



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**ANJUMAN ARTS, SCIENCE AND
COMMERCE COLLEGE**

- Name of the Head of the institution **Prof Mushtaque K Shaikh**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **08385226443**
- Mobile No: **9886212692**
- Registered e-mail **mkshaikh.2005@gmail.com**
- Alternate e-mail **anjumancollegebkl@gmail.com**
- Address **Anjumanabad**
- City/Town **Bhatkal**
- State/UT **Karnataka**
- Pin Code **581320**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliatted**
- Type of Institution **Co-education**
- Location **Urban**

• Financial Status

Grants-in aid

• Name of the Affiliating University

Karnatak University Dharwad

• Name of the IQAC Coordinator

Prof. S.A. Indikar

• Phone No.

08385226443

• Alternate phone No.

9448519256

• Mobile

9448519256

• IQAC e-mail address

saindikar1465@gmail.com

• Alternate e-mail address

anjumancollegebkl@gmail.com**3. Website address (Web link of the AQAR (Previous Academic Year))**<https://www.anjumancollege.in/wp-content/uploads/2023/09/AQAR-2021-22.pdf>**4. Whether Academic Calendar prepared during the year?****Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.anjumancollege.in/wp-content/uploads/2024/04/Academic-Calendar-2022-23.pdf>**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.00	2007	31/03/2007	30/03/2012
Cycle 2	B	2.50	2016	25/05/2016	24/05/2021

6. Date of Establishment of IQAC**21/12/2005****7. Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines**Yes**

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year **04**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

(1) The faculty members are encouraged and supported to participate in Refresher / Orientation programs, faculty development Programs, Workshops, Seminars and Conferences.

(2) Regular meetings of IQAC are conducted with the prepared agendas and suggestions are taken from all the members of IQAC Committee for implementation of the curriculum

(3) Seminars, Workshops and Awareness programs were organized.

(4) Organized Micro Soft Training session for students.

(5) Faculty members are encouraged to use teaching-learning aids (ICT Tools) for effective teaching-learning process.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare Annual Academic calendar 2022-23	Annual academic calendar 2022-23 was prepared and implemented in the beginning of the Academic year. Academic Calendar includes list of activities relating to academic and quality enhancing programs for faculty, non teaching staff and students.
Re-Constitution of IQAC Committee with necessary changes	IQAC Committee has been re-constituted accordingly
To adopt the new environment of digital teaching learning method, we have decided to introduce different measures.	In the long pandemic period Covid-19, students are habituated with online classes, ppt, Google classrooms, online examination etc. But now, in normal situation, we have continued the digital teaching -learning process. The college provide nine ICT enabled classrooms to upgrade the digital skill of the rural students.
To purchase Text books, reference books and Journals for the Library	We have purchased a total of 393 books of worth Rs.118505 /- for the Library in the year 2022-23
One Day Workshop on Personality development	One Day Workshop on Personality Development organized on 23rd Oct 2022 for B. A and B.Sc students. Resource Person : Prof Arogyaswami St . Joseph College Dharwad.
One Day Seminar on recent trends in marketing	One Day Seminar on recent trends in marketing organized on 23rd Oct 2022 for B.Com students . Resource Person : Mr Nazeem Hussain . Misrikoti, principal at IBMR College of Commerce Hubballi
FUZIONA-Intercollegiate Fest-2022	FUZIONA-Intercollegiate Fest-2022 was organized for P U C students on 10th Dec 2022

Microsoft Power Point Training	A short training session on Microsoft Power Point Training was conducted on 15th Dec 2022. Resource Person : Miss Saba sheikh, MICE Computer Training Institution , Bhatkal
Road Safety Event	Road Safety Event in collaboration with Town police station Bhatkal was organized on 17th Dec 2022.
Faculty development Program (FDP) for teaching and non-teaching staff.	In association with M/S Gemini Infoways Bhatkal we organized Five days Faculty development Program (FDP) for teaching staff on Power Point Presentation and non-teaching staff on Microsoft Excel from 07th Jan 2023 to 11th Jan 2023 . Resource Person : Mr Sudarshan ,Proprietor , Gemini Infoways Bhatkal
Career Guidance and Scholarship Awareness Program	Career Guidance and Scholarship Awareness Program was conducted on 04th may 2023. Resource person : Mr Ameen-E-Mudassar from CIGMA, Bangaluru.
One Day Workshop on Interview and Communication Skills	One Day Workshop on Interview and Communication Skills organized on 11th May 2023 Resource Person: Mr Waseem Ahmed and Mrs Shagufta , Deloitte and Dany HR Pvt Ltd.
Cultural Day Celebration-2023	Cultural Day Celebration-2023 was organized on 18th May 2023.Students are also visited to the Sneha School for Special Children,Bhatkal.
International Yoga Day	International Yoga Day was celebrated on 21st May 2023.
To organize an Industrial tour for students.	Industrial tour has been organized for B.A and B.Sc students to Madikeri (Kodagu) on

	07 June 2023 .
Seminar on Women Health Concerns.	Seminar on Women Health Concerns aws organized on 05th Aug 2023. Resource Person : Dr Nutan K P from Life Care Hospital Bhatkal .
Graduation Day-2023	Graduation Day-2023 was organized on 20th Aug 2023.
To organize Guest lectures	Guest lectures were organized for the students in the different topics like ? Public Relations on 12th Nov 2022 ? Company Formation on 20th Nov 2022 ? Career Planning on 21st Nov 2022

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Management	23/03/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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9.No. of IQAC meetings held during the year			04		
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Name of the statutory body	
Name	Date of meeting(s)
Management	23/03/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022 -23	12/03/2024
15.Multidisciplinary / interdisciplinary	
Anjuman College provides a holistic multidisciplinary educational environment. The institution aims to attain the highest global standards in providing quality education. The following opportunities have already been in place for the last few years: On regular basis college organizes seminars, workshops and training sessions on academic writing, research and funding	

opportunities. Value added courses to enhance the skills of students are being run. Webinars, seminars and workshops are conducted by different departments and committees, which are of multidisciplinary nature.

Anjuman College has an enriching ecosystem that supports creativity and innovation, which integrates humanities and science. Anjuman College is one of the constituent college of Karnatak university Dharwad. Some of the faculty members have contributed significantly in the framing of Undergraduate Curriculum Framework (UGCF) Syllabus, which will be implemented from 2021-2022. Each course is so framed that at the end of respective exit of undergraduate education, students will have been equipped with certain skills for placements or for entrepreneurship. The framework includes papers on Discipline specific course (DSC), Discipline specific electives (DSE), Generic electives (GE), Skill enhancement courses (SEC) and Value additional courses (VAC) to learn new skills and maintain the rigor of learning. Some of the good practices implemented by the College to promote multidisciplinary / interdisciplinary approach in view of NEP 2020 are promotion of sustainable environment, social commitment and community outreach.

16.Academic bank of credits (ABC):

Academic Bank of Credits facilitates deposition of credits awarded by Registered Higher Education Institutions, for courses pursued therein, in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the University/UGC. Until 2021-22 under CBCS curriculum, there was no mechanism for credit transfer between the constituent colleges of University. However, under the new national Education Policy 2020, our college will take necessary initiatives under ABC guidelines of NEP as per norms and guidelines issued by the University/UGC. Anjuman College is a constituent college abides by the University rules/norms. Some of the initiatives taken the college in this direction are given below: The academic curriculum is designed by the respective departments of different courses offered by the colleges of Karnatak University Dharwad and faculty members have been involved in the preparation of course content as a subject expert in the committee of courses constituted by the respective departments. Within the approved curricular framework of the Karnatak University faculty members use different curricular and pedagogical tools and approaches for teaching-learning activities. During pandemic the college conducted classes through

Zoom/Google platform. Several training sessions to use online platform in an effective matter for teaching-learning and other co-curricular activities were conducted. Reading materials, assignments, question papers and other relevant study materials are also regularly uploaded on the Whatsapp groups of the respective classes of the college. Students are encouraged to search and read recent research published articles to prepare assignments.

17.Skill development:

Skill development helps build up strong foundation for learners. Anjuman College has taken many steps to help students in becoming more skilled and job ready as mentioned below:

The NSS Unit regularly organizes activities to promote community responsibility: cleanliness campaigns, health screenings, blood donation camps, skill-building seminars, literacy campaigns and social awareness programs, etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Anjuman College offers the undergraduate course in Kannada, English, Hindi, Urdu, and Arabic. The curriculum of all these programmes comprises courses that impart the history and knowledge traditions of India. All these programmes offer courses are integral to each other in foregrounding and shaping the relationship between language, culture and history of India. In addition to the curricular prospects, these departments conduct several co-curricular programmes that foster the dissemination of Indian history, culture, and knowledge traditions. To fulfill the learning needs and levels of these students, faculty members of the college engage in a bilingual mode of lecture delivery. Official communications, minutes of meeting, and important college publications are brought out in bilingual mode. The college website is also hosted in a bilingual mode.

Every year various events and competitions are organized by the departments where students are encouraged to participate so that they learn more about the Indian languages, History, Indian culture and their importance in Indian Education System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The courses offered by Anjuman College are based on the curriculum designed by the University. Some of the faculty members of the college are also involved in designing this

curriculum. In addition, the college has created an ecosystem for transformation of curriculum towards outcome based education. We empower students to become a good citizen, teachers, entrepreneurs, scientists, soldiers, and administrator with motivation. Some of the common outcomes outlined for the programs of study offered at Anjuman College are: Knowledge acquisition, analytical skills, application of knowledge and problem solving, etc. Our college organizes several academic events such as webinars/seminars/panel discussions and workshops to provide interactive platform for knowledge acquisition. We impart the attitude to keep learning, remain updated and readily adopt new developments in technologies and in their subject matter. Discussions held during regular classes about the text and references to handle real-time problems and challenges assist students in identifying more problem areas and also helps in analyzing and developing solutions using basic principles of their subjects.

20.Distance education/online education:

ODL (Open and Distance Learning) is a system of education wherein teachers and learners need not to be present either at same place or same time and is flexible in regard to modalities and timing of teaching and learning as also the admission criteria without compromising necessary quality considerations. It aims to offer opportunities for life long learning.

Extended Profile

1.Programme

1.1	284
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	457
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	315
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	127
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	28
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	28
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	95.37336
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	70
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Anjuman Arts, Science and Commerce College, Bhatkal follows CBCS and NEP syllabus prescribed by the Karnatak University, Dharwad for the academic year 2022-23. The IQAC and heads of the department prepares the comprehensive Plan of Actions to fulfil the structure of the prescribed syllabi which also include curricular, co-curricular and extra curricular activities i.e., bridge course, visit to factories, industries, financial institutions and do engage some of the skill development activities. The Principal and Heads of Departments (HOD) conduct the meetings to distribute workload, subject allotment, plan the activities of the department and to review the completed syllabus. The Time-Table Committee takes due care in the preparation of the Calendar of Event and regularly monitor the systematic implementation of the Plan of Action based on Calendar of Event during the academic year. Following are some of the major activities initiated by respective department to ensure the effective delivery of course curriculum -

- The students of Arts, Science and Commerce are actively engaged with study tours and the concerned faculty members have guided students about the practical knowhow of the process of banking, financial institutions, etc.
- College has invited experienced academicians, professionals to train the newly joined management recruited teaching faculty about the professionalism and effective delivery of course curriculum.
- Based on the recommendations of respective faculty members, college has procured more than 350 text books based on NEP pattern of course curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.anjumancollege.in/wp-content/uploads/2024/04/Academic-Calendar-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Soon after getting the University calendar of event, with the active support of IQAC, the Time Table Committee prepares exhaustive Institutional Calendar of Events after taking the departmental Plan of Actions. The same is notified on college notice board, communicate to the students during class hours and also publishes on Institutional website. The Principal and IQAC regularly monitor the effective implementation of Plan of Actions based on Calendar of event from time to time. The college has formed Examination Committee. The Committee is entrusted to conduct the Internal Tests as per the prescribed schedule only. Staff and students are well informed about the conduct of Internal Tests. The Examination Committee monitors the overall internal assessment process. University assigns 20 marks for internal assessment under CBCS and 40 for NEP prescribed syllabi.

Continuous Internal Evaluation: Teachers are strictly instructed to monitor the active involvement of every students and accordingly maintain the Attendance Register. They are also instructed to submit the absentees list to the IQAC once in a month and IQAC and Attendance committee do the follow up to the absentees and instruct them to maintain minimum 75% of attendance as per the university guidelines. Students who are actively involved in sports, extension work, who could not able to maintain the regular attendance due to active role in NSS special camps, etc., respective department do engage extra tutorials and provide them additional learning resources so as to enable them to cope up the existing course curriculum.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.anjumancollege.in/wp-content/uploads/2024/04/Internal-Assesment-Timetable-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for

A. All of the above

**UG/PG programs Design and Development
of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

14

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year**300****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****360**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum as part of all the courses of Humanities, Commerce and Science. They are reflected in the syllabus directly or indirectly. In today's world, educating the students about socio-ethical values has greater significance. The papers of Kannada, English, Hindi, Arabic, and Urdu Literature taught to all classes deal directly with Human Values through the poems, short stories, novels and plays. Today, communication skills play a vital role. Fluency in English and regional languages enables the students to interact positively.

Establishing a clear policy and strategic framework for cross cutting issues becomes an important factor for institutional growth. Our university offers courses like Environmental Studies, Indian Constitution and Human Resource Management, Science and Society, Personality Development, Financial Education, Artificial Intelligence, and Computer Applications for undergraduate students. Various programmes such as seminars, workshops, and guest lectures from eminent personalities are being organized by the Institute to create awareness among the rural community with respect to ecological balance and its importance. The Institute regularly organizes birth anniversaries of great personalities, national and state festivals, etc. to boost moral and awareness among the staff and students. Further, with the help of support service units i.e., NSS, NCC, YRC, Women Empowerment Cell, Scouts & Guides for Rovers, etc., college regularly conducts activities on cross cutting issues at the neighbourhood community and also

invite experts to deliver special lectures on cross cutting issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

270

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.anjumancollege.in/wp-content/uploads/2024/04/1.4.2.-Feedback-on-Institution-by-Students-Analysis-Report-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

630

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

82

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the student at the entry level while seeking admission and also identify their learning capabilities through their performance in Internal Tests, semester end result, active participation in curricular, cocurricular and extra-curricular activities. This exercise helped the Institution in keeping track of student' performance as Slow, average and advanced learners. As Institution very much dedicated to the overall career prospects of each students studying in the Institution and prepare them competent enough to face current trends, respective faculty members regularly conducts Remedial Classes for slow learners. Every department encourages slow learners to actively associate with Advanced learners during in-house seminars, debate, elocution based on course curriculum. The Advanced learners are further nurtured on curricular aspects, infuse them confidence level, competitive spirit and encourage them to compete at various levels. This has helped them to be more active and enthusiastic as a studious. After seeking the feedback suggestions from the students, college has enhanced good number of learning resources i.e., e-learning resources on different subjects and competitive examinations. To help them prepare for competitive examinations, enhanced good number of learning resources on competitive examinations. In addition to these efforts, college also regularly conducts mentorship mechanism so as to monitor every students and guide them academically, professionally and morally to be more competent in the current scenario of job market and competitive world.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
457	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college promotes a student-centric academic environment along with conventional and current trend of teaching methodology, so that the students can assimilate the lessons properly and apply them to solve problems in real life circumstances. For the purpose of experiential learning, college has well configured computer laboratories, well equipped science laboratories, language laboratory. The concerned department regularly conducts cocurricular activities, provide sufficient assignment to practice in respective laboratories. Science departments provide laboratory manuals for experiment based learning. Participative learning Students undertake group activities such as project assignments, case-study analysis which leads to participative learning. The learning outcomes of these activities are shared with the entire class. College allows the students to participate various Zonal, State, National and international level competitions. The College is known for encouraging sports and preserved pinnacle position in KUD. Environment awareness, plantation, health & hygiene camp, blood donation camps, waste management programs were conducted through NSS, NCC and. Participation of students in extensive community service activities through Special camps accomplishes the institutional social responsibility. The students participate in study trips industries and outdoor sessions that expose them to the world of practical knowledge to sharpen their skills. Students are encouraged to participate in various outreach and extension activities, this provides an opportunity to contribute to society,

learn social skills and develop leadership skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Being an aided institution, it persuades intensive use of ICT enabled tools including online resources for effectual teaching and learning process. Besides chalk-talk method of teaching, faculty members are using the ICT enabled learning tools such as Power point Presentations, video clippings, Audio system, online resources to expose the students for advanced acquaintance and practical learning. The classrooms are ICT enabled with projectors mounted and the campus is enabled with high speed Internet connection. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching learning process. College has provided a separate desktop along with internet connectivity at the staff room to enable faculty members to prepare content based on course curriculum and upload them on Institutional website for ready references to the students. Similarly, encouraging faculty members to engage virtual classes in addition to the regular offline classes. The online learning environments are designed to educate students through open problem-solving activities. The College has two well equipped computer laboratories to cater the digital and technological needs of the students and also to promote independent learning. To keep our student and teacher's pace with the changing scenario, library is regularly updated with online resources, subscribed for inflibnet n-list and digital library facilities for remote access. The librarian regularly trains students and staff for optimum utilisation of the available facilities for remote access.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.anjumancollege.in/en_US/ict-classrooms/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and mode. The continuous internal assessment is a prime addition to the teaching-learning process, encouraging students to take up every unit of the curriculum seriously. Duration of theory Internal Test is of 01 hour and that of practical is 03 hours. Semester end theory and practical examinations are conducted subsequently 16th week of semester as per university time-table. There is a examination committee under the supervision of Principal. A separate committee monitors PG section for the conduct of Internal Test. The Examination Committee notifies the schedule of Internal Test to the students 15 days early through notice board and during class hours. The internal examinations are conducted stringently as scheduled. The evaluation of test papers is completed within 10 days. The teacher evaluates each answer script and marks of respective subjects are displayed in the notice board. If a student fails to attend any of the scheduled internal tests, because of valid reasons on medical grounds or on deputation to participate in activities of

academic/cultural, NCC, NSS, Sports, a supplementary Internal Test is conducted to such students with new set of question paper and evaluated. The grievances with regard to external examination, semester end result, etc., are communicated to the university within stipulated period of time. Majority students who have applied for revaluation, challenge evaluation have good improved result compared to central evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Being an affiliated college it is beyond the jurisdiction of the college to deal with the grievances of the students as far as the University semester end examinations are concerned. The college's role in this regard is merely restricted. The college administration provides all essential support a student requires to apply to the University for review of results. For internal examination: To maintain transparency, the answer scripts of the internal examination are given back to the students after evaluation for their satisfactory compliance. This helps the students to know about their strength and limitations and prepare accordingly. Not only the students, through this the teachers also come to know about the achievement of each student and recommend pertinent suggestions for further improvement. For external examination: The administrative staff guide the students for redressal of grievances effectively at the university level. The queries related to results, corrections in mark sheets, other certificates issued by university are handled University examination section after forwarding such queries. Students are allowed to apply by paying necessary processing fee to university if they are not satisfied with the university evaluation through college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As ours is an affiliated college, the responsibility of designing the curriculum and framing the syllabus for all the UG and PG programs rests with the affiliating Karnatak University, Dharwad. The programmes offered by College cater to multiple interests of the student community and also at building the human capital needed by the society and nation. The learning effectiveness of any programme and course depends on the POs and COs. The departments hold brainstorming sessions to design strategies so that outcomes are attained by the students. New recruits of the department are briefed on the Programme Outcomes and the Course Outcomes. POs, PSOs, COs are explained to them after the allocation of the respective courses. Information regarding programme and courses are given to the students just after the admission. The concerned faculty of each of the department brief their respective classes about the POs and COs. One hour of the foundation course is exclusively used to brief the students on PO, PSO and CO. Hard Copy of syllabus is available in the departments for ready reference to the teachers and students. Learning Outcomes of the Programs and Courses for the available programs are maintained in course file in each department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For every semester of undergraduate and postgraduate courses, the departments have been uniformly following all the guidelines of the affiliated university for the purpose of getting the students acquainted with the course contents of each subject spreading over all the semesters. The framework of the Program Outcomes (POs) and Course Outcomes (COs) designed by the University, are discussed in the departmental meetings to identify the potentiality of the course curriculum, compatibility of the CO to the current trend, etc. Similarly, seeks Principal's support for the conduct of course enrichment activities. Following are some of the evidential documents for the effective conduct of course curriculum during

the academic year –

- The Department of English has conducted crash course on communication Skills in English through language lab.
- Every department has invited academicians, professionals, experts to deliver special lectures based on current trends and course curriculum.
- Conducted in-house seminars, group discussions, debate, elocution based on course curriculum.
- The Department of commerce has conducted study tours to different banks, financial Institutions.
- Enriched the science laboratories and encouraged science students to experiment with sufficient assignments.
- Conducted Remedial classes for slow learners.

Impact;

- During the year, college has good track record of 93% of outgoing students have successfully completed their graduation.
- 18 students have continued for PG programmes.
- 26 outgoing students have got placed at different sectors.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

127

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.anjumancollege.in/wp-content/uploads/2024/03/SSS-Overall-Response-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities play a crucial role in sensitizing students to social issues and fostering holistic development.

1. Career Guidance & Scholarship Awareness :

- **Sensitization:** Career guidance sessions informed students about various career paths, emphasizing social responsibility in choosing professions.
- **Holistic Development:** Students gained clarity on career options, enhancing their personal and professional growth.

2. Road Safety Awareness :

- **Sensitization:** Road safety events educated students on traffic rules, emphasizing responsible behavior.
- **Holistic Development:** Students imbibed safety consciousness, promoting community well-being.

3. Sadbhavana Divas:

- **Sensitization:** Sadbhavana Divas fostered national unity, emphasizing harmony and empathy.
- **Holistic Development:** Students imbibed values of unity, tolerance, and respect.

4. Swach Bharat:

- **Sensitization:** Swach Sagar Abhiyan promoted cleanliness, waste management, and environmental consciousness.
- **Holistic Development:** Students actively participated in cleanliness drives, imbibing civic responsibility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year**450**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****0**

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****02**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical facilities for teaching-learning activities. College premises spread over 50 acres and located at prime locations in the Bhatkal Town. It's two storied building which provides well equipped campus for teaching-learning and eco-friendly environment. The campus has vast play-ground, gym, etc. The infrastructure facilities are adequate according to the requirement of students and the guidelines of the affiliated university. The college has following facilities for teaching-learning process.

- Principal Chamber with laptop & internet connection, telephone facility and CCTV control system.
- IQAC Cell having computers, LAN facility.
- Nine (09) classrooms are equipped with LCD projectors and smart boards.
- Two (02) Computer Labs and labs for other subjects are having computers with LAN connectivity with Internet/LAN connectivity and projectors.
- Separate Common room & wash rooms for boys, girls students and staff members.
- Clean and purified drinking water facility.
- Suggestion Box/Complaint Boxes.
- Inverter/UPS facility for office, class rooms and Labs.
- Generator for the entire campus.
- Library having reference books, encyclopedia, news papers journals and e-library facility.
- The e-library is automated with e-lib software.
- Function/Seminar Hall.
- Separate offices and cells for NSS, SWF, Anti-ragging, grievances, Red-cross and NCC.
- Physical Education Office and recreation room for boys.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.anjumancollege.in/en_US/ict-classrooms/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college has a well maintained campus spread over 50 acres of land. Our Management believes in the all-round development of our students. There is a lot of encouragement for the students to participate in sports and cultural activities. Indoor games like table tennis, chess, carroms, etc., are conducted. Qualified Physical Director/Instructor has been appointed to take care of day to day games and sports activities of the college. College teams are formed to take part in intercollegiate, University level, State level, National level tournaments/competitions and other events. The outdoor games such as cricket, football, kabaddi, etc are well practiced and played by our students. Students are very much encouraged by the staff members to participate in the cultural events. Students are sent to other colleges for intercollegiate and University competitions. Every year our college conducts various cultural events such as Singing, Debate, Painting, Essay writing etc. Following are the activities conducted by Sports and Cultural Committee -

- Deputed 12 students for Kabbaddi Tournament at Honnavar.
- Deputed 16 students for Football Tournament, 07 students for swimming competitions organized by JSS Banashankari College, Dharwad, .
- Deputed 05 boy and 06 girl students for chess competition organized by GFGC, Honnavar.
- During the year, 02 sports laurels achieved University Blues.
- 11 students have participated at International Cultural Jambori held at Moodabidari.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.anjumancollege.in/en_US/io-sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.anjumancollege.in/en_US/ict-classrooms/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****3.79**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college has a qualified and competent Librarian. Our Institution has an independent central library. In 2013, our institution's library underwent comprehensive automation using the ELIB Integrated Library Management System (ILMS) version 16.2. With a licensed software, we've successfully integrated almost 30,000 books into its database, facilitating efficient management and organization. ELIB's user-friendly interface and multi-option searching capability enhance accessibility and research for students and faculty. The system streamlines cataloguing, circulation, and resource tracking, reducing manual efforts and errors. Valuable insights into usage patterns and book popularity

support data-driven decisions for future acquisitions and resource management. ELIB has been instrumental in modernizing our library and providing a seamless and enriching experience for our academic community. Our commitment to advanced technologies and updates ensures continued support for our institution's information needs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the B. Any 3 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.00397

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year**60**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has enhanced the internet bandwidth to 200 mbps with 2 connectivity. The wi fi provision has enabled the ICT enabled class rooms and seminar hall to access the e-learning resources. The internet connectivity is extended the Principal' Chamber, Central Library, Administrative staff, staff room, IQAC and other facilities. The internet connectivity is also made available at computer laboratories, science laboratories, IQAC, etc. During the pandemic circumstances, to keep staff academically active, facilitated with well configured desktop, earphone, internet connectivity. This facility has given utmost scope to the faculty members to engage their classes through virtual mode and also further, the facility encouraged staff to access the e-learning resources comfortably. The central library is subscribed with INFLIBNET N-list and also facilitated with digital library for remote access purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers**66**

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in A. ? 50MBPS

the Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

90.57939

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the overall maintenance of the infrastructural facilities, class rooms, laboratories, facilities, college has a procedure and policies for the maintenance of infrastructural facilities. Campus Building:

- **Our esteemed Management has entrusted the responsibilities to the qualified site engineer. He is entrusted to inspect the fitness of the building and prepare the comprehensive report and submit the same to the Principal. If the report highlights about minor / major repairs, Principal seeks the Management intervention for further approval of financial provision for the maintenance of the campus building.**

Garden:

- With the help of the Department of Botany, college is surrounded with greenery environment and developed botanical garden. To maintain the greenery, the responsibility is entrusted to the gardener, who is responsible to maintain and pour the water to the plants on all the working days.

Class Rooms:

- Prior to the commencement of the classes, menial staff is entrusted to keep every class room with neat and place the dustbin. The Administrative staff is responsible to ensure the fitness of the benches, working conditions of the fans, lights, etc. In the case of any minor repairs, carpenter is invited.
- Students are well informed about the maintenance of the class rooms and they are also informed to place the solid waste only at the dustbin placed at a particular place.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.anjumancollege.in/en_US/maintenance-of-campus-infrastructure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

335

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

335

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

We in Anjuman Arts, Science and Commerce College, Bhatkal are committed to groom leadership qualities and organizational skills among students through several initiatives undertaken at the institutional level. Opportunities are provided for students to participate in co-curricular, extra-curricular activities and also in the organization and conduction of the events. College gives the importance to committee type of organisation. Accordingly the various committees were constituted for the smooth conduct of all the activities of the college. Ample opportunities are provided to the students to excel not only in academics but also cultural and extra-curricular activities. Involving the students in the various committees helps to inculcates in them a spirit of social service and team work. The institutional plan is developed after taking care of suggestions from teachers, students and non-teaching staff and other stakeholders. Several committees are constituted at the beginning of the academic year by the Principal of the College for overall management and smooth running of the various activities of the college and in each committee consists of students from all classes who are selected with the help of student welfare officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is already in the process of its registration. Anjuman Arts, Science, Commerce College, Bhatkal is established in 1968. The institution is located in rural area, it has a great contribution in the educational development of the rural students. Many alumni of this college are well known in their respective fields i.e. Politics, Education, Literature, Sports, Business, Industry, and Social Work. The college provides an opportunity to the alumni to interact and share their experience with students every year by arranging a functions in a college. Our Alumni Association organizes: 1. Guest lectures from various topics and provides guidance from the experts of various fields. 2. Some of our alumni are industrialists who share their knowledge and expertise with the students. 3. Alumni helps us to organize educational and industrial visits for the students. 4. Alumni provides the information about the job opportunities. Financial Support: Our Alumni supports the Institute in financially by donating generously for the infrastructural development of the college in terms of water-cooler, air cooler and inverter, and also donates the books for Competitive exam. They helps the students of meritorious and weaker sections by sponsoring scholarship. Our Alumni plays very supporting and constructive role in the overall development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year **D. 1 Lakhs - 3Lakhs** (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our vision is to develop the institution in to a premier institute of higher education and to develop human resource of high calibre that is acceptable both nationally and internationally with the counterparts, which empower our students to cope up with the needs of the changing scenario. The mission of the college is to cater the educational needs of the students hailing in and around Bhatkal town to impart value based quality education. Accordingly to cater the structure of the prescribed syllabi, enhanced necessary learning resources at the central library and ensured to provide infrastructural facilities for the purpose of effective delivery of course curriculum. We strive for academic and extracurricular excellence through quality, efficiency to develop professionalism in education. Management serve for the satisfaction of stakeholders in developing strong community relationship, patriotism and hence committed to contribute for the national development. Management further facilitation interaction with the stakeholders once in a year and also during their visit to college on specific occasions. Suggestions are listened to carefully and suitable action is initiated to realise those ideas. Objective of the management policy is to address the issues regarding the systematic implementation to provide quality education. The principal monitors the mechanism regarding administration and academic activities. He also ensures proper functioning of the policies, rules and action plans of the college.

File Description	Documents
Paste link for additional information	https://www.anjumancollege.in/en_US/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college governing body takes important decisions in the board meetings and the responsibilities are delegated to the Principal to work in order to fulfil the vision and mission of the institution. The Principal along with IQAC coordinators and staff members holds meeting at the beginning of the academic year. Various committees/cells are formed and responsibilities are assigned to the staff members. The coordinators/members of the committee take interest in conduction various program related to academic, curricular and coordinators activities. Academic responsibilities are fairly divided among all the staff members. The list of the committee formed is displayed in the staff Notice Board and responsibilities are communicated to the faculty members through regular meetings. The college implements the suggestions and recommendations made by the staff and IQAC on priority basis. The H.O.D's of various department monitor the smooth functioning of their departments. Staff members and students have free access to interact and express their views regarding matters concerning to teaching and learning/ICT requirements or any other suggestion for effective functioning of the institutions. College has both decentralization and participative management. As and when the major event organized by the college, for the smooth function of the event, responsibilities are entrusted to the staff in different committees.

File Description	Documents
Paste link for additional information	https://www.anjumancollege.in/wp-content/uploads/2024/03/Committees-2022-23.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic/perspective plan is effectively deployed. Following are some of the highlights of the implementations based on short and long term plans during the year

–

- Construction of multipurpose sports arena.
- Installed 03 purified drinking water cooler units for both students and staff purpose.
- Renovation of wash rooms for the staff.
- Added wash rooms for girl students.
- Flooring of all the class rooms, corridor, laboratories, etc.
- Roofing at the top of the building for protecting from heat wave.
- Renovated seminar hall and upgraded with ICT enabled.
- Enhanced sapling of plants and beautification of the entire campus with sufficient greenery.
- Conducted quality audit from the competent agency.
- Extension of tar road within the campus premises.
- Subscription of INFLIBNET N-list and establishment of digital library for remote access.
- Procured new batteries and UPS for main building, central library and science laboratories.
- Procured additional 10 desktops to the computer laboratory.
- Some of the departments have invited academicians, professionals, experts to deliver special lectures based on current job market trends and course curriculum.
- Conducted field work, study tours by respective departments.
- Conducted special lectures on Career guidance and Placement.
- In collaboration with neighbouring competent organizations, conducted capacity building activities.
- Organized inter collegiate fest FUZIONA-22.
- Deputed good number of sports laurels to compete at University and State level Tournaments.
- Organized 01 day workshop on Interview and Communication Skills.
- Conducted professional development programme for both teaching and non teaching staff for one week, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.anjumancollege.in/wp-content/uploads/2024/04/Implementation-of-short-and-long-term-plans.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is run by the Anjuman Hami-e-Muslimeen, Bhatkal and affiliated to Karnatak University, Dharwad which has its governing body to guide, support and provide necessary facilities for effective implementation of Institutional Vision and Mission statement from time to time. The Principal acts as a liaison officer between Management and Institution to ensure the proper communication so as to get necessary support and help from the Management. The college IQAC is pro active to ensure the sustenance and enhancement of academic quality. Till the Department of Collegiate Education, Govt. of Karnataka permits for regular recruitment of vacant teaching posts, Principal has empowered to recruit temporary / adhoc teachers. Applications are sought by notifying in leading news papers, shortlisted the competent candidates after the process of interview by subject experts and accordingly during the year, recruited 03 full time and 02 guest faculty. The retention of the management full time teachers' service is purely based on the performance and active involvement in curricular, cocurricular activities. All the management full time teachers are appointed with the condition of atleast 10 months sustenance in the Institution and render their service with utmost dedication and commitment. In the case of any management full time teachers intended to quit the Institution, such staff have to give 01 month prior notice to the Principal.

File Description	Documents
Paste link for additional information	https://www.anjumancollege.in/en_US/management/
Link to Organogram of the Institution webpage	https://www.anjumancollege.in/wp-content/uploads/2023/07/Organogram-of-the-Institution.jpeg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has sufficient welfare measures and this has encouraged staff members to develop belongingness of the Institution and render their services with utmost responsibilities in different committees / cells and additional tasks assigned by the Principal. In addition to this, following are some of the highlights of the welfare measures meant for teaching and non teaching staff -

- Conducive atmosphere
- 12 month salary to the Management staff, incremental benefit to the staff every year.
- Provident Fund for the management staff.
- Promotional benefit to the permanent staff on priority basis

as and when they are due for promotion.

- Reimbursement of bill against the purchase of learning resources outside the campus.
- Spacious staff room, well configured desktop, internet connectivity at the staff room.
- Canteen facility at the subsidized rate.
- The college has its own co-operative society which sanctions loans to the members of the society up to Rs. 5, 00,000 and 50,000 emergency loans in the subsidised interest rate 5% per annum.
- Least fees for the children of non teaching staff for pursuing UG and PG programmes.
- Fee concession for professional courses at sister concerned Engineering College.
- Financial provision to the staff for attending professional development programme.
- OOD facility for attending seminars, conferences and professional development programmes.
- Substitute arrangement of temporary teachers in the case of long leave due to ill-health.
- Provided spacious cubicle for support services i.e., NSS, Career Guidance & Placement, Grievance Redressal Cell, Women Empowerment Cell, etc.

File Description	Documents
Paste link for additional information	https://www.anjumancollege.in/wp-content/uploads/2024/04/Welfare-Measures-for-Teaching-and-Non-Teaching-Staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Heads of all the concerned different submit the performance appraisal reports of their colleagues to the Principal of the college based on their subject knowledge, communication skills syllabus coverage and time management. The Principal of the college assess the teaching staff and prepare the report on the basis of the appraisal report submitted by the HOD's, the feedback from the students, class room controlling ability, punctuality, participation in college activities and also the previous semester result. For the non-teaching staff, the Principal and O.S. prepare the performance report on the basis of their punctuality, quality of work and cooperation with the other staff members and students. The performance appraisal reports of all the staff members are placed in the College Board meeting for their approval. The annual increment papers of the staff members are sent to the department of collegiate education for the final approval and sanction. For the management appointed staff members the increment will be decided by the Principal and the College Board.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the institution. An external audit of the college accounts is conducted by joint director of collegiate education Dharwad. The AG office Bangalore sometimes deputes their account officers for the departmental audit. There will be an internal audit of the institution conducted every year. Financial and academic audits are conducted in the college accounts are properly maintained during the financial year with maximum transparency in auditing. The Principal reviews all the receipts, payments and income as well as expenditure statement personally and later checked and verified by the finance secretary of the management regularly before they are submitted to the professional internal auditors Hayyan & Association Chartered Accountant Bangalore for final audit. The audit team has reported that the institution has maintained proper books of account as required by the laws.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

61

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main services of revenues of the institution are tuition/development fees received from the students. The management provides need based financial support to the college as

salary grants to management appointed staff, maintenance and other activities. The Principal prepare the college budget in the beginning of the financial year. The budget includes recurring expenses such as salary of the management appointed staff, library books, electricity bills, stationary and other maintenance, development expenses such as lab equipments, furniture and repair works. The budget is placed before the College Board during meeting for the approval. The accounts department monitor the expenses and make sure not to exceed the budget provision. Accounts are jointly maintained by the Principal and management except petty cash expenses. All the other payments are made by the joint account check signed by both Principal and the general secretary of Anjuman Hami-e-Muslimeen, Bhatkal. The details of the petty cash expenses are sent to the management from time to time for verification.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The faculty members are encouraged and supported to participate in orientation, refresher courses, faculty development programmes, workshops, seminars and conferences.
- To imbibe the research culture, OOD facility and financial assistance is given to the faculty members for attending seminars, conferences and workshops. During the year 03 faculty members have attended seminars / conferences and 02 faculty members have attended UGC sponsored webinars.
- FDP and professional development Programmes are organised by IQAC for Teaching and Non-Teaching Staff.
- Seminars/workshops/awareness programmes are organised by IQAC.
- Microsoft training session for Students organised by IQAC.
- The IQAC also provides guidelines, internet access and verification process for the students to get the post-matric and other scholarships.
- Regular meetings of IQAC are conducted under the chairmanship of the Principal with the prepared agenda and suggestions are taken from all the members of IQAC for

improvement and implementation of the curriculum.

- Teachers are encouraged to use teaching aids for effective teaching learning process. All the class rooms of the college are equipped with ICT tools.

The poor and needy students are provided with financial support by the local bodies and college staff at the time of admission.

File Description	Documents
Paste link for additional information	6.5.1 >> Policy for professional developmental programs
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For the smooth execution of teaching learning process, our plan of action was based on the course, the subject choice, the work load distribution, updation of time table, conducting two internal assessment tests, old question paper solving in the class room, engaging extra classes for the clarification of doubts. The methodology of teaching learning process is centric by chalk and board or by using ICT tools for the effective learning. The Principal keeps a vigil on the quantum of syllabus covered in each subject and ensures the completion of prescribed syllabus within stipulated time period. The student's feedback on teacher is also collected. All the students are allowed to give their feedback of the faculty, teaching learning process and evaluation. Student's feedback significantly shows the actual quality of teaching learning process. After collecting the feedback on course curriculum, the overall suggestions and recommendations are communicated to the BoS of respective department at Karnatak University. IQAC also analyses the performance of semester end result and identifies the slow, average and advanced learners. To keep track of the faculty active involvement in curricular, cocurricular and active participation in seminars, conferences and publication of research articles at reputed academic journals, IQAC regularly collects Self Appraisal Forms from all the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.anjumancollege.in/wp-content/uploads/2024/03/Annual-Report-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute is committed to providing equal opportunities to both genders in terms of admissions, employment, empowerment, leadership, training, sports, and cultural activities.

- **Safety and Security:** The institution installed CC TV cameras at key places on campus and also in all the class rooms for round-the-clock vigilance. Students wear identity cards at all times to ensure their identity. The institution has different cells, such as the Anti-Ragging and Sexual Harassment Cell and the Students Grievance Redressal Cell,

which are on hand to provide quick relief to the students.

- **Counselling:** The institution adopted a mentoring system as the first step towards building confidence among the students. Each faculty member is assigned a specific number of students to cater to their psychological and emotional needs.
- **Common Room:** A Common Room with an attached washroom is the primary facility required for the girl students to meet their personal needs. As such, the institution has provided a spacious Common Room for the girl students with adequate seating facilities.
- **Study Room:** Independent study room in the library provides girl students undistracted study time.
- **Drinking Water:** Water coolers and water purifiers have been provided for boys and girls in the College campus.

File Description	Documents
Annual gender sensitization action plan	https://www.anjumancollege.in/wp-content/uploads/2024/03/Annual-Gender-Sensitization-Action-Plan-for-the-year-2022-23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.anjumancollege.in/wp-content/uploads/2024/03/7.1.1-Gender-Equity-Measures.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of waste disposed of in the college for which there is a proper system functioning. The following waste is being disposed of by the college:

- **Solid Waste Management:** The College has a place on its campus where the solid waste materials are disposed of. Waste like plastic, metals, glass, cardboard, newspaper, and stationery is systematically collected, segregated, and sold to authorised vendors for recycling. Dustbins have been installed throughout campus for waste segregation and disposal.
- **Liquid Waste Management:** The waste water is carried out through the pipeline.
- **Biomedical Waste Management:** Biomedical waste is not generated in our science labs.
- **E-waste Management:** The College has optimised its inventory of all computers through reassembling, modification, and upgrading by the institution's own IT administrator. The e-waste generated from hardware that cannot be reused or recycled is being disposed of.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-

B. Any 3 of the above

reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

A.H.Ms., Anjuman Arts, Science, and Commerce college has a distinctive approach to catering to the educational requirements and aspirations of the students irrespective of caste, community, and religion. The college regularly organises seminars, guest lectures, and other programmes on communal harmony and cultural diversity. Special lectures are organised annually on National Unity Day and Constitution Day to create awareness about the importance of national unity and communal harmony. Students have ample opportunity to learn languages like Hindi, Urdu, and Arabic other than English and Kannada. The college started organizing cultural days to encourage students to know cultural diversity of the country and to promote communal harmony. The college always encourages the students to organise and participate in different programmes organised by the college, inter-college, university, and other Government or nongovernment organisations to make them sensitised towards cultural, regional, linguistic, communal, and socio-economic diversities. The faculty members enrich students with their knowledge regarding tolerance and harmony towards cultural, regional, linguistic, socioeconomic, and other diversities. NSS units organise programmes with regard to the role of youth in national unity, tolerance, community harmony, etc. College regularly conducts ethic day which involve the activities like; mismatch dress, hairstyle competitions, drawing competition, etc. To inculcate the social values among students, they are taken to Sneha Special School, Bhatkal which caters to the mentally

retarded students. Our staff and students spent the whole day and conduct various activities to such students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitises the students and the employees to the constitutional obligations about values, rights, duties, and responsibilities and constantly works to nurture them as better citizens of the country through various curricular and extracurricular activities. Constitution Day is celebrated on November 26 every year. The programme initiates with a preamble reading of the constitution, followed by lectures on the sensitization of students to their responsibility towards the constitutional values, rights, duties, and responsibilities of citizens. Voting Awareness rally was conducted by our students before Karnataka state assembly elections to create awareness among our students and masses about the importance of voting rights and democratic principles. The objective of the programme was to inculcate constitutional obligations among students, create awareness about Universal Franchise, and sensitise the students about the importance of voting. Road Safety week was organised by our Students welfare wing in association with Police officials of Bhatkal Taluq. Sadbhavana Day was organized on 22nd May 2022, our students and staff participated in oath taking ceremony. Youth day was celebrated on 12th January 2023 on birth day of Swamy Vivekananda to honour his teachings and ideals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institutions celebrate and organise national and international commemorative days, events, and festivals. The Faculty, staff, and Students come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, patriotism, and Happiness. Independence Day is celebrated every year on the 15th of August. Parades and flag hoisting are organised to mark the freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices. The institution celebrates Republic Day on January 26 every year, commemorating the adoption of the Indian Constitution. Every year, Vana-Mahotsava is organised in the month of July or August, and our students participate with enthusiasm in the plantation drive. Gandhi Jayanti is celebrated every year on October 2nd. Our NCC and NSS volunteers organise Campus cleaning activities. On September 5, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great fervour. Ekta Diwas, or National Unity Day, is celebrated on August 20 every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel. International Yoga Day is celebrated on June 21 every year. Voting Awareness rally was conducted by our students before Karnataka state assembly elections.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practise 1 Title of the practise: "Mentoring System" The institution introduced a mentoring system in order to fulfil the student's requirements, shape their careers successfully, and make them grow psychologically and spiritually. The mentor regularly takes information from the various departments about students attendance and other Information from the discipline committee, NSS and NCC offices, sports department, and Student Welfare Office. The above information will be interpreted in terms of the students' performance in terms of attendance, marks, behaviour, involvement in seminars, and participation in sports and cultural activities.

Best Practise 2 Title of the practise: "SAHARA" - A Social Integration with mentally challenged children. To instil the value based responsibilities among students community, college has connected to the Sneha Special School and Training Center Bhatkal a beacon of light for children with differently challenged in and around Bhatkal. This practice came into effect as a part of social concern. Keeping this in mind the overall development of the student. The college aims at not just academic, co-curricular, extra-curricular excellence but to be responsible to the society. With the guidance of senior faculty members, every year our student volunteers visit the school and conduct competitions on drawing, singing, games, etc. and also invite all children to our college and organise fun games for them.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our's is the first Higher Education Institution and only aided college in Bhatkal taluka recognised under 2f and 12b UGC Act 1956, the college established in the year 1968 as a minority institution. The institution offers UG and PG Courses in B.A., B.Sc., and B.Com. and has started M.A. in Kannada from 2007-08 and M.Com. from 2010-11. M.A in Economics and M.A in Urdu from the academic year 2022-23. 02 faculty members are in the panel of BoS belonging to Mathematics and have contributed their expertisation during the modification / revision of course curriculum.

REMARKABLE ACHIEVEMENTS during 2022-23: · BA outgoing student Shreyas.R.Nayak have secured Gold Medal in Economics and Kannada subjects. · One of the students belonging to Commerce (B.Com VI sem) Mohiddin Asbah has secured cent percentage in 06 subjects out of 07 subjects. · Other 05 students in commerce, 01 in mathematics secured 100/100 marks in particular subjects. · 26 students from our college recruited to various reputed companies through campus interview. · 100% semester end result in M.Com. and M.A. programmes. · 95% passing percentage in UG programmes which is better compared to neighbouring colleges. · Recorded with 02 university blues during the year.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Anjuman Arts, Science and Commerce College, Bhatkal follows CBCS and NEP syllabus prescribed by the Karnatak University, Dharwad for the academic year 2022-23. The IQAC and heads of the department prepares the comprehensive Plan of Actions to fulfil the structure of the prescribed syllabi which also include curricular, co-curricular and extra curricular activities i.e., bridge course, visit to factories, industries, financial institutions and do engage some of the skill development activities. The Principal and Heads of Departments (HOD) conduct the meetings to distribute workload, subject allotment, plan the activities of the department and to review the completed syllabus. The Time-Table Committee takes due care in the preparation of the Calendar of Event and regularly monitor the systematic implementation of the Plan of Action based on Calendar of Event during the academic year. Following are some of the major activities initiated by respective department to ensure the effective delivery of course curriculum -

- The students of Arts, Science and Commerce are actively engaged with study tours and the concerned faculty members have guided students about the practical knowhow of the process of banking, financial institutions, etc.
- College has invited experienced academicians, professionals to train the newly joined management recruited teaching faculty about the professionalism and effective delivery of course curriculum.
- Based on the recommendations of respective faculty members, college has procured more than 350 text books based on NEP pattern of course curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.anjumancollege.in/wp-content/uploads/2024/04/Academic-Calendar-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Soon after getting the University calendar of event, with the active support of IQAC, the Time Table Committee prepares exhaustive Institutional Calendar of Events after taking the departmental Plan of Actions. The same is notified on college notice board, communicate to the students during class hours and also publishes on Institutional website. The Principal and IQAC regularly monitor the effective implementation of Plan of Actions based on Calendar of event from time to time. The college has formed Examination Committee. The Committee is entrusted to conduct the Internal Tests as per the prescribed schedule only. Staff and students are well informed about the conduct of Internal Tests. The Examination Committee monitors the overall internal assessment process. University assigns 20 marks for internal assessment under CBCS and 40 for NEP prescribed syllabi. Continuous Internal Evaluation: Teachers are strictly instructed to monitor the active involvement of every students and accordingly maintain the Attendance Register. They are also instructed to submit the absentees list to the IQAC once in a month and IQAC and Attendance committee do the follow up to the absentees and instruct them to maintain minimum 75% of attendance as per the university guidelines. Students who are actively involved in sports, extension work, who could not able to maintain the regular attendance due to active role in NSS special camps, etc., respective department do engage extra tutorials and provide them additional learning resources so as to enable them to cope up the existing course curriculum.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.anjumancollege.in/wp-content/uploads/2024/04/Internal-Assesment-Timetable-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****14**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**300****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****360**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum as part of all the courses of Humanities, Commerce and Science. They are reflected in the syllabus directly or indirectly. In today's world, educating the students about socio-ethical values has greater significance. The papers of Kannada, English, Hindi, Arabic, and Urdu Literature taught to all classes deal directly with Human Values through the poems, short stories, novels and plays. Today, communication skills play a vital role. Fluency

in English and regional languages enables the students to interact positively. Establishing a clear policy and strategic framework for cross cutting issues becomes an important factor for institutional growth. Our university offers courses like Environmental Studies, Indian Constitution and Human Resource Management, Science and Society, Personality Development, Financial Education, Artificial Intelligence, and Computer Applications for undergraduate students. Various programmes such as seminars, workshops, and guest lectures from eminent personalities are being organized by the Institute to create awareness among the rural community with respect to ecological balance and its importance. The Institute regularly organizes birth anniversaries of great personalities, national and state festivals, etc. to boost moral and awareness among the staff and students. Further, with the help of support service units i.e., NSS, NCC, YRC, Women Empowerment Cell, Scouts & Guides for Rovers, etc., college regularly conducts activities on cross cutting issues at the neighbourhood community and also invite experts to deliver special lectures on cross cutting issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

270

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.anjumancollege.in/wp-content/uploads/2024/04/1.4.2.-Feedback-on-Institution-by-Students-Analysis-Report-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

630

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

82

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the student at the entry level while seeking admission and also identify their learning capabilities through their performance in Internal Tests, semester end result, active participation in curricular, cocurricular and extra-curricular activities. This exercise helped the Institution in keeping track of student' performance as Slow, average and advanced learners. As Institution very much dedicated to the overall career prospects of each students studying in the Institution and prepare them competent enough to face current trends, respective faculty members regularly conducts Remedial Classes for slow learners. Every department encourages slow learners to actively associate with Advanced learners during in-house seminars, debate, elocution based on course curriculum. The Advanced learners are further nurtured on curricular aspects, infuse them confidence level, competitive spirit and encourage them to compete at various levels. This has helped them to be more active and enthusiastic as a studious. After seeking the feedback suggestions from the students, college has enhanced good number of learning resources i.e., e-learning resources on different subjects and competitive examinations. To help them prepare for competitive examinations, enhanced good number of learning resources on competitive examinations. In addition to these efforts, college also regularly conducts mentorship mechanism so as to monitor every students and guide them academically, professionally and morally to be more competent in the current scenario of job market and competitive world.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
457	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college promotes a student-centric academic environment along with conventional and current trend of teaching methodology, so that the students can assimilate the lessons properly and apply them to solve problems in real life circumstances. For the purpose of experiential learning, college has well configured computer laboratories, well equipped science laboratories, language laboratory. The concerned department regularly conducts cocurricular activities, provide sufficient assignment to practice in respective laboratories. Science departments provide laboratory manuals for experiment based learning. Participative learning Students undertake group activities such as project assignments, case-study analysis which leads to participative learning. The learning outcomes of these activities are shared with the entire class. College allows the students to participate various Zonal, State, National and international level competitions. The College is known for encouraging sports and preserved pinnacle position in KUD. Environment awareness, plantation, health & hygiene camp, blood donation camps, waste management programs were conducted through NSS, NCC and. Participation of students in extensive community service activities through Special camps accomplishes the institutional social responsibility. The students participate in study trips industries and outdoor sessions that expose them to the world of practical knowledge to sharpen their skills. Students are

encouraged to participate in various outreach and extension activities, this provides an opportunity to contribute to society, learn social skills and develop leadership skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Being an aided institution, it persuades intensive use of ICT enabled tools including online resources for effectual teaching and learning process. Besides chalk-talk method of teaching, faculty members are using the ICT enabled learning tools such as Power point Presentations, video clippings, Audio system, online resources to expose the students for advanced acquaintance and practical learning. The classrooms are ICT enabled with projectors mounted and the campus is enabled with high speed Internet connection. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching learning process. College has provided a separate desktop along with internet connectivity at the staff room to enable faculty members to prepare content based on course curriculum and upload them on Institutional website for ready references to the students. Similarly, encouraging faculty members to engage virtual classes in addition to the regular offline classes. The online learning environments are designed to educate students through open problem-solving activities. The College has two well equipped computer laboratories to cater the digital and technological needs of the students and also to promote independent learning. To keep our student and teacher's pace with the changing scenario, library is regularly updated with online resources, subscribed for inflibnet n-list and digital library facilities for remote access. The librarian regularly trains students and staff for optimum utilisation of the available facilities for remote access.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.anjumancollege.in/en_US/ict-classrooms/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and mode. The continuous internal assessment is a prime addition to the teaching-learning process, encouraging students to take up every unit of the curriculum seriously. Duration of theory Internal Test is of 01 hour and that of practical is 03 hours. Semester end theory and practical examinations are conducted subsequently 16th week of semester as per university time-table. There is a examination committee under the supervision of Principal. A separate committee monitors PG section for the conduct of Internal Test. The Examination Committee notifies the schedule of Internal Test to the students 15 days early through notice board and during class hours. The internal examinations are conducted stringently as scheduled. The evaluation of test papers is completed within 10 days. The teacher evaluates each answer script and marks of respective subjects are displayed in the notice board. If a student fails to attend any of the scheduled

internal tests, because of valid reasons on medical grounds or on deputation to participate in activities of academic/cultural, NCC, NSS, Sports, a supplementary Internal Test is conducted to such students with new set of question paper and evaluated. The grievances with regard to external examination, semester end result, etc., are communicated to the university within stipulated period of time. Majority students who have applied for revaluation, challenge evaluation have good improved result compared to central evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Being an affiliated college it is beyond the jurisdiction of the college to deal with the grievances of the students as far as the University semester end examinations are concerned. The college's role in this regard is merely restricted. The college administration provides all essential support a student requires to apply to the University for review of results. For internal examination: To maintain transparency, the answer scripts of the internal examination are given back to the students after evaluation for their satisfactory compliance. This helps the students to know about their strength and limitations and prepare accordingly. Not only the students, through this the teachers also come to know about the achievement of each student and recommend pertinent suggestions for further improvement. For external examination: The administrative staff guide the students for redressal of grievances effectively at the university level. The queries related to results, corrections in mark sheets, other certificates issued by university are handled University examination section after forwarding such queries. Students are allowed to apply by paying necessary processing fee to university if they are not satisfied with the university evaluation through college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As ours is an affiliated college, the responsibility of designing the curriculum and framing the syllabus for all the UG and PG programs rests with the affiliating Karnatak University, Dharwad. The programmes offered by College cater to multiple interests of the student community and also at building the human capital needed by the society and nation. The learning effectiveness of any programme and course depends on the POs and COs. The departments hold brainstorming sessions to design strategies so that outcomes are attained by the students. New recruits of the department are briefed on the Programme Outcomes and the Course Outcomes. POs, PSOs, COs are explained to them after the allocation of the respective courses. Information regarding programme and courses are given to the students just after the admission. The concerned faculty of each of the department brief their respective classes about the POs and COs. One hour of the foundation course is exclusively used to brief the students on PO, PSO and CO. Hard Copy of syllabus is available in the departments for ready reference to the teachers and students. Learning Outcomes of the Programs and Courses for the available programs are maintained in course file in each department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For every semester of undergraduate and postgraduate courses,

the departments have been uniformly following all the guidelines of the affiliated university for the purpose of getting the students acquainted with the course contents of each subject spreading over all the semesters. The framework of the Program Outcomes (POs) and Course Outcomes (COs) designed by the University, are discussed in the departmental meetings to identify the potentiality of the course curriculum, compatibility of the CO to the current trend, etc. Similarly, seeks Principal's support for the conduct of course enrichment activities. Following are some of the evidential documents for the effective conduct of course curriculum during the academic year -

- The Department of English has conducted crash course on communication Skills in English through language lab.
- Every department has invited academicians, professionals, experts to deliver special lectures based on current trends and course curriculum.
- Conducted in-house seminars, group discussions, debate, elocution based on course curriculum.
- The Department of commerce has conducted study tours to different banks, financial Institutions.
- Enriched the science laboratories and encouraged science students to experiment with sufficient assignments.
- Conducted Remedial classes for slow learners.

Impact;

- During the year, college has good track record of 93% of outgoing students have successfully completed their graduation.
- 18 students have continued for PG programmes.
- 26 outgoing students have got placed at different sectors.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

127

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.anjumancollege.in/wp-content/uploads/2024/03/SSS-Overall-Response-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities play a crucial role in sensitizing students to social issues and fostering holistic development.

1. Career Guidance & Scholarship Awareness :

- Sensitization: Career guidance sessions informed students about various career paths, emphasizing social responsibility in choosing professions.
- Holistic Development: Students gained clarity on career options, enhancing their personal and professional growth.

2. Road Safety Awareness :

- Sensitization: Road safety events educated students on traffic rules, emphasizing responsible behavior.
- Holistic Development: Students imbibed safety consciousness, promoting community well-being.

3. Sadbhavana Divas:

- Sensitization: Sadbhavana Divas fostered national unity, emphasizing harmony and empathy.
- Holistic Development: Students imbibed values of unity, tolerance, and respect.

4. Swach Bharat:

- Sensitization: Swach Sagar Abhiyan promoted cleanliness, waste management, and environmental consciousness.
- Holistic Development: Students actively participated in cleanliness drives, imbibing civic responsibility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year
450

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year
0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year
02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical facilities for teaching-learning activities. College premises spread over 50 acres and located at prime locations in the Bhatkal Town. It's two storied building which provides well equipped campus for teaching-learning and eco-friendly environment. The campus has vast playground, gym, etc. The infrastructure facilities are adequate according to the requirement of students and the guidelines of the affiliated university. The college has following facilities for teaching-learning process.

- Principal Chamber with laptop & internet connection, telephone facility and CCTV control system.
- IQAC Cell having computers, LAN facility.
- Nine (09) classrooms are equipped with LCD projectors and smart boards.
- Two (02) Computer Labs and labs for other subjects are having computers with LAN connectivity with Internet/LAN connectivity and projectors.
- Separate Common room & wash rooms for boys, girls students and staff members.
- Clean and purified drinking water facility.
- Suggestion Box/Complaint Boxes.
- Inverter/UPS facility for office, class rooms and Labs.
- Generator for the entire campus.
- Library having reference books, encyclopedia, news papers journals and e-library facility.
- The e-library is automated with e-lib software.
- Function/Seminar Hall.
- Separate offices and cells for NSS, SWF, Anti-ragging,

grievances, Red-cross and NCC.

- **Physical Education Office and recreation room for boys.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.anjumancollege.in/en_US/ict-classrooms/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college has a well maintained campus spread over 50 acres of land. Our Management believes in the all-round development of our students. There is a lot of encouragement for the students to participate in sports and cultural activities. Indoor games like table tennis, chess, carroms, etc., are conducted. Qualified Physical Director/Instructor has been appointed to take care of day to day games and sports activities of the college. College teams are formed to take part in intercollegiate, University level, State level, National level tournaments/competitions and other events. The outdoor games such as cricket, football, kabaddi, etc are well practiced and played by our students. Students are very much encouraged by the staff members to participate in the cultural events. Students are sent to other colleges for intercollegiate and University competitions. Every year our college conducts various cultural events such as Singing, Debate, Painting, Essay writing etc. Following are the activities conducted by Sports and Cultural Committee -

- Deputed 12 students for Kabbaddi Tournament at Honnavar.
- Deputed 16 students for Football Tournament, 07 students for swimming competitions organized by JSS Banashankari College, Dharwad, .
- Deputed 05 boy and 06 girl students for chess competition organized by GFGC, Honnavar.
- During the year, 02 sports laurels achieved University Blues.
- 11 students have participated at International Cultural Jambori held at Moodabidari.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.anjumancollege.in/en_US/io-sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.anjumancollege.in/en_US/ict-classrooms/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.79

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a qualified and competent Librarian. Our Institution has an independent central library. In 2013, our institution's library underwent comprehensive automation using the ELIB Integrated Library Management System (ILMS) version 16.2. With a licensed software, we've successfully integrated almost 30,000 books into its database, facilitating efficient management and organization. ELIB's user-friendly interface and multi-option searching capability enhance accessibility and research for students and faculty. The system streamlines cataloguing, circulation, and resource tracking, reducing manual efforts and errors. Valuable insights into usage patterns and book popularity support data-driven decisions for future acquisitions and resource management. ELIB has been instrumental in modernizing our library and providing a seamless and enriching experience for our academic community. Our commitment to advanced technologies and updates ensures continued support for our institution's information needs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**1.00397**

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****60**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has enhanced the internet bandwidth to 200 mbps with 2 connectivity. The wi fi provision has enabled the ICT enabled class rooms and seminar hall to access the e-learning resources. The internet connectivity is extended the Principal' Chamber, Central Library, Administrative staff, staff room, IQAC and other facilities. The internet connectivity is also made available at computer laboratories, science laboratories, IQAC, etc. During the pandemic circumstances, to keep staff academically active, facilitated with well configured desktop, earphone, internet connectivity. This facility has given utmost scope to the faculty members to engage their classes through virtual mode and also further, the facility encouraged staff to access the e-learning resources comfortably. The central library is subscribed with INFLIBNET N-list and also facilitated with digital library for remote access purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers**66**

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****90.57939**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the overall maintenance of the infrastructural facilities, class rooms, laboratories, facilities, college has a procedure and policies for the maintenance of infrastructural facilities.
Campus Building:

- Our esteemed Management has entrusted the responsibilities to the qualified site engineer. He is entrusted to inspect the fitness of the building and prepare the comprehensive report and submit the same to the Principal. If the report highlights about minor / major repairs, Principal seeks the Management intervention for further approval of financial provision for the maintenance of the campus building.

Garden:

- With the help of the Department of Botany, college is surrounded with greenery environment and developed botanical garden. To maintain the greenery, the responsibility is entrusted to the gardener, who is responsible to maintain and pour the water to the plants on all the working days.

Class Rooms:

- Prior to the commencement of the classes, menial staff is entrusted to keep every class room with neat and place the dustbin. The Administrative staff is responsible to ensure the fitness of the benches, working conditions of the fans, lights, etc. In the case of any minor repairs, carpenter is invited.
- Students are well informed about the maintenance of the class rooms and they are also informed to place the solid waste only at the dustbin placed at a particular place.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.anjumancollege.in/en_US/maintenance-of-campus-infrastructure/

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****57**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****18**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and

C. 2 of the above

hygiene) ICT/computing skills	
File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
335	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
335	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**0**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****3**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

We in Anjuman Arts, Science and Commerce College, Bhatkal are committed to groom leadership qualities and organizational skills among students through several initiatives undertaken at the institutional level. Opportunities are provided for students to participate in co-curricular, extra-curricular activities and also in the organization and conduction of the events. College gives the importance to committee type of organisation. Accordingly the various committees were constituted for the smooth conduct of all the activities of the college. Ample opportunities are provided to the students to

excel not only in academics but also cultural and extra-curricular activities. Involving the students in the various committees helps to inculcate in them a spirit of social service and team work. The institutional plan is developed after taking care of suggestions from teachers, students and non-teaching staff and other stakeholders. Several committees are constituted at the beginning of the academic year by the Principal of the College for overall management and smooth running of the various activities of the college and in each committee consists of students from all classes who are selected with the help of student welfare officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is already in the process of its registration. Anjuman Arts, Science, Commerce College, Bhatkal is established in 1968. The institution is located in rural

area, it has a great contribution in the educational development of the rural students. Many alumni of this college are well known in their respective fields i.e. Politics, Education, Literature, Sports, Business, Industry, and Social Work. The college provides an opportunity to the alumni to interact and share their experience with students every year by arranging a functions in a college. Our Alumni Association organizes: 1. Guest lectures from various topics and provides guidance from the experts of various fields. 2. Some of our alumni are industrialists who share their knowledge and expertise with the students. 3. Alumni helps us to organize educational and industrial visits for the students. 4. Alumni provides the information about the job opportunities. Financial Support: Our Alumni supports the Institute in financially by donating generously for the infrastructural development of the college in terms of water-cooler, air cooler and inverter, and also donates the books for Competitive exam. They helps the students of meritorious and weaker sections by sponsoring scholarship. Our Alumni plays very supporting and constructive role in the overall development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) **D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our vision is to develop the institution in to a premier institute of higher education and to develop human resource of high calibre that is acceptable both nationally and internationally with the counterparts, which empower our students to cope up with the needs of the changing scenario.

The mission of the college is to cater the educational needs of the students hailing in and around Bhatkal town to impart value based quality education. Accordingly to cater the structure of the prescribed syllabi, enhanced necessary learning resources at the central library and ensured to provide infrastructural facilities for the purpose of effective delivery of course curriculum. We strive for academic and extracurricular excellence through quality, efficiency to develop professionalism in education. Management serve for the satisfaction of stakeholders in developing strong community relationship, patriotism and hence committed to contribute for the national development. Management further facilitation interaction with the stakeholders once in a year and also during their visit to college on specific occasions. Suggestions are listened to carefully and suitable action is initiated to realise those ideas. Objective of the management policy is to address the issues regarding the systematic implementation to provide quality education. The principal monitors the mechanism regarding administration and academic activities. He also ensures proper functioning of the policies, rules and action plans of the college.

File Description	Documents
Paste link for additional information	https://www.anjumancollege.in/en_US/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college governing body takes important decisions in the board meetings and the responsibilities are delegated to the Principal to work in order to fulfil the vision and mission of the institution. The Principal along with IQAC coordinators and staff members holds meeting at the beginning of the academic year. Various committees/cells are formed and responsibilities are assigned to the staff members. The coordinators/members of the committee take interest in conduction various program related to academic, curricular and coordinators activities. Academic responsibilities are fairly divided among all the staff members. The list of the committee formed is displayed in the staff Notice Board and responsibilities are communicated to the faculty members through regular meetings. The college

implements the suggestions and recommendations made by the staff and IQAC on priority basis. The H.O.D's of various department monitor the smooth functioning of their departments. Staff members and students have free access to interact and express their views regarding matters concerning to teaching and learning/ICT requirements or any other suggestion for effective functioning of the institutions. College has both decentralization and participative management. As and when the major event organized by the college, for the smooth function of the event, responsibilities are entrusted to the staff in different committees.

File Description	Documents
Paste link for additional information	https://www.anjumancollege.in/wp-content/uploads/2024/03/Committees-2022-23.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic/perspective plan is effectively deployed. Following are some of the highlights of the implementations based on short and long term plans during the year -

- Construction of multipurpose sports arena.
- Installed 03 purified drinking water cooler units for both students and staff purpose.
- Renovation of wash rooms for the staff.
- Added wash rooms for girl students.
- Flooring of all the class rooms, corridor, laboratories, etc.
- Roofing at the top of the building for protecting from heat wave.
- Renovated seminar hall and upgraded with ICT enabled.
- Enhanced sapling of plants and beautification of the entire campus with sufficient greenery.
- Conducted quality audit from the competent agency.
- Extension of tar road within the campus premises.
- Subscription of INFLIBNET N-list and establishment of digital library for remote access.
- Procured new batteries and UPS for main building, central library and science laboratories.

- Procured additional 10 desktops to the computer laboratory.
- Some of the departments have invited academicians, professionals, experts to deliver special lectures based on current job market trends and course curriculum.
- Conducted field work, study tours by respective departments.
- Conducted special lectures on Career guidance and Placement.
- In collaboration with neighbouring competent organizations, conducted capacity building activities.
- Organized inter collegiate fest FUZIONA-22.
- Deputed good number of sports laurels to compete at University and State level Tournaments.
- Organized 01 day workshop on Interview and Communication Skills.
- Conducted professional development programme for both teaching and non teaching staff for one week, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.anjumancollege.in/wp-content/uploads/2024/04/Implementation-of-short-and-long-term-plans.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is run by the Anjuman Hami-e-Muslimeen, Bhatkal and affiliated to Karnatak University, Dharwad which has its governing body to guide, support and provide necessary facilities for effective implementation of Institutional Vision and Mission statement from time to time. The Principal acts as a liaison officer between Management and Institution to ensure the proper communication so as to get necessary support and help from the Management. The college IQAC is pro active to ensure the sustenance and enhancement of academic quality. Till the Department of Collegiate Education, Govt. of Karnataka permits for regular recruitment of vacant teaching posts, Principal has empowered to recruit temporary / adhoc teachers. Applications are sought by notifying in leading news papers,

shortlisted the competent candidates after the process of interview by subject experts and accordingly during the year, recruited 03 full time and 02 guest faculty. The retention of the management full time teachers' service is purely based on the performance and active involvement in curricular, cocurricular activities. All the management full time teachers are appointed with the condition of at least 10 months sustenance in the Institution and render their service with utmost dedication and commitment. In the case of any management full time teachers intended to quit the Institution, such staff have to give 01 month prior notice to the Principal.

File Description	Documents
Paste link for additional information	https://www.anjumancollege.in/en_US/management/
Link to Organogram of the Institution webpage	https://www.anjumancollege.in/wp-content/uploads/2023/07/Organogram-of-the-Institution.jpeg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college has sufficient welfare measures and this has

encouraged staff members to develop belongingness of the Institution and render their services with utmost responsibilities in different committees / cells and additional tasks assigned by the Principal. In addition to this, following are some of the highlights of the welfare measures meant for teaching and non teaching staff -

- Conducive atmosphere
- 12 month salary to the Management staff, incremental benefit to the staff every year.
- Provident Fund for the management staff.
- Promotional benefit to the permanent staff on priority basis as and when they are due for promotion.
- Reimbursement of bill against the purchase of learning resources outside the campus.
- Spacious staff room, well configured desktop, internet connectivity at the staff room.
- Canteen facility at the subsidized rate.
- The college has its own co-operative society which sanctions loans to the members of the society up to Rs. 5, 00,000 and 50,000 emergency loans in the subsidised interest rate 5% per annum.
- Least fees for the children of non teaching staff for pursuing UG and PG programmes.
- Fee concession for professional courses at sister concerned Engineering College.
- Financial provision to the staff for attending professional development programme.
- OOD facility for attending seminars, conferences and professional development programmes.
- Substitute arrangement of temporary teachers in the case of long leave due to ill-health.
- Provided spacious cubicle for support services i.e., NSS, Career Guidance & Placement, Grievance Redressal Cell, Women Empowerment Cell, etc.

File Description	Documents
Paste link for additional information	https://www.anjumancollege.in/wp-content/uploads/2024/04/Welfare-Measures-for-Teaching-and-Non-Teaching-Staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/

workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****03**

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****02**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz.,**

Orientation / Induction Programme, Refresher Course, Short Term Course during the year**02**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Heads of all the concerned different submit the performance appraisal reports of their colleagues to the Principal of the college based on their subject knowledge, communication skills syllabus coverage and time management. The Principal of the college assess the teaching staff and prepare the report on the basis of the appraisal report submitted by the HOD's, the feedback from the students, class room controlling ability, punctuality, participation in college activities and also the previous semester result. For the non-teaching staff, the Principal and O.S. prepare the performance report on the basis of their punctuality, quality of work and cooperation with the other staff members and students. The performance appraisal reports of all the staff members are placed in the College Board meeting for their approval. The annual increment papers of the staff members are sent to the department of collegiate education for the final approval and sanction. For the management appointed staff members the increment will be decided by the Principal and the College Board.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the institution. An external audit of the college accounts is conducted by joint director of collegiate education Dharwad. The AG office Bangalore sometimes deputed their account officers for the departmental audit. There will be an internal audit of the institution conducted every year. Financial and academic audits are conducted in the college accounts are properly maintained during the financial year with maximum transparency in auditing. The Principal reviews all the receipts, payments and income as well as expenditure statement personally and later checked and verified by the finance secretary of the management regularly before they are submitted to the professional internal auditors Hayyan & Association Chartered Accountant Bangalore for final audit. The audit team has reported that the institution has maintained proper books of account as required by the laws.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

61

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main services of revenues of the institution are tuition/development fees received from the students. The management provides need based financial support to the college as salary grants to management appointed staff, maintenance and other activities. The Principal prepare the college budget in the beginning of the financial year. The budget includes recurring expenses such as salary of the management appointed staff, library books, electricity bills, stationary and other maintenance, development expenses such as lab equipments, furniture and repair works. The budget is placed before the College Board during meeting for the approval. The accounts department monitor the expenses and make sure not to exceed the budget provision. Accounts are jointly maintained by the Principal and management except petty cash expenses. All the other payments are made by the joint account check signed by both Principal and the general secretary of Anjuman Hami-e-Muslimeen, Bhatkal. The details of the petty cash expenses are sent to the management from time to time for verification.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The faculty members are encouraged and supported to participate in orientation, refresher courses, faculty development programmes, workshops, seminars and

conferences.

- To imbibe the research culture, OOD facility and financial assistance is given to the faculty members for attending seminars, conferences and workshops. During the year 03 faculty members have attended seminars / conferences and 02 faculty members have attended UGC sponsored webinars.
- FDP and professional development Programmes are organised by IQAC for Teaching and Non-Teaching Staff.
- Seminars/workshops/awareness programmes are organised by IQAC.
- Microsoft training session for Students organised by IQAC.
- The IQAC also provides guidelines, internet access and verification process for the students to get the post-matric and other scholarships.
- Regular meetings of IQAC are conducted under the chairmanship of the Principal with the prepared agenda and suggestions are taken from all the members of IQAC for improvement and implementation of the curriculum.
- Teachers are encouraged to use teaching aids for effective teaching learning process. All the class rooms of the college are equipped with ICT tools.

The poor and needy students are provided with financial support by the local bodies and college staff at the time of admission.

File Description	Documents
Paste link for additional information	6.5.1 >> Policy for professional developmental programs
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For the smooth execution of teaching learning process, our plan of action was based on the course, the subject choice, the work load distribution, updation of time table, conducting two internal assessment tests, old question paper solving in the class room, engaging extra classes for the clarification of doubts. The methodology of teaching learning process is centric by chalk and board or by using ICT tools for the effective

learning. The Principal keeps a vigil on the quantum of syllabus covered in each subject and ensures the completion of prescribed syllabus within stipulated time period. The student's feedback on teacher is also collected. All the students are allowed to give their feedback of the faculty, teaching learning process and evaluation. Student's feedback significantly shows the actual quality of teaching learning process. After collecting the feedback on course curriculum, the overall suggestions and recommendations are communicated to the BoS of respective department at Karnatak University. IQAC also analyses the performance of semester end result and identifies the slow, average and advanced learners. To keep track of the faculty active involvement in curricular, cocurricular and active participation in seminars, conferences and publication of research articles at reputed academic journals, IQAC regularly collects Self Appraisal Forms from all the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.anjumancollege.in/wp-content/uploads/2024/03/Annual-Report-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute is committed to providing equal opportunities to both genders in terms of admissions, employment, empowerment, leadership, training, sports, and cultural activities.

- **Safety and Security:** The institution installed CC TV cameras at key places on campus and also in all the class rooms for round-the-clock vigilance. Students wear identity cards at all times to ensure their identity. The institution has different cells, such as the Anti-Ragging and Sexual Harassment Cell and the Students Grievance Redressal Cell, which are on hand to provide quick relief to the students.
- **Counselling:** The institution adopted a mentoring system as the first step towards building confidence among the students. Each faculty member is assigned a specific number of students to cater to their psychological and emotional needs.
- **Common Room:** A Common Room with an attached washroom is the primary facility required for the girl students to meet their personal needs. As such, the institution has provided a spacious Common Room for the girl students with adequate seating facilities.
- **Study Room:** Independent study room in the library provides girl students undistracted study time.
- **Drinking Water:** Water coolers and water purifiers have

been provided for boys and girls in the College campus.

File Description	Documents
Annual gender sensitization action plan	https://www.anjumancollege.in/wp-content/uploads/2024/03/Annual-Gender-Sensitization-Action-Plan-for-the-year-2022-23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.anjumancollege.in/wp-content/uploads/2024/03/7.1.1-Gender-Equity-Measures.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of waste disposed of in the college for which there is a proper system functioning. The following waste is being disposed of by the college:

- **Solid Waste Management:** The College has a place on its campus where the solid waste materials are disposed of. Waste like plastic, metals, glass, cardboard, newspaper, and stationery is systematically collected, segregated, and sold to authorised vendors for recycling. Dustbins have been installed throughout campus for waste segregation and disposal.
- **Liquid Waste Management:** The waste water is carried out

through the pipeline.

- **Biomedical Waste Management:** Biomedical waste is not generated in our science labs.
- **E-waste Management:** The College has optimised its inventory of all computers through reassembling, modification, and upgrading by the institution's own IT administrator. The e-waste generated from hardware that cannot be reused or recycled is being disposed of.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

A.H.Ms., Anjuman Arts, Science, and Commerce college has a distinctive approach to catering to the educational requirements and aspirations of the students irrespective of caste, community, and religion. The college regularly organises seminars, guest lectures, and other programmes on communal harmony and cultural diversity. Special lectures are organised annually on National Unity Day and Constitution Day to create awareness about the importance of national unity and communal harmony. Students have ample opportunity to learn languages like Hindi, Urdu, and Arabic other than English and Kannada. The college started organizing cultural days to encourage students to know cultural diversity of the country and to promote communal harmony. The college always encourages the students to organise and participate in different programmes organised by the college, inter-college, university, and other Government or nongovernment organisations to make them sensitised towards cultural, regional, linguistic, communal, and socio-economic diversities. The faculty members enrich students with their knowledge regarding tolerance and harmony towards cultural, regional, linguistic, socioeconomic, and other diversities. NSS units organise programmes with regard to the role of youth in national unity, tolerance, community harmony, etc. College regularly conducts ethic day which involve the activities like; mismatch dress, hairstyle competitions, drawing competition, etc. To inculcate the social values among students, they are taken to Sneha Special School, Bhatkal which caters to the mentally retarded students. Our staff and students spent the whole day and conduct various activities to such students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitises the students and the employees to the constitutional obligations about values, rights, duties, and responsibilities and constantly works to nurture them as better citizens of the country through various curricular and extracurricular activities. Constitution Day is celebrated on November 26 every year. The programme initiates with a preamble reading of the constitution, followed by lectures on the sensitization of students to their responsibility towards the constitutional values, rights, duties, and responsibilities of citizens. Voting Awareness rally was conducted by our students before Karnataka state assembly elections to create awareness among our students and masses about the importance of voting rights and democratic principles. The objective of the programme was to inculcate constitutional obligations among students, create awareness about Universal Franchise, and sensitise the students about the importance of voting. Road Safety week was organised by our Students welfare wing in association with Police officials of Bhatkal Taluq. Sadbhavana Day was organized on 22nd May 2022, our students and staff participated in oath taking ceremony. Youth day was celebrated on 12th January 2023 on birth day of Swamy Vivekananda to honour his teachings and ideals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and

A. All of the above

conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institutions celebrate and organise national and international commemorative days, events, and festivals. The Faculty, staff, and Students come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, patriotism, and Happiness. Independence Day is celebrated every year on the 15th of August. Parades and flag hoisting are organised to mark the freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices. The institution celebrates Republic Day on January 26 every year, commemorating the adoption of the Indian Constitution. Every year, Vana-Mahotsava is organised in the month of July or August, and our students participate with enthusiasm in the plantation drive. Gandhi Jayanti is celebrated every year on October 2nd. Our NCC and NSS volunteers organise Campus cleaning activities. On September 5, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great fervour. Ekta Diwas, or National Unity Day, is celebrated on August 20 every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel. International Yoga Day is celebrated on June 21 every year. Voting Awareness rally was conducted by

our students before Karnataka state assembly elections

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practise 1 Title of the practise: "Mentoring System" The institution introduced a mentoring system in order to fulfil the student's requirements, shape their careers successfully, and make them grow psychologically and spiritually. The mentor regularly takes information from the various departments about students attendance and other Information from the discipline committee, NSS and NCC offices, sports department, and Student Welfare Office. The above information will be interpreted in terms of the students' performance in terms of attendance, marks, behaviour, involvement in seminars, and participation in sports and cultural activities.

Best Practise 2 Title of the practise: "SAHARA" - A Social Integration with mentally challenged children. To instil the value based responsibilities among students community, college has connected to the Sneha Special School and Training Center Bhatkal a beacon of light for children with differently challenged in and around Bhatkal. This practice came into effect as a part of social concern. Keeping this in mind the overall development of the student. The college aims at not just academic, co-curricular, extra-curricular excellence but to be responsible to the society. With the guidance of senior faculty members, every year our student volunteers visit the school and conduct competitions on drawing, singing, games, etc. and also invite all children to our college and organise fun games for them.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our's is the first Higher Education Institution and only aided college in Bhatkal taluka recognised under 2f and 12b UGC Act 1956, the college established in the year 1968 as a minority institution. The institution offers UG and PG Courses in B.A., B.Sc., and B.Com. and has started M.A. in Kannada from 2007-08 and M.Com. from 2010-11. M.A in Economics and M.A in Urdu from the academic year 2022-23. 02 faculty members are in the panel of BoS belonging to Mathematics and have contributed their expertisation during the modification / revision of course curriculum. **REMARKABLE ACHIEVEMENTS during 2022-23:** · BA outgoing student Shreyas.R.Nayak have secured Gold Medal in Economics and Kannada subjects. · One of the students belonging to Commerce (B.Com VI sem) Mohiddin Asbah has secured cent percentage in 06 subjects out of 07 subjects. · Other 05 students in commerce, 01 in mathematics secured 100/100 marks in particular subjects. · 26 students from our college recruited to various reputed companies through campus interview. · 100% semester end result in M.Com. and M.A. programmes. · 95% passing percentage in UG programmes which is better compared to neighbouring colleges. · Recorded with 02 university blues during the year.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Construction of multipurpose court for sports.
2. The construction of four additional class rooms for postgraduate programmes.
3. Subscribing more E-books and e-journals to research portals such as Emerald and Scopus for the reference of students and staff in the e-library has been planned.

4. It has also been proposed to purchase new wooden desks for the classrooms.
5. Orientation on NAAC revised manual and its documentation.
6. Application of IIQA and submission of SSR well in time .
7. Renovation of some of the class rooms.
8. Upgradation of computer laboratory and science laboratories.
9. To retain and enhance the intake capacity.
10. To seek departmental permission for the recruitment of vacant teaching posts.