro and micro levels, refining employee needs to drive excellence in HR delivery from end to end across all functions.

Experience

Sep 2023 to current

Freelance Recruiter

July 2023 - Sep 2023

Senior Recruiter | Proxima Human Capital | Bangalore

Executed responsibilities of Talent Acquisition, Executive search and Head Hunting. Lead Team of Junior Recruiters for IT and Non IT

Oct 2021 - June 2023

IT Recruiter | Denny Corporate Services Pvt. Ltd | Gurgaon

Working as an HR Recruiter and responsible for IT as well as Non IT recruitments.

Handled mass hirings and recruitment drives from various sectors such as IT, Banking Education Sector Companies and other Engineering companies

2014 - 2017

Sabbatical

I moved to Kingdom of Saudi Arabia after marriage in 2013 and due to work restrictions on my passport and dependent visa I could not pursue my career further.

Jun 2012-Mar 2013

HR Administrator | Towers Watson | Gurgaon

Provided Employee data maintenance support to the company that includes Managing / updating / maintaining various database systems Oracle R11, R12, Peoplesoft, with various Employee data maintenance related back-end functions for our Europe and EMEA teams as shared services.

Responsible for system admin updates, Confirmation of appointment, Online Orientation Process, Referencing, contact HR Representatives/ employees for further information, resolve complex issues within the process with Answerkey Management, generate weekly & monthly reports and perform/ conduct performance reviews for the team.

July 2011 to May 2012

HR & Corporate Hiring | Head Field Solutions Pvt Ltd | New Delhi

Understanding thoroughly the Internal recruitment need of present and future. Extensive search of candidate profiles through internet, referrals and registered database. Conducting Campus Hiring, Job Fair and managing the entire process. Employee relation & retention, Preparing the salary slips every month. Analyze the training needs of employees. Conducting exit formalities. Prepared Full & Final settlements of the employee regarding payment and dues and follow up with Finance Dept, Issuing of relieving & experience Certificates /Promotions/Confirmation/

Oct 2010 to Mar 2011

Research Associate | Aryan HR Consulting Pvt Ltd | New Delhi

Worked with an executive search firm, Management of entire recruitment cycle (Mid & Executive level), Non IT (Oil & Gas, Manufacturing, Auto & ancillary/aerospace, Energy and Utility, automation, Chemicals & Petrochemicals, structural Engg) & IT.

Sourcing profiles through various channels like internal databank, job portals, lead generation, Head Hunting, employee references, advertisements, etc. to achieve manpower target. Maintain MIS / Trackers / Status reports. Evaluation of candidates for the requirements on the basis of skills, experience and qualification. Conducting their interviews, psychometric test, Offer finalization and follow up till joining.

IQAC & NAAC CO-ORDINATOR
Anjuman Arts, Science,
Commerce College & P.G. Centre
Bhatkal



PRINCIPAL
Anjuman Arts, Science & Commerce College
& P.G. Centre
Bhatkal-581320



A.H.M.'s

**ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE,
ANJUMANABAD, BHATKAL - 581320**
(AFFILIATED TO KARNATAK UNIVERSITY, DHARWAD)

Office: 08385 226443, Principal: +91 91088 48610, Email: anjumancollegebkl@gmail.com, Website: anjumancollege.in

PRINCIPAL ADDRESSING THE PARTICIPANTS



MR. WASEEM AHMED ADDRESSING THE PARTICIPANTS





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ATTENDANCE OF PARTICIPANTS

Sl. No.	Name of the Participant	Signature
1	M.O USAMA	
2	Zishan Mus	
3	Asib	
4	Shahar	
5	Modi Ali	
6	Mohammed Ubaid	
7	Mohammed mullah	
8	Mohammed Inqar	
9	Labeed	
10	Sygeeth	
11	TOWHEED	
12	ABDULLAH	
13	JASIR	
14	Anas	
15	Shuab	
16	Shurain	
17	Bashar	
18	Sahar	
19	Unais	
20	Manoj	
21	Nasir	
22	Lalqay	
23	Younus	
24	ABDUL Rahman Anwar	
25	Musheiqur Fikar	
26	ABDUL SAMI	
27	Saleel	
28	Tafthem	
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Page 1

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Sl. No.	Name of the Participant	Signature
1	URKASHA	
2	Girigoni Mohammed Fouze	
3	Mohammed Rehman	
4	Raj Ahmed Raza	
5	Mohammed Sirajuddin	
6	Mohammed Subin	
7	Jasim Hussin	
8	Mohammed Rizwan	
9	Mohammed Vaseg	
10	Mohammed Akif	
11	Mohammed Atham	
12	Salim Shikari	
13	M. Mohammed Faisal	
14	Abubakar Siddique	
15	Mohammed Subhan	
16	Abdullah Jabari	
17	Abdul Sami	
18	Mohammed Afzar	
19	Mohammed D-A	
20	M. Shum Karim	
21	DASNADI NAWAB	
22	Mohammed Iqbal	
23	Mohammed Raza	
24	Mohammed Alan Raza	
25	Sadik Adnan	
26	Mohammed Tofeen	
27	Mandu Yash	
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Sl. No.	Name of the Participant	Signature
1	Mohammed Usama	
2	Sudhakar	
3	Abdul Rattar	
4	Sulaiman Tuhayon	
5	gannir	
6	Zayari	
7	Mohammed Suleim	
8	Tehray AHMED	
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13	IQAC & NAAC CO-ORDINATOR Anjuman Arts, Science, Commerce College & P.G. Centre Bhatkal	Principal, Anjuman Arts, Science & Commerce College B.P.S. Centre Bhatkal, 581320
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Report on Interview Skills Workshop for Undergraduate Commerce Students



The Interview Skills Workshop for undergraduate commerce students was organized by the students welfare wing of the Anjuman Degree college on 11th May 2023 with the aim of enhancing the students' knowledge and skills in preparing for and performing well in job interviews. Mr Waseem-Associate Director of Deloitte was invited as a resource person accompanied by his spouse Mrs. Shaguffa-HR manager with Dany HR consulting PVT ltd.

The program was initiated with the recitation of holy quranic verses by Abdul Mannan from the Bsc Final year, followed by welcoming and introduction of the guests by the students welfare officer. The workshop consisted of four rounds, each designed to progressively assess and refine the participants' interview abilities.

Round 1: Session by a Resource Person

The first round began with a session delivered by an experienced resource person Mr Waseem . The resource person covered various essential aspects of interviews, including: *Definition of Interview, Preparation for Interviews, Performance during and after interviews, Tips for interviews, Interview Questions, and Reference Books.*

Question and Answer Session: The session concluded with an interactive Q&A segment, allowing students to seek clarification on any doubts or queries they had regarding interviews. The Q n A was supported by Mrs. Shaguffa -HR manager with Dany HR consulting PVT ltd.

Round 2: Written Test

Following the session, the second round comprised a written test. A total of 80 students participated in this round, demonstrating their theoretical knowledge in commerce and understanding of interview skills. After thorough evaluation, 36 students successfully qualified for the next round.

Round 3: Group Discussion

The third round involved a group discussion activity. The 36 qualified participants were divided into groups of 12, with each group engaged in a stimulating discussion. The college faculty members acted as judges, assessing the students' communication skills, ability to articulate their thoughts, and teamwork. Based on the evaluation, seven candidates progressed to the final round.

Round 4: Panel Interview

The fourth and final round consisted of panel interviews, with the seven qualified candidates from the group discussion round facing a panel of interviewers. This round was scheduled for a future date.

Conclusion:

The Interview Skills Workshop for undergraduate commerce students provided valuable insights and practical guidance on interview techniques. The workshop's multi-round format enabled participants to progressively refine their interview skills, from theoretical knowledge to practical application.



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**AHM'S ANJUMAN ARTS, SCIENCE & COMMERCE
COLLEGE & PG CENTRE, BHATKAL**

In association with

NAMMA NADA OKKOOTTA (R)

PRESENTING



Free Career Guidance & Scholarship Awareness Programme

📍 Bhatkal

AFTER 2ND PUC, WHAT NEXT?



Chief Speaker

AMEEN E MUDASSAR

Governing Council Member,
Karnataka State Higher Education Council,
Govt. Of Karnataka,
Founder & CEO, CIGMA
India's leading career guide, Counsellor,
Mentor & Coach.

- How to choose the right career?
- Role of Parents in Career Guidance
- 100+ hot courses after 12th
- High paying careers - India & Abroad
- Career Myths and Realities
- Government, CSR and NGO Scholarships

Venue

**Function Hall,
Anjuman Arts, Science & Commerce
College & PG Centre, Bhatkal**

Thursday, 4th May 2023

9.00 AM - 12:00 PM



Hurry up! Limited Entry with only 200 Seats

Scan this code to book your seat!



Student Welfare Officer: +91 9900830001 (Contact Only between 10:00 am to 6:00 pm)



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AMEEN-E-MUDASSAR

Founder & CEO, CIGMA

Member, Karnataka State Higher Education Council, Government of Karnataka

B.E. (Electronics & Communication) – PESIT, Bangalore

Certified Career Advisor - Kuder International USA & QCDC Qatar

Certified Counsellor - Christ University, Bangalore

Website : www.cigma.in Email : ameen@cigma.in Landline : +91-80-41554225

Mobile & Whatsapp : +9198455 67687

- **Engineering Graduate** turned **Career Counsellor** turned **Social Entrepreneur** who founded CIGMA - Career Information & Guidance Movement for All in April 2007.
- Visited **100+ cities in India, UAE, Qatar & Oman** and conducted **600+ workshops and Programs** impacting and benefitting **5,00,000+ students** since 2001.
- Career Counselling Expert at THE HINDU Career Counselling Sessions organized by **India's Leading National Newspaper - THE HINDU** since 2009.
- Career Guidance programs on India's National News Channel – **Doordarshan Chandana** and several regional TV Channels.
- **Serial Social Entrepreneur** who started Social Development Initiatives like **CAREER YATRA**, (Free Career Guidance & Scholarship Awareness Program) in 2008, **LTSE** (Lead Talent Search Exam) in 2010, **SINC** (South India NGOs Conference) in 2012, **ESCHOLAR** (One Stop Solution for Government & Private Scholarships) in 2015 & **ECUBATE** (Free Motivation, Memory & Study Skills Program) in 2016.
- Founder - www.after10thwhat.com & www.after12thwhat.com : India's leading websites on Courses, Careers, Jobs and Scholarships after 10th and 12th.
- Co-founder & Executive Member, **Mercy Mission Association** – Umbrella Organization of 25 NGOs of Bangalore which came together for Covid Relief Work in 2022.
- Co-founder, **Emergency Response Team (ERT) Bangalore** – Volunteer group started in July 2020 to help citizens with Hospital Beds & Covid Emergencies.
- Co-founder, www.covidhelplinebangalore.com started on 17th July 2020. **1 million+ citizens** got help during COVID 19 in 2020 & 2021. In Association with GIVE INDIA, Covid Helpline Bangalore helped 500+ families with Cash Relief of Rs.1.5 crore

Profile Updated on 24 December 2022



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ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL
FREE CAREER GUIDANCE AND SCHOLARSHIP AWARENESS PROGRAMME ON 04-05-2023

ANJUMAN ARTS SCIENCE COMMERCE COLLEGE AND PG CENTRE
BHATKAL.

ATTENDANCE SHEET DATE: 04-05-2023

PROGRAMME: CAREER GUIDANCE AND SCHOLARSHIP AWARENESS PROGRAM

GUEST: DR. AMREEN K. KHAN

Sl. No	Name of the student	Name of the College	Mobile No.	Signature
1	Arif Noorulhameed	Anjuman Arts Science	797591000	
2	M. F. F.	Anjuman Arts Science	993050530	
3	M. D. Hameed	Anjuman Arts Science	90528100	
4	M. D. Hameed	Anjuman Arts Science	973017850	
5	Tarek	Anjuman Arts Science	973017850	
6	Tarek	Anjuman Arts Science	973017850	
7	M. D. Hameed	Anjuman Arts Science	973017850	
8	M. D. Hameed	Anjuman Arts Science	973017850	
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T. Shabbir
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& PG Centre
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**ANJUMAN ARTS SCIENCE COMMERCE COLLEGE AND PG CENTRE
BHATKAL**

ATTENDANCE SHEET DATE: 01-05-2023

PROGRAMME: CAREER GUIDANCE AND SCHOLARSHIP AWARENESS PROGRAM

QUEST: NEEL ANJUN-G-HUBASSAR

Sl No	Name of the student	Name of the College	Mobile No.	Signature
1	Syed Taha	puc university, Anjuman	9231011557	Taha
2	Thabirun Bukar	Anjuman puc	9231564557	Thabirun
3	Arshadul M. Noh	Salween P. College	9231011557	Arshad
4	Arshad M. Noh	Salween P. College	9231011557	Arshad
5	Arshad M. Noh	Salween P. College	9231011557	Arshad
6	Arshad M. Noh	Salween P. College	9231011557	Arshad
7	Arshad M. Noh	Salween P. College	9231011557	Arshad
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29	Arshad M. Noh	Salween P. College	9231011557	Arshad
30	Arshad M. Noh	Salween P. College	9231011557	Arshad

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Bhatkal



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BHATKAL**

ATTENDANCE SHEET DATE: 01/05/2023

PROGRAMME: CAREER GUIDANCE AND SCHOLARSHIP AWARENESS PROGRAM

GUEST: MR. AMIN C. MEDASSAR

Sl. No	Name of the student	Name of the College	Mobile No.	Signature
1	Nusla	Green valley	9446573011	[Signature]
2	Amal Kholega	Green valley	9345732892	[Signature]
3	Amal Kholega	Green valley	9345732892	[Signature]
4	Marina Khan	St. Joseph's College	9446573011	[Signature]
5	Shahin Sah	St. Joseph's College	9446573011	[Signature]
6	Shahin Sah	St. Joseph's College	9446573011	[Signature]
7	Shahin Sah	St. Joseph's College	9446573011	[Signature]
8	Shahin Sah	St. Joseph's College	9446573011	[Signature]
9	Shahin Sah	St. Joseph's College	9446573011	[Signature]
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11	Shahin Sah	St. Joseph's College	9446573011	[Signature]
12	Shahin Sah	St. Joseph's College	9446573011	[Signature]
13	Shahin Sah	St. Joseph's College	9446573011	[Signature]
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29	Shahin Sah	St. Joseph's College	9446573011	[Signature]
30	Shahin Sah	St. Joseph's College	9446573011	[Signature]

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Report on Career Guidance Program



A special session on Career guidance and scholarship awareness program was organized jointly by Student Welfare Wing of Anjuman Arts, Science, Commerce College, and PG Centre and Namma Nada Okkuta for PUC passed students in Bhatkal on **4th May 2023**.

The session was led by Mr. Ameen E Mudassar, a Governing Council Member of Karnataka State Higher Education Council and the Founder & CEO of CIGMA, India's leading career guide, counselor, mentor, and coach. Mr. Mudassar's expertise and knowledge were shared with the students to help them understand themselves better in terms of their interests, abilities, and expectations from their education and career. He advised the students to be organized and make appropriate decisions while choosing their career path. During the session, the speaker also talked about various career options available in today's modern and advanced generation. Additionally, he highlighted various scholarships available to students, which may help them receive benefits for their education. At the end of the session, Mr. Mudassar answered all the questions of students on career and educational options.

The session started at 10:00 AM and was hosted over jointly by Mr. Ganim Mohtesham, The Student Welfare Officer and Mr Nihal from the Bcom final year. The function started with the recitation of Quranic verses by Syed Abdul Mannan from UG. The welcome was made by Mohammed Nafaf Manegar. A brief presentation was given by Mr. Mohiddin Asbah on the infrastructure, features, and facilities of the college. Prof. Mushtaque Sheikh, the Principal of Anjuman Degree College, Vice President of Anjuman Hami E Muslimeen's Janab Sadique Pilloor, Hussain Haikada from Namma Nada Okkuta and others graced this occasion with their presence. Approximately 200 students were present in the session.

The main intention of this session was to educate the students about the various career options available to them. The program concluded in the afternoon on a positive note with Vote of thanks by Ismail Ekkeri from the UG section.

In summary, the session was a valuable opportunity for PUC passed students to gain guidance and scholarship awareness for their future educational and career pursuits.

Report by-Prof.Mohammed Ganim
Student Welfare Officer
(Anjuman Degree College-Bhatkal)

Prof.MK Shaikh
(Principal)



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A Guest Session on Company Formation and Documentation **Invitation**

**ANJUMAN ARTS, SCIENCE, COMMERCE
COLLEGE AND P.G. CENTRE, BHATKAL**

An IQAC Initiative

A Guest Session on

**CLSP-COMPANY
FORMATION AND DOCUMENTATION**

Guest : CS.Burhanuddin K

Thirupal Gorge and Associates LLP, Bangalore

Date: 20-11-2022 Time : 10:00am



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ANJUMANABAD, BHATKAL – 581320
(AFFILIATED TO KARNATAK UNIVERSITY, DHARWAD)**

Office: 08385 226443, **Principal:** +91 91088 48610, **Email:** anjumancollegebkl@gmail.com, **Website:** anjumancollege.in

PROFILE OF THE RESOURCE PERSON

Burhanuddin Kholiya

Company Secretary

Mob: +91-8107799652

Email: Burhan.kholiya@gmail.com

Flat 303, Ali Apartment Block-B Soniyo ka Nohra, Kutubpura, Udaipur- 313001 Rajasthan,

Career Objective

My career objective is to add value to the organization I am associated with by helping it to achieve its desired objective and do the same by ensuring maximum governance and compliance with applicable laws.

Training Experience

***Thirupal Gorige and Associates LLP, Bangalore
April 2021 to Dec 2022***

Companies Law:

- Drafted various legal opinions on topics related to Buyback, Foreign funding, Diversification of business activity, Appointment of KMPs, non-conduct of AGM and filing of annual returns etc.
- Extensive exposure to secretarial Due Diligence of one of the market leading companies with 100+ group companies across India.
- Secretarial Audit of Listed companies (equity listed and Debt listed)
- Assisted in end-to-end merger and restructuring process of companies by drafting schemes, reply to various regulatory bodies and filing of forms and other documents with NCLT and ROC.
- Compounding of offences related to non appointment of Independent Director, delay in convening AGM etc.
- Adjudication for non-appointment of Independent Director in government company.
- Incorporation of Companies and LLPs including subsidiary of foreign body corporate.
- Preparation of documents for filing of striking off application before ROC
- Assisted in shifting of Registered office of Company from one state to another state and within the city limit as well.
- Completed assignment for carrying out Change in name of Company
- Rights issue
- Alteration in AOA and MOA including restating AOA and MOA with the Companies Act, 2013
- Carried out end to end procedure for Buyback
- Carried out end to end procedure for issue of equity shares with differential voting rights
- Transfer and Transmission of shares
- Periodic filing for companies like Annual return, AOC-4, DPT-3, DIR-3KYC etc.
- Certification of various forms and issuance of certificates and report required under the Companies Act, 2013
- Submitting reply to the show cause notice issued by ROC and filing of clarification letters with ROC and Regional Director.



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- Preparation and printing of minutes and other secretarial records.

FEMA

- Preparation of documents for raising of ECB
- Preparation and Filing of FC-GPR forms and its attachments for reporting issue of equity shares, convertible securities, Rights issue etc.
- Preparation and Filing of FC-TRS form and its attachments
- Preparation and Filing of FLA forms.
- Creation of entity user and business user id on FIRMS portal
- Drafted legal opinions on queries related to raising FDI and making ODI.
- Drafted and issued CS certificate required under FEMA Regulations

SEBI

- Secretarial audit of listed entities including debt listed NBFCs
- Preparation and issue of CS certificate required under SEBI LODR Regulation and other such as share reconciliation certificate.
- Prepared scrutinizer report for e-voting facility provided by listed Government company (one of the navratna company)

Trademark

- Prepared documents and applied for registration of various marks as a device mark and word mark.
- Prepared and submitted response to examination report issued by trademark registrar
- Modified the application filed for registration of mark as trade mark.

Other Activities:

- Written an article on “shadow director” which was published in Corporate law

advisor (CLA) journal, one of the leading law journal in India.

- Winner of Moot Court competition organized by ICSI Bangalore Chapter in year 2021
- Attended various weekly seminars organized by ICSI Bangalore Chapter and ICSI Mysuru Chapter on topics related to Listing and due diligence, art of appearance before Tribunals, MCA V3 workings etc.
- Attended and actively participated in “Manthan” program organized by ICSI Mysuru Chapter in year 2022
- Attended 49th National Convention of ICSI hosted by ICSI Bangalore Chapter in year 2022.
- Prepared various powerpoint presentation on behalf of the firm for various seminars and webinars.
- Attended periodic online sessions organized by team Corporate law advisors (CLA)

Professional Qualification

- Cleared final level of Company Secretary exams in Dec 2020
- Cleared executive level of Company Secretary exams in Dec 2019

Educational Qualification

Master's in commerce (M. Com in ABST)
Mohanlal Sukhadia University, Udaipur
Year 2020, Honored with 51.50%

Bachelors in Commerce (B. Com)
Mohanlal Sukhadia University, Udaipur
Year 2016, Honored with 61.61%

Higher Secondary (12th) (CBSE Board)
St. Gregorios School
Year 2013, Honored with 75%



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Secondary (10th) (CCE Board)
St. Gregorios School
Year 2013, Honored with 6.6 CGPA

Personal Details

- Current city: Bangalore
- Fathers name: Mr. Abizer Kholiya
- Fathers' occupation: Business
- Mothers name: Ms. Farida Kholiya
- Date of Birth: 24th September, 1994
- Marital status: Unmarried

Skills

- IT skills:
 - MS-word, MS-powerpoint, MS-excel
 - Working knowledge of MCA portal, FIRMS (RBI) Portal, Trademark portal etc.
- Soft skill:
 - Communication
 - Interpersonal skill
 - Resilience

Strength

Aspiring, Perseverant, Tranquil

Hobbies/ Interest

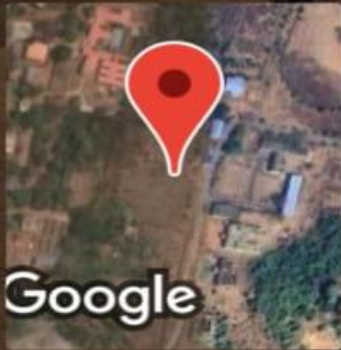
Book reading, Cooking, Painting, Chess etc.



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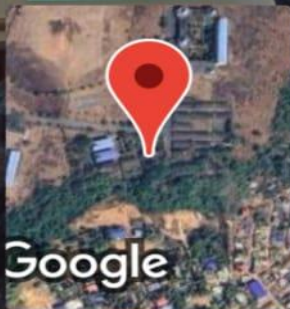
Bhatkal, Karnataka, India

XHW3+8MH, Belalkanda, Bhatkal,
Karnataka 581320, India

Lat 13.995634°

Long 74.553835°

20/11/22 10:27 AM GMT +05:30



Bhatkal, Karnataka, India

XHW4+6R4, Belalkanda, Bhatkal, Karnataka 581320,
India

Lat 13.995547°

Long 74.557038°

20/11/22 12:31 PM GMT +05:30





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Bhatkal, Karnataka 2022.11.20 10:39

By (S.W.O)



Shot on OnePlus

Bhatkal, Karnataka 2022.11.20 12:30

By (S.W.O)



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Anjuman Arts, Science and Commerce College, Bhatkal		
A Guest Session on Company Formation and Documentation		
Attendance Sheet		20-11-2022
S/N	NAMES	SIGNATURES
1	Tabke Tansif	Tansif
2	Mukri Abdul Wahab	Mukri
3	Mohammed Safwan	Mohammed
4	Ahamed	Ahmed
5	Muyizuddeen Dukandar	Muyizuddeen
6	Saaqib Ahmed	Saaqib
7	Ismail Ekkeri	Ismail
8	Mohammed Nayeef	Nayeef
9	Abdul Zimman	Abdul
10	Mohammed Zufar Ali Jukaku	Mohammed
11	Mohammed Usama	Usama
12	Anzar Hussain Sawkur	Anzar
13	Mohammed Zishan Musba	Mohammed
14	Mohammed Arib Gawai	Mohammed
15	Fatkure Faahiz	Fatkure
16	Mohammed Hunain	Mohammed
17	Mohammed Umar Farooque	Umar
18	Mohammed Meera Mustafiz	Mohammed
19	Sadke Afzan	Sadke
20	Mohammed Elaf	Mohammed
21	Abdul Karim	Abdul
22	Buwaji Muhammed Sayan	Buwaji
23	Mohammed Nufai	Mohammed
24	Mohammed Yaseen	Yaseen
25	Mohammed Shahoor	Mohammed
26	Ibrahim Anzaf	Ibrahim
27	Mohammed Ayaan	Mohammed
28	Mohammed Shuraim	Mohammed
29	Abdul Ali	Abdul
30	Mohammed Ubaid Pathan	Ubaid
31	Jazeeb Ahmed Malpa	Jazeeb
32	Mahammed Anas Gongolli	Anas
33	Ahmed	Ahmed
34	Mohammed Mafaaz Peerzade	Mafaaz
35	Syed Mubeen	Syed
36	Ainan	Ainan
37	Mohammed Kaif	Mohammed
38	Buddu Razeen Husain	Razeen
39	Mohammed Kasimji	Mohammed
40	Mohammed Musab Ikkeri	Mohammed
41	Tabke Mahammed Muskan	Muskan



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Anjuman Arts, Science and Commerce College, Bhatkal A Guest Session on Company Formation and Documentation Attendance Sheet 20-11-2022		
S/N	NAMES	SIGNATURES
42	Mohammed Faique	
43	Mohammed Juzair	
44	Mohammed Afnan	
45	Syed Ali Labeed	
46	Sujeet Doddappa Devadig	
47	Touheed	
48	Jarcer	
49	Abdullah Ruknuddin	
50	Mohammed Maan Ekkeri	
51	Jasir Jamee	
52	Mohammed Ismail	
53	Abdul Mueez	
54	Mohammed Anas Dabapu	
55	Mohammed Shoaib	
56	Abubaker Siddiq	
57	Mohammed Asil	
58	Mohammed Shuraim	
59	Shaikh Mohammed Sameer	
60	Ikrasha Shuraim Motiya	
61	Mohammed Nadeem	
62	Sayed Asim	
63	Mohammed Kaif	
64	Abdul Mukeet	
65	Mohammed Sufiyan	
66	Danish Ali	
67	Muhammed Kaif Ruknuddin	
68	Mohammed Rayees	
69	Mohammed Basim Ali Akbara	
70	Mohammed Anser	
71	Naveen Mooka Gond	
72	Husain Mawaz	
73	Sumair	
74	Mohammed Danish K	
75	Abdur Rahim Africa	
76	Ismail Safa	
77	Mohammed Zuwain Belli	
78	Sehrab Hasan	
79	Ahammed Raza	
80	Mohammed Sulaik Mulla	
81	Abu Sufiyan	
82	Abbad	
83	Mohammed Ainulhaque	



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Anjuman Arts, Science and Commerce College, Bhatkal A Guest Session on Company Formation and Documentation Attendance Sheet 20-11-2022		
S/N	NAMES	SIGNATURES
84	Mohammed Iman Damda Abu	Iman D.
85	Syed Ibrahim (Provisional / Eligibility)	Syed Ibrahim
86	Mohammed Ubai	Ubai
87	Shaikh Mohammed Bashir	Bashir
88	Mohammed Mustanir	Mustanir
89	Ahmed Sadeem	Sadeem
90	Hasan Siddi Bapa	Hasan Siddi Bapa
91	Mohammed Muntasir Kola	Muntasir Kola
92	Matab Ruzdan Shareef	Matab Ruzdan Shareef
93	Abdul Nafay Gawai	Nafay Gawai
94	Mohammed Gouse Salman	Gouse Salman
95	Sheikh Abdul Wahab	Abdul Wahab
96	Mohammed Tibyan	Tibyan
97	Mohammed Eilaf Peshman	Eilaf Peshman
98	Mohammed Umair	Umair
99	Sulaim Jubapu	Sulaim Jubapu



T. S. S. S.
PRINCIPAL

Anjuman Arts, Science & Commerce
College, BHATKAL (U K) 581320



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Report-Guest session on Company formation and Opportunities as CS

On November 20th 2022, at Anjuman Degree College, a guest lecture on the topic of 'Company Law & Secretarial Practice' was organized by the Student Welfare Wing. The session, held for second-year BCom students, featured CS. Burhanuddin Kholiya as the Guest Speaker, an accomplished Company Secretary and an alumnus of Mohanlal Sukhadia University, Udaipur.

The session aimed to enhance students' adaptability in the subject by imparting the latest theories and practices in the modern financial world. The lecture series serves as a platform for both academicians and practitioners to share insights and enrich the student community.

Commencing at 10:30 am, the event began with Maan Ikkeri introducing the guest speaker. CS. Burhanuddin Kholiya covered a wide range of topics, including the formation of various types of companies and the advantages associated with them. The lecture also addressed career opportunities for Company Secretaries, detailing the path to becoming one.

Mr. Kholiya shared personal experiences, emphasizing that belief in oneself and a willingness to take risks are key factors in achieving career milestones. The session prior to its conclusion had a Q & A session followed with a vote of thanks and a memento presented by Principal Prof. MK Shaikh.

Notably, Dr. Zubair Kola, a management executive member, facilitated the guest's presence from Bangalore. This comprehensive report encapsulates the insightful guest lecture that took place on November 20th 2022 at Anjuman Degree College.


Prof. Mohammed Ganim
Students welfare Officer




Prof. M. K. Shaikh
Principal
PRINCIPAL
Anjuman Arts, Science & Commerce
College BHATKAL (U K) 581320



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AHM's
**Anjuman Arts, Science, Commerce
College and PG Centre, Bhatkal**
an IQAC Initiative

One Day Workshop on **PERSONALITY DEVELOPMENT**

Resource Person :



Prof. Arogyaswami Karadi

(Department Head - St Joseph Commerce College - Dharwad)

**Date : 23rd Oct. 2022
9:30 am**

Organised by:
Students Welfare Wing

Prof M. Ganim
Student Welfare Officer

MK Shaikh
Principal



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ಅಂಜುಮನ್ ಕಲಾ, ವಿಜ್ಞಾನ, ವಾಣಿಜ್ಯ ಮಹಾವಿದ್ಯಾಲಯ ಹಾಗೂ ಸ್ನಾತಕೋತ್ತರ ಕೇಂದ್ರ

ANJUMAN ARTS, SCIENCE, COMMERCE COLLEGE & P.G. CENTRE
(AFFILIATED TO THE KARNATAK UNIVERSITY, DHARWAD)

Accredited "B" Grade by NAAC

Post Box No. 02

Anjumanabad, BHATKAL - 581 320, (Uttar Kannada)

Ph : 08385 (O) 226443 (F) 228443 (M) 9886212692

E-mail : anjumancollegebkl@gmail.com

website : www.anjuman.edu.in



ಪೋಸ್ಟ್ ಬಾಕ್ಸ್ ನಂ. 02

ಅಂಜುಮನ್‌ನುಬಾದ್, ಭಟ್ಕಲ್ - 581 320

(ಉತ್ತರ ಕನ್ನಡ) ಕರ್ನಾಟಕ ರಾಜ್ಯ

ಮಾಲೀಕರ : ಎಸ್.ಎಂ. (ಒ) 226443 (ಪಿ) 228443 (ಮೊಬೈಲ್) 9886212692

(ವೆಬ್) www.anjuman.edu.in

SWO/221/2021-22/

Dt: 20-10-2022

To,
Vijay Kumar D'Souza
The principal,
St Joseph's Commerce College Dharwad

Sir,

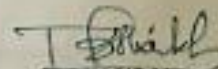
Subject: Request to depute the faculty as a resource person for training program for the under graduate students.

With respect to the above mentioned subject we would like to humbly request you to depute and relieve your esteemed institution faculty Prof. Arogyaswamy A Karadi as a resource person for the training program to the students of B.Sc and BA Final year on 23.10.2022 between 09.00 am to 12.00 noon.

Hope to be solicited and oblige.

Thanking you.

Yours sincerely


PRINCIPAL



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PROFILE OF THE RESOURCE PERSON

AROGYASWAMY A. K M.Com, MBA, MPhil, KSET, UGC-NET (PhD)
Contact: +919611465900 (Personal Cell), 08362464069 (Residence)

Learn and implement new things and to work in challenging and growth oriented environment, where analytical, logical and group work qualities are required

PROFILE

- Academician with proven track record of boosting bottom line performance while improving students' satisfaction in the highly competitive educational arena.
- Demonstrated ability to improve institutional value, manage multiple talents and improve academic projects.
- Ability to prepare accurate short term and long term forecasting and introduce cost control.
- Dynamic communication, team leadership and excellent executive reporting skills.
- Sharp technical academic skills including lecturing, assessing, guiding projects and implementing academic innovative projects.

WORK EXPERIENCE

- **Lecture – CSI College and JSS College, Dharwad (2005-2010)**

Lecturer in commerce and management, taught subjects CLSP, Business Communications, Entrepreneurial development, Auditing, Personality Development, International Business, Business Law, for B.Com and BBA students.

- **Vice Principal - St Aloysius College, Harihar (2010-2013)**

Entrusted with the responsibility of Vice Principal with lecturing in Business Economics, Marketing, Entrepreneurial development, Human Resource Management, Financial Markets and Operations, CLSP. The position of Vice Principal included the responsibility of staff allotment, discipline implementation, academic schedule designing, organizing and coordinating the academic and extracurricular activities.

- **Principal - JGI, Jain PU College, Davangere (2013-2015)**

Manage 20+ employees and 200+ students in all aspects of day-to-day academic operations. Develop, administer and drive promotion, admission negotiations, institution improvement, communicate with senior management and other operators such as parents, resource persons and government authorities. Taught commerce related subjects for PUC I and II year syllabi. Organize and conduct academic exposure activities such as quiz, industrial visits, guest lectures and seminars. Plan and implement yearly routine activities such as orientation, sports day, annual college day and valedictory day.

- **Principal-IBMR College of BBA and PUC (June 2016 to till date)**

Managing 200+ students along with the documentation with PU Board and Karnatak University. Taken care of all the academic and exposure related activities to the management students. The activities such as seminars, workshops, conferences, management festivals and industrial visits were taken care.

PUBLICATIONS

- “Published an article titled stunted magnification of women entrepreneurship in India: A study of intrinsic and extrinsic societal impediments” in **International Journal for**



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Research in Engineering Application & Management, ISSN: 2454-9150, Volume 07, Issue 01, April 2021.

- Published an article in the IEMS Journal of Management Research, ISSN: 2249-569X, July-December 2021, Volume 09, No 02.
- Published a paper on "Is India Ready for Digitization?" In IJRCMEAS, ISSN: 2454-6593
- Published an article, "Is Green Marketing a Myth?" in the journal published post National Level Seminar in Gogte Institute of Technology, Dept of Management Belagavi

RESEARCH PRESENTATIONS

- Allotted, guided 30+ projects in commerce and management for B.Com and BBA students.
- Proposed and completed 03 UGC funded minor research projects in commerce and management between 2005 and 2010.
- Authored study materials for B.Com students of Karnatak University, Directorate of Distance Education, in Functional Management, CLSP and International Banking.
- Presented a Paper on "360 Degree Performance Appraisal" in the National Seminar conducted by Kuvempu University.
- Presented a national level paper on Emerging Paradigms in Business Education; challenges to and opportunities for CSR, Rajaji B-School, Davangere.
- Attended national seminar on "Service Marketing-Emerging Issues and Challenges", AVK College for women, Davangere.
- Presented a paper on "Is India Ready for digitization (A critical study of digital India Program)" and won the best paper award in the National Conference conducted by Chetan Business School on 8th of April, 2017.
- Presented a paper on "Is Green Marketing a myth" in the national seminar conducted by Gogte Institute of Technology, Dept of Management Belagavi on 8 & 9th of September, 2017.
- Presently preparing a paper on "Impact of Demonetization on SSIs" (A Critical Study of 2016 Demonetization)
- Presented a paper on Women empowerment V/S Feminism and Entrepreneurship, IMSR, Hubli.
- Presented a paper on "Is CSR a Pious Face of Pretending Corporate?" In IEMS Belgaum in the month of September 2018.

CAREER DEVELOPMENT ASSIGNMENT

- Completed course on Basics of Writing Research Articles"
- Worked as placement officer for Dept of BCA CSI College, Dharwad.
- Trained number of Students on Presentation, How to Face Interview, Group Discussion in CSI college, Dharwad.

CONDUCTED

- State level Management festival Vision Tech in CSI College.
- One day workshop Conservation of water with Human Rights activist Mr. Clifton Rosario.
- Conducted 02 State level Management Festivals named Aakruti in IBMR college of Business Management in the year 2018 and 2019
- Conducted inter school quiz competition named Genius 20 for the Hubli city schools in the year 2017 and 2018



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LEADERSHIP ASSIGNMENTS PERFORMED

- Coordinator for Cultural and Fine Arts Association CSI College, Dharwad for two years. Further lead the team to be champions & Runner's up, first zone, KUD Youth Festival for the year 2009 & 2010 respectively.
- Guided and accompanied a team to be participated in Management Festival "Aakanksha" 2008 held at Davanagere conducted by B S Channabasappa, Institute of Management. Further bagged state level-II prize in presentation on Mobile Business.
- Guided & accompanied a team to be participated in Management Festival Prodigy 2009 and 2010 conducted by Jain Group of Institutions, Belgaum.
- Guided and accompanied a team to create awareness about AIDS and DOTS in rural parts of Dharwad, Uttarkannada District, covering Amblikoppa, Murkatti and Bhagavathi villages in collaboration with World Vision.
- Conducted a Quiz competition for the school students in Hubballi city named "Genius 20". The activity was conducted with an intention to promote the IBMR PUC College

ACADEMIC EXPOSURE

- Attended one day faculty Development Programme conducted in K.L.E. Society dept of B.B.A, Hubli.
- Attended one day workshop on Syllabus Review and Evaluation, B.Com – III Syllabus in Gogte College of Commerce, Belgaum.
- Attended one day workshop on syllabus review and Evaluation, B.Com – III in BLDEA, Bagalkot.

SOCIAL RECOGNITION

- Invited by the Rotary club of Hubli to deliver a talk on Depression in mid aged.
- Invited by the Hubli Bhavasaara Vision India Foundation trust to address on the "Problems Usually Today's Youngsters Face" in the month of July 2018
- Invited as the resource person to deliver a talk on the "Opportunities in the Field of Commerce And Management" by JMJ College, Shoggaon.
- Invited as the resource person to deliver a talk on the "Personal SWOT Analysis Strategies and Matching It to the Career" by Ranjithmal Ghandi institute of Commerce and Management College, Davanagere.
- Invited as the chief guest for the Annual gathering of Aaryans School Hubli.
- Felicitated for the academic and professional achievements by IEMS in the event Leaders Conclave.
- Invited as the chief guest for the Annual gathering of Sri Siddalingeshwara BCA College, Gokak.
- Invited as the resource person for the staff development program, delivered a talk on "Attire and attitudes in today's global banking scenario" on 8th December, 2018 for The Hubli Urban Cooperative Bank Limited.



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- Invited as the resource person to deliver a talk on the "Career Opportunities in Commerce and Management" by Ranjithmal Gandhi institute of Commerce and Management college, Davanagere in SYNDEO-2018
- Selected as the resource person for delivering lectures on Economics for household in radio station KLE-Divani for about 15 mins in 15 episodes.

EDUCATIONAL QUALIFICATIONS

Sl. No	Degree	Universities	Year	Performance
1	Master of Commerce	K.U. Dharwad	2005	68.00%
2	<u>M.Phil</u>	<u>Vinayaka</u> Mission University.	2008	62.50%
3	M.B.A.	K.S.O. University.	2008	69.50%
4	KSET	Mysore University	2018	Eligible
5	UGC-NET	CBSE Delhi	2018	Eligible
6	PhD	VTU	2014	Pursuing

SPECIALIZATIONS

Sl. No	Degree	Specialization
1	M.Com	Income Tax & Accounting
2	<u>M.Phil</u>	Human Resource Management
3	M.B.A.	Human Resource Management
4	PhD	Industrial Sickness

PERSONAL DETAILS

Father's Name : Albert N. Karadi.
Date of Birth : 06/04/1979.
Sex : Male.
Marital Status : Married.
Contact : +919611465900, 0836-2464069
E-Mail Id : arogya_saahitya@yahoo.co.in

Declaration:

I hereby declare that above particulars are true and correct with best of my knowledge & belief.

Place: Harihar.
Date:

SD/-
Arogyaswamy A.K.



A.H.M.'s

**ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE,
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**One day Workshop on PERSONALITY DEVELOPMENT
STUDENT ATTENDANCE LIST**

SN	NAME	CLASS	SIGN
1)	Suman	BA 6 th Sem	
2)	Abhilasha	BA 6 th Sem	
3)	Samiksha	BA 6 th Sem	
4)	Chaya	BA 6 th Sem	
5)	Amsula	BA 6 th Sem	
6)	Amerd	BA 6 th Sem	
7)	Ateeque	BA 6 th Sem	
8)	Mohdesham Mariya	BA 6 th Sem	
9)	Hasan Ritat	BA 6 th Sem	
10)	Abdul Mujib	BA 6 th Sem	
11)	Rajeev	BA 6 th Sem	
12)	Munim Naik	B.S. (V)	
13)	Sunil Naik	BSc VI	
14)	Ravindra Desai	BSc VI	
15)	Nitesh S. Naik	BA IV	
16)	Sandeep S. Naik	BA IV	
17)	Siddharshan V. Naik	BA IV	
18)	Abdul Rahim	B.Com VI th	
19)	Kiran	BA	
20)	Madhuram C. Naik	B.A. 1 st Sem	
21)	Mallika M. Naik	B.A. 4 th Sem	
22)	Ranjita M. Naik	B.A. 4 th Sem	





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23	Mohammad Sulack Mulla	VI Sem	Sulack
24	Sneha Mastappa Naik	VI sem - BSc	Sneha
25	Pushmita M. Naik	BSc - VI sem	Naik
26	Chitra G. Gond	BSc - VI sem	Gond
27	Usha G. Naik	B.Sc - VI sem	Usha
28	Kaushalya M. Mogre	BSc - VI sem	Kaushalya
29	Madhava R. Naik	BSc - VI sem	Madhava
30	Neteravati M. Gond	BSc - VI sem	Neteravati
31	Namrata P. Vishwakarma	BSc - VI sem	Namrata
32	Mohammad Wahid	BA - IV sem	Wahid
33	Pradeep	B.Sc - VI sem	Pradeep
34	Chandrapati	B.Sc - VI sem	Chandrapati
35	Manjiv	B.Sc - VI sem	Manjiv
36	Nagesh C. Hanuman	B.Sc - VI sem	Nagesh
37	Chandana Mogre	B.A - VI sem	Chandana
38	Abdul Ali	B.Com - VI	Abdul Ali
39	Abdul Hai	B.Com - VI	Abdul Hai
40	Abubakar Siddique	B.Com - VI	Abubakar
41	Ahmed Zaid	B.Com - VI	Ahmed
42	Alji Sakeeb	B.Com - VI	Alji
43	Syed Asim	B.Com - IV	Syed Asim
44	Md. Karf	B.Com - IV	Md. Karf
45	Abdul Mugeet	B.Com - IV	Abdul Mugeet
46	Danish Ali	B.Com - IV	Danish
47	Mohammed Ansar	B.Com - IV	Mohammed
48	Naveen Gond	B.Com - IV	Naveen

IQAC & NAAC CO-ORDINATOR
Anjuman Arts, Science,
Commerce College & P.G. Centre
Bhatkal



PRINCIPAL
Anjuman Arts, Science & Commerce
College & P.G. Centre
Bhatkal



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A.H.M.'s

ಅಂಜುಮನ್ ಕಲಾ, ವಿಜ್ಞಾನ, ವಾಣಿಜ್ಯ ಮಹಾವಿದ್ಯಾಲಯ ಹಾಗೂ ಸ್ನಾತಕೋತ್ತರ ಕೇಂದ್ರ

ANJUMAN ARTS, SCIENCE, COMMERCE COLLEGE & P.G. CENTRE

(AFFILIATED TO THE KARNATAK UNIVERSITY, DHARWAD)

Accredited "B" Grade by NAAC

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E-mail : anjumancollegebkl@gmail.com
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ಪೊಸ್ಟ್ ಬಾಕ್ಸ್ ನಂ. 02
ಅಂಜುಮನಾಬಾದ್, ಭಟ್ಕಲ್ - 581 320
(ಉತ್ತರ ಕನ್ನಡ) ಕರ್ನಾಟಕ ರಾಜ್ಯ
ಮಾಲೀಕರ : ಯು.ಎಸ್. (ಎ) ಪ್ರೈ.ಲಿಮ್. (ಪಾಕ್) ಪ್ರೈ.ಲಿಮ್.
(ಮೊ) 9886212692

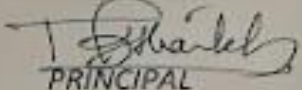
Staff/37/2022-23/ 391

Dt:23rd October, 2022

APPRICIATION LETTER

It is hereby certified that Prof. Arogyaswamy Karadi Dept. Head of St. Joseph College - Dharwad conducted a workshop on Personality Development, on 23rd October 2022, for the B.A and B.Sc Final year students. The workshop was very useful, fruitful, informative and full of real life examples. The students enjoyed & benefited by his experience and knowledge. The workshop was complimented with activities. The students expressed satisfaction towards the program.

On behalf of the Management, Principal, and Staff members we thank him for his kind gesture and his valuable time.


PRINCIPAL

H:\0 Drive\2022-2023\General\Prof. Ganini sir\Appriciation ltr 19-07-21.docx



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Report on Personality Development Program for Final Year B.A and B.Sc Students



Date: 23rd Oct 2022

Venue: Anjuman Degree College

Organized by: Students Welfare Wing

The Personality Development Program for final year B.A and B.Sc students was conducted at Anjuman Degree College. The event saw full attendance from students, indicating their strong interest in personal and professional growth. The program began with Mr. Damodar, a lecturer at the college, providing an engaging introduction. Mr. RS Nayak, another faculty member, welcomed the guests and delivered an insightful opening speech.

Following the introductions, guests were greeted with roses by B.A final year students. Professor Ganim, the event organizer and Student Welfare Officer, shared the program's significance before handing it over to the resource person.

Prof. Arogyaswami Karadi, the resource person, shared practical insights from his life experiences, focusing on handling depression and stress. Utilizing a slideshow, he effectively communicates complex ideas. Students and staff actively participated throughout the session. A short break allowed attendees to refresh themselves.

Professor M.K. Shaikh, the college Principal, honored Prof. Karadi with a memento as a token of appreciation. Professor Shaikh concluded the program with words of wisdom.

Overall, the Personality Development Program was a success, fostering a conducive learning environment within the college community.

Report By
Prof.M.Ganim- Student Welfare Officer

Prof.MK Shaikh
(Principal)



Principal
PRINCIPAL
Anjuman Arts, Science & Commerce College
& P.G. Centre
BHATKAL-581 320