

**AHM's
ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE,
BHATKAL**

**Add-On Course
on
Public Speaking and Communication**

**Under the
Department of English**

Academic Year: 2018-19

Course Coordinator

**Mr. M.M. Jamadar
Head of the Department
Department of English**

Course Co-Coordinator

**Mr. Azaruddin M
Lecturer in English
Department of English**



From

Date: 02/06/2018

Prof. M.M.Jamadar

HOD, Department of English

Anjuman Arts, Science and Commerce College

Bhatkal

To

The Principal

Anjuman Arts, Science and Commerce College

Bhatkal

Sub: Request to grant the permission to start the add-on course on Public Speaking and Communication for the academic year 2018-19

Respected Sir,

We would like to start the add-on course on **"Public Speaking and Communication"** for the students who do not have courage to speak publically. Please permit us to start the Public Speaking and Communication course for the academic year 2018-19.

Thanking You



A handwritten signature in blue ink, appearing to be "M.M. Jamadar", written over a horizontal line.

HOD

Department of English

AHM's
ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL

Meeting Report of Institutional Board of Studies for Add-on Course on English

The Institutional Board of Studies of the Department of English for an add-on course on Public Speaking and Communication held on 06-06-2018 in the Principal chamber at 10:30 AM.

- 1. Prof. Mushtaque K Shaikh**
Principal, Chairman
- 2. Prof. B.H Nadaf**
IQAC Coordinator
- 3. Prof. M.M.Jamadar**
Course Coordinator
- 4. Shri.Azaruddin M**
Course Co-Coordinator

In the beginning of the meeting the Chairman of BoS Prof. Mushtaque K Shaikh welcomed all the members and briefed them about the academic activity of the Public Speaking and Communication course. The members expressed their appreciation and satisfaction about the activities of the department.

After that institutional BOS discussed and resolved the following points:

1. Starting of the add-on course on the introduction to Public Speaking and Communication

BoS discussed the point and resolved to start a course on Public Speaking and Communication inorder to improve the leadership qualities and critical thinking.

2. Approval of the syllabus for add-on course

The BoS discussed and approved the syllabus for the add on course on Public Speaking and Communication

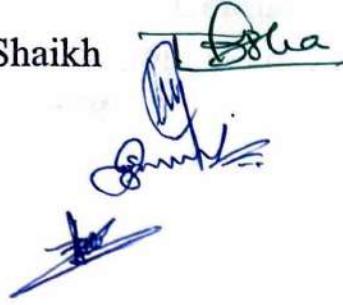
3. Approval of admission criteria.

The BOS discussed and approved the admission criteria and resolved that the students who did not have courage to speak publically can enroll in this course

4. The meeting of the BoS was concluded with the vote of thanks by the Prof., Shri.Azaruddin M ,Lecturer in the Department of English

The following members were present in the meeting:

1. Prof. Mushtaque K. Shaikh
2. Prof. B.H Nadaf
3. Prof. M.M.Jamadar
4. Shri.Azaruddin M



Principal

PRINCIPAL

Anjuman Arts, Science & Commerce College

& P.G. Centre

BHATKAL-581 320



AHM's
ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL
Department of English

NOTICE

Date: 26/06/18

All the students are hereby informed that the Department of English starts the add on course on "**Public Speaking and Communication**" for the students who do not have courage to speak publically from the date. 07/07/2018. Interested students can enroll their names on or before 06/07/2018 in the Department of English.


HOD

Department of English


Principal

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BHATKAL - 581 320




B.Sc - I Sem


BA I sem.


B.Com I


B.A I sem


B.A I sem

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ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL
Department of English Add-on Course - 2018-19
Enrollment list

S.No.	Name	Class
1	Akshata Krishna Korar	BA I
2	Ambika Chandru Harijan	BA I
3	Bharat Annappa Naik	BA I
4	Bhavya Ganapati Naik	BA I
5	Famina Fathima N	BA I
6	Shamma Parveen	BA I
7	Jeenath Dastagiri Saheb	BA I
8	Adarsh Madukar Shetty	BA V
9	Jayanth Manjunath Naik	BA V
10	Smraddha Nagappa Naik	BA V
11	Shankar Sannu Gond	BA V
12	Abdul Mateen	B.SC I
13	Akash Timmanna Naik	B.SC I
14	Anjali	B.SC I
15	Anusha Mastappa Moger	B.SC I
16.	Bhaskar Rama Moger	B.SC I
17.	Bhavana Parameshwar Moger	B.SC I
18.	Mahesh Narayan Naik	B.SC I
19	Nagaraj Durgappa Naik	B.SC I
20	Nagaraj Putta Gond	B.SC I
21	Nagesh Korgappa Naik	B.SC I



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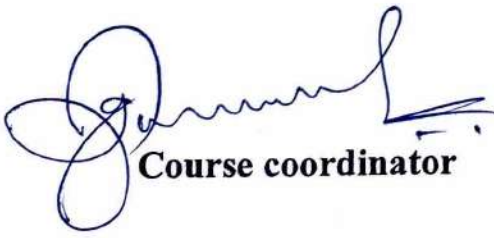
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 & P.G. Centre
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22	Mayur Mahadev Naik	B.SC V
23	Mithun Shreedhar Naik	B.SC V
24	Mohan Somayya Devadiga	B.SC V
25	Praveen Manjappa Naik	B.SC V
26	Mohammed Zuhair	B.COM I
27.	Mohammed Adil M Faruq Attar	B.COM I
28	Moufaque	B.COM I
29	Moulana Wasil	B.COM I
30	Muhammad Arquam	B.COM I
31.	Nibras Ahamed	B.COM I
32	Parvez Ahmed	B.COM I
33	Rahamatullah	B.COM I
34	Shaikh Mohammed Arfath	B.COM I
35	Shailesh Manjunath Moger	B.COM I
36	Mohammed Ikrash	B.COM III
37	Mohammed Maaviya	B.COM III
38	Mohammed Mahab Sada	B.COM III
39	Mohammed Mehraj	B.COM III
40	Mohammed Mudassir	B.COM III
41	Mohammed Mueen	B.COM III
42	Mohammed Nabeel Shiroor	B.COM III
43	Mohammed Nihal Kola	B.COM III
44	Mohammed Raihan	B.COM III
45	Mohammed Rayyan	B.COM III
46	Mohammed Rayyan	B.COM III
47	Mohammed Ruman	B.COM III




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48	Mohammed Sabit	B.COM III
49	Mohammed Sahban	B.COM III
50	Mohammed Saifulla Khan	B.COM III
51	Mohammed Saim	B.COM III
52	Mohammed Sajeed Hussain	B.COM III
53	Mohammed Sajid	B.COM III
54	Mohammed Salman Mohammed Gouse	B.COM III
55	Mohammed Sameh	B.COM III
56	Mohammed Sayyaf	B.COM III
57	Mohammed Sultan	B.COM III
58	Mohammed Uzaifa	B.COM III
59	Mohammed Waeel	B.COM III
60	Neji Mohammed Shabran	B.COM III
61	Parvez	B.COM III
62	Praveen Devendra Naik	B.COM III


Course coordinator




Principal
Anjuman Arts, Science & Commerce College
& P.G. Centre
BHATKAL-581 320

AHM's
ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL

Department of English

Add-on course on English

Time Table for the academic year 2018-19

Days	Timings	Room No.
Saturday to Thursday	2:00 P.M. to 4:00 P.M. (2 hrs).	2



Course Coordinator



IQAC Coordinator

IQAC & NAAC CO-ORDINATOR

**Anjuman Arts, S
Commerce College**



Principal

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**Anjuman Arts, Science & Commerce Col
& P.G. Centre
BHATKAL-581 320**

AHM's
ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL
Department of English
Syllabus – PUBLIC SPEAKING & COMMUNICATION

CHAPTER 01

10 HOURS

Introduction to Public Speaking: Importance of Public Speaking, Overcoming Fear and Anxiety, Basic Elements of Public Speaking: Speaker, Message, Audience

Speech Preparation: Choosing a Topic, Researching and Organizing, Content Structuring Your Speech: Introduction, Body, Conclusion

Understanding Your Audience - Analyzing Audience Demographics, Adapting Your Speech to Different Audiences, Engaging Your Audience

CHAPTER 02

10 HOURS

Developing Speaking Skills: Voice Modulation- Tone, Pitch, and Volume, Body Language: Gestures, Posture, Eye Contact, Effective Use of Pauses and Silence

Using Visual Aids: Types of Visual Aids- Slides, Props, Videos, Designing Effective Visual Aids, Integrating Visual Aids into Your Speech

Persuasive Speaking: Principles of Persuasion- Ethos, Pathos, Logos, Crafting Persuasive Arguments, Handling Objections and Counterarguments

CHAPTER 03

10 HOURS

Impromptu Speaking - Techniques for Impromptu Speaking, Thinking on Your Feet, Practicing Impromptu Speeches

Non-Verbal Communication: Understanding Non-Verbal Cues, Enhancing Communication with Non-Verbal Signals, Reading Your Audience's Non-Verbal Feedback

Public Speaking in Different Contexts: Public Speaking in Professional Settings: Meetings, Presentations, Public Speaking in Social Settings: Toasts, Ceremonies, Adapting Your Style to Different Contexts


HOD

Department of English




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& P.G. Centre
BHATKAL-581320

ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL
DEPARTMENT OF ENGLISH

Certificate Course- 2018-19

Course Name: PUBLIC SPEAKING AND COMMUNICATION

STUDENTS ATTENDANCE SHEET

S.No.	Name	Class	Date>	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
				07/07	08/07	09/07	10/07	11/07	12/07	13/07	14/07	15/07	16/07	17/07	18/07	19/07	20/07	21/07	22/07	23/07
1	Akshata Krishna Korar	BA I		A	A	A	A	A	A		A	A	A	A	A	A	A	A	A	A
2	Ambika Chandru Harijan	BA I		A	A	A	A	A	A		A	AB	A	A	A	A		A	A	A
3	Bharat Annappa Naik	BA I		A	A	AB	A	A	A		A	A	A	A	A	A		A	A	A
4	Bhavya Ganapati Naik	BA I		A	A	A	A	A	A		A	A	A	A	A	A		A	A	A
5	Famina Fathima N	BA I		A	A	A	A	A	A		A	A	A	A	A	A		A	A	A
6	Shammaparveen	BA I		A	A	A	A	A	A		A	A	A	A	A	A		A	A	A
7	Jeenath Dastagiri Saheb	BA I		A	A	A	A	A	A		A	A	A	A	A	A		A	A	A
8	Adarsh Madukar Shetty	BA V		A	A	A	A	A	A		A	A	A	A	A	A		A	A	A
9	Jayanth Manjunath Naik	BA V		A	A	AB	A	A	A		A	A	A	A	A	A		A	A	A
10	Smraddha Nagappa Naik	BA V		A	A	A	A	A	A		A	A	A	A	A	A		A	A	A
11	Shankar Samru Gond	BA V		A	A	A	A	A	A		A	A	A	A	A	A		A	A	A
12	Abdul Mateen	B.SCI		A	A	A	A	A	A		A	A	A	A	A	A		A	A	A
13	Akash Timmanna Naik	B.SCI		A	A	A	A	A	A		A	AB	A	A	A	A		A	A	A
14	Anjali	B.SCI		A	A	A	A	A	A		A	A	A	A	A	A		A	A	A
15	Anusha Mastappa Moger	B.SCI		A	A	A	A	A	A		A	A	A	A	A	A		A	A	A
16	Bhaskar Rama Moger	B.SCI		A	A	A	A	A	A		A	AB	A	A	A	A		A	A	A
17	Bhavana Parameshwar Moger	B.SCI		A	A	A	AB	A	A		A	A	A	A	A	A		A	A	A


Course Coordinator




Principal
 Anjuman Arts, Science & Commerce College
 Bhatkal, 581 126
 Karnataka

ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL
DEPARTMENT OF ENGLISH
 Certificate Course – 2018-19

Course Name: PUBLIC SPEAKING AND COMMUNICATION

STUDENTS ATTENDANCE SHEET

			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
		Date>	07/07	08/07	09/07	10/07	11/07	12/07	13/07	14/07	15/07	16/07	17/07	18/07	19/07	20/07	21/07	22/07	23/07
S.No.	Name	Class																	
18	Mahesh Narayan Naik	B.SC I	✓	✓	✓	✓	✓	✓		✓	✓	AB	✓	✓	✓		✓	✓	✓
19	Nagaraj Durgappa Naik	B.SC I	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
20	Nagaraj Putta Gond	B.SC I	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
21	Nagesh Korgappa Naik	B.SC I	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
22	Mayur Mahadev Naik	B.SC V	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
23	Mithun Shreedhar Naik	B.SC V	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
24	Mohan Somayya Devadiga	B.SC V	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		AB	✓	✓
25	Praveen Manjappa Naik	B.SC V	✓	AB	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
26	Mohammed Zuhair	B.COM I	✓	✓	✓	✓	AB	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
27	Mohammedadil M Faruqathar	B.COM I	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
28	Moufaque	B.COM I	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
29	Moulana Wasil	B.COM I	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
30	Muhammad Arquam	B.COM I	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
31	Nibras Ahamed	B.COM I	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
32	Parvez Ahmed	B.COM I	✓	✓	✓	AB	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
33	Rahamatullah	B.COM I	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
34	Shaikh Mohammed Arfath	B.COM I	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
35	Shailesh Manjunath Moger	B.COM I	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	AB	✓

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 Course Co-ordinator



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 Bhatkal-581320
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ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL
DEPARTMENT OF ENGLISH
 Certificate Course- 2018-19

Course Name: PUBLIC SPEAKING AND COMMUNICATION

STUDENTS ATTENDANCE SHEET

		Date>	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
			07/07	08/07	09/07	10/07	11/07	12/07	13/07	14/07	15/07	16/07	17/07	18/07	19/07	20/07	21/07	22/07	23/07
S.No	Name	Class																	
36	Mohammed Ikrash	B.COM III	Ik	Ik	AB	Ik	Ik	Ik	Ik	Ik	AB	Ik	Ik	Ik	Ik		Ik	Ik	Ik
37	Mohammed Maaviya	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
38	Mohammed Mahab Sada	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
39	Mohammed Mehraj	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
40	Mohammed Mudassir	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
41	Mohammed Mueen	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
42	Mohammed Nabeel Shiroor	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
43	Mohammed Nihal Kola	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
44	Mohammed Raihan	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
45	Mohammed Rayyan	B.COM III	Ik	Ik	AB	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
46	Mohammed Rayyan	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
47	Mohammed Ruman	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
48	Mohammed Sabit	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
49	Mohammed Sahban	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	AB	Ik	Ik	Ik	Ik		Ik	Ik	Ik
50	Mohammed Saifulla Khan	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
51	Mohammed Saim	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		Ik	Ik	Ik
52	Mohammed Sajeed Hussain	B.COM III	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik	Ik		AB	Ik	Ik

[Signature]
 Course Co-ordinator



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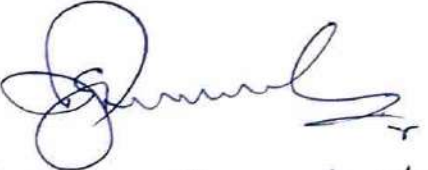
DEPARTMENT OF ENGLISH

Certificate Course – 2018-19

Course Name: PUBLIC SPEAKING AND COMMUNICATION

STUDENTS ATTENDANCE SHEET

			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
		Date>	07/07	08/07	09/07	10/07	11/07	12/07	13/07	14/07	15/07	16/07	17/07	18/07	19/07	20/07	21/07	22/07	23/07
S.No.	Name	Class																	
53	Mohammed Sajid	B.COM III	Sajid	Sajid	Sajid	Sajid	AB	Sajid		Sajid	Sajid	Sajid	Sajid	Sajid	Sajid		Sajid	Sajid	Sajid
54	Mohammed Salman Mohammed Gouse	B.COM III	Salman	Salman	Salman	Salman	Salman	Salman		Salman	AB	Salman	Salman	Salman	Salman		Salman	Salman	Salman
55	Mohammed Sameh	B.COM III	Sameh	Sameh	Sameh	Sameh	Sameh	Sameh		Sameh	Sameh	Sameh	Sameh	Sameh	Sameh		Sameh	Sameh	Sameh
56	Mohammed Sayyaf	B.COM III	Sayyaf	Sayyaf	AB	Sayyaf	Sayyaf	Sayyaf		Sayyaf	Sayyaf	Sayyaf	Sayyaf	Sayyaf	Sayyaf		Sayyaf	Sayyaf	Sayyaf
57	Mohammed Sultan	B.COM III	Sultan	Sultan	Sultan	Sultan	Sultan	Sultan		Sultan	Sultan	Sultan	Sultan	Sultan	Sultan		Sultan	Sultan	Sultan
58	Mohammed Uzaifa	B.COM III	Uzaifa	Uzaifa	Uzaifa	Uzaifa	Uzaifa	Uzaifa		Uzaifa	Uzaifa	Uzaifa	Uzaifa	AB	Uzaifa		Uzaifa	Uzaifa	Uzaifa
59	Mohammed Waeel	B.COM III	Waeel	Waeel	Waeel	Waeel	Waeel	Waeel		Waeel	Waeel	Waeel	Waeel	Waeel	Waeel		Waeel	Waeel	Waeel
60	Neji Mohammed Shabran	B.COM III	Neji	Neji	Neji	Neji	Neji	Neji		Neji	Neji	Neji	Neji	Neji	Neji		Neji	Neji	Neji
61	Parvez	B.COM III	P	P	P	P	P	AB			P	P	P	P	P		P	P	P
62	Praveen Devendra Naik	B.COM III	Praveen	Praveen	Praveen	Praveen	Praveen	Praveen		Praveen	Praveen	Praveen	Praveen	Praveen	Praveen		Praveen	AB	Praveen


Course Co-ordinator




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Anjuman Arts, Science & Commerce College
& P.G. Centre
BHATKAL-581320

AHM's
ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL

Department of English
Add-on course on English

Exam Time Table for the academic year 2018-19

Date	Timings	Room No.
28/07/2018	2:00 P.M. to 3:00 P.M. (1hrs)	2



Course Coordinator



IQAC Coordinator
IQAC & NAAC CO-ORDINATOR
Anjuman Arts, Science,
Commerce College & P.G. Centre,
Bhatkal.



Principal

PRINCIPAL

Anjuman Arts, Science & Commerce College
& P.G. Centre
BHATKAL-581320

ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL
Department of English
COURSE EXAMINATION – PUBLIC SPEAKING & COMMUNICATION
MARKS:30

1. What is a primary reason for overcoming public speaking anxiety?
 - A) To appear more intelligent
 - B) To deliver a clear and effective message
 - C) To memorize the speech word-for-word
 - D) To avoid public speaking altogether
2. Which of the following is an element of public speaking?
 - A) Speaker
 - B) Background music
 - C) Props
 - D) Lighting
3. What is the first step in speech preparation?
 - A) Practicing delivery
 - B) Choosing a topic
 - C) Designing visual aids
 - D) Writing the conclusion
4. Which part of the speech should include a hook to grab the audience's attention?
 - A) Introduction
 - B) Body
 - C) Conclusion
 - D) Q&A session
5. Why is analyzing audience demographics important?
 - A) To dress appropriately
 - B) To tailor your speech to their interests and background
 - C) To make the speech longer
 - D) To increase the use of technical jargon
6. What is a key strategy for keeping your audience engaged?
 - A) Speaking monotonously
 - B) Using complex vocabulary
 - C) Incorporating interactive elements




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Anjuman Arts, Science & Commerce
College, BHATKAL (U.K.) 581320

- D) Avoiding eye contact
7. What does voice modulation involve?
- A) Using the same pitch throughout the speech
 - B) Varying tone, pitch, and volume
 - C) Speaking in a whisper
 - D) Avoiding any pauses
8. Which body language gesture helps build connection with the audience?
- A) Crossing arms
 - B) Using open gestures
 - C) Avoiding eye contact
 - D) Facing away from the audience
9. Which of the following is a good practice when using visual aids?
- A) Overloading slides with text
 - B) Keeping slides simple and focused
 - C) Using distracting animations
 - D) Avoiding any visuals
10. What type of visual aid is commonly used in presentations?
- A) Slides
 - B) Handwritten notes
 - C) Memorized scripts
 - D) Background music
11. Which element of persuasion is related to emotional appeal?
- A) Ethos
 - B) Pathos
 - C) Logos
 - D) Mythos
12. What is an important technique in handling objections during a persuasive speech?
- A) Ignoring the objections
 - B) Addressing them directly and respectfully
 - C) Arguing with the audience
 - D) Changing the subject
13. Which technique can help improve impromptu speaking skills?
- A) Memorizing entire speeches
 - B) Practicing thinking on your feet



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- C) Reading from a script
- D) Avoiding public speaking opportunities

(C) Reading
(D) Avoiding

14. What is an effective way to practice impromptu speaking?

- A) Preparing detailed notes
- B) Engaging in spontaneous discussions
- C) Writing the speech in advance
- D) Avoiding all public speaking situations

15. Why is reading your audience's non-verbal feedback important?

- A) It helps you ignore the audience
- B) It allows you to adjust your speech in real-time
- C) It is not important at all
- D) It ensures you stick to your script no matter what



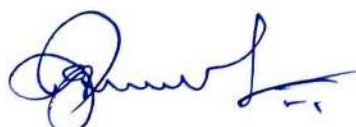
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Department of English Add-on Course - 2018-19
Marks List

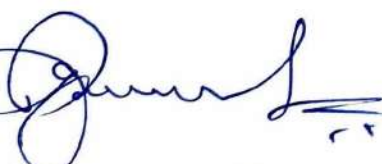
S.No.	Name	Marks Obtained
1	Akshata Krishna Korar	28
2	Ambika Chandru Harijan	26
3	Bharat Annappa Naik	28
4	Bhavya Ganapati Naik	30
5	Famina Fathima N	28
6	Shammaparveen	28
7	Jeenath Dastagiri Saheb	26
8	Adarsh Madukar Shetty	30
9	Jayanth Manjunath Naik	30
10	Smraddha Nagappa Naik	26
11	Shankar Sannu Gond	28
12	Abdul Mateen	28
13	Akash Timmanna Naik	26
14	Anjali	30
15	Anusha Mastappa Moger	26
16.	Bhaskar Rama Moger	26
17.	Bhavana Parameshwar Moger	28
18.	Mahesh Narayan Naik	28


Course Coordinator

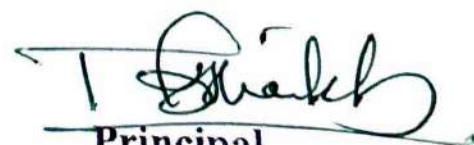



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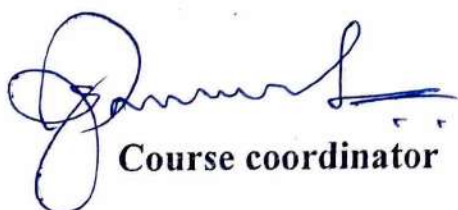
S.No.	Name	Marks Obtained
19	Nagaraj Durgappa Naik	26
20	Nagaraj Putta Gond	28
21	Nagesh Korgappa Naik	24
22	Mayur Mahadev Naik	30
23	Mithun Shreedhar Naik	30
24	Mohan Somayya Devadiga	28
25	Praveen Manjappa Naik	26
26	Mohammed Zuhair	26
27.	Mohammedadil M Faruqathhar	30
28	Moufaque	26
29	Moulana Wasil	28
30	Muhammad Arquam	28
31.	Nibras Ahamed	26
32	Parvez Ahmed	28
33	Rahamatullah	30
34	Shaikh Mohammed Arfath	30
35	Shailesh Manjunath Moger	28


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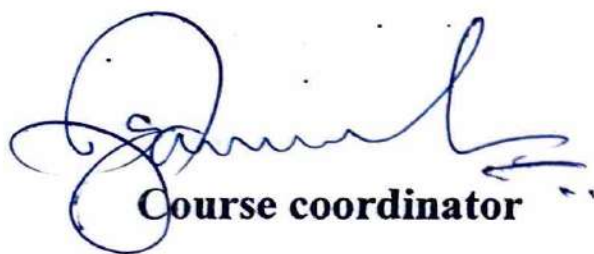
S.No.	Name	Class
36	Mohammed Ikrash	24
37	Mohammed Maaviya	25
38	Mohammed Mahab Sada	25
39	Mohammed Mehraj	28
40	Mohammed Mudassir	27
41	Mohammed Mueen	29
42	Mohammed Nabeel Shiroor	26
43	Mohammed Nihal Kola	23
44	Mohammed Raihan	25
45	Mohammed Rayyan	26
46	Mohammed Rayyan	29
47	Mohammed Ruman	28
48	Mohammed Sabit	30
49	Mohammed Sahban	28
50	Mohammed Saifulla Khan	24
51	Mohammed Saim	26
52	Mohammed Sajeed Hussain	26
53	Mohammed Sajid	29
54	Mohammed Salman Mohammed Gouse	30
55	Mohammed Sameh	30
56	Mohammed Sayyaf	28
57	Mohammed Sultan	24


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58	Mohammed Uzaifa	25
59	Mohammed Waeel	26
60	Neji Mohammed Shabran	28
61	Parvez	30
62	Praveen Devendra Naik	29


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A.H.M.s

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Anjumanabad, Bhatkal 581320, Uttara Kannada, Karnataka

Accredited at 'B' Level by NAAC



This is to certify that Mr/Miss AKSHATA K. KORAR with
register No. 18A26301 has successfully completed Add-On Course on Public Speaking and
Communication during 07-07-2018 to 23-07-2018 and secured A+ grade.

Prof. M.M. Jamadar
Course Co-Ordinator

Prof. B.H. Nadaf
IQAC Co-Ordinator
IQAC & NAAC CO-ORDINATOR
Anjuman Arts, Science
Commerce College & P.G. Centre

Prof. Mushtaque K. Shaikh
Principal
PRINCIPAL
Anjuman Arts, Science & Commerce College
& P.G. Centre
BHATKAL-581320



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Communication during 07-07-2018 to 23-07-2018 and secured A grade.



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Course Co-Ordinator

Prof. B.H. Nadaf
IQAC Co-Ordinator
IQAC & NAAC CO-ORDINATOR
Anjuman Arts, Science
Commerce College & P.G. Centre
Bhatkal

Prof. Mushraque K. Shaikh
Principal
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& P.G. Centre
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AHM's
ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL
Department of English
Report and Outcome Analysis

Name of the Course: Public Speaking and Communication

Name of the Department: English

Number of students enrolled: 62

BoS meeting Date: 06/06/2018

Start Date of the Course: 07/07/2018

End Date of the Course: 23/07/2018

Department of English have conducted add-on course on Public Speaking and Communication from 07/07/2018 to 23/07/2018 for the students of who do not have courage to speak publicly. The course was about the "To enable the students to communicate and speak publicly with courage.

The Total 62 students were enrolled in this course and they benefited with the speaking and communication skills. Students also applied these skills and concepts during the seminars and presentations.

Course concluded with final examination and certificate distribution.

Outcomes of the Course:

- **Basic concept of Public Speaking and Communications.**
- **Necessary knowledge and skills for visibility ,understanding and learning**
- **Enhanced Persuasion Skills in them.**


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