

**AHM's**  
**ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL**

**Value Added Course**  
**On**  
**Basic Urdu Writing**  
**(اردو خوش نویسی کورس)**

**Under the**  
**Department of Urdu**

**Academic Year -2022-23**

**Course Coordinator**  
**Prof. R.H.Savanur**  
**Head of the Department**  
**Department of Urdu**



Date: 31-09-2022

From  
R.H.Savanur  
Head of the Department  
Department of Urdu  
Anjuman Arts, Science and Commerce College  
Bhatkal

To  
The Principal  
Anjuman Arts, Science and Commerce College  
Bhatkal


Sub: Request to grant the permission to start the add-on course on Basic Urdu Writing for the academic year 2022-23

Respected Sir,

We would like to start the add-on course on "**Basic Urdu Writing**" for the students who are interested in Urdu Writing skills. Please permit us to start the **Urdu Writing** course for the academic year 2022-23.

Thanking You



  
HOD  
Department of Urdu  
(R.H. Savanur)

**AHM's**  
**ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL**

**Meeting Report of Institutional Board of Studies for Add-on Course on  
Basic Urdu Writing held on: 10-10-2022**

The Institutional Board of Studies of the Department of Urdu for an add-on course on introduction to Basic Urdu Writing held on 10-10-2022 in the principal chamber at 10:30 AM.

1. **Prof. Mushtaque K Shaikh**  
Principal, Chairman
2. **Prof. S.A. Indikar**  
IQAC Coordinator
3. **Prof. R.H.Savanur**  
Course Coordinator




In the beginning of the meeting the Chairman of BoS: Prof. Mushtaque K Shaikh welcomed all the members and briefed them about the academic activity of the Urdu Writing course. The members expressed their appreciation and satisfaction about the activities of the department.

After that institutional BoS discussed and resolved the following points:


1. **Starting of the add-on course on the introduction to Basic Urdu Writing**  
BoS discussed the point and resolved to start a course on **Basic Urdu Writing** in order to improve the basic knowledge of Urdu writing skills.
2. **Approval of the syllabus for add-on course**  
The BoS discussed and approved the syllabus for the add-on course on **Basic Urdu Writing**
3. **Approval of admission criteria.**  
The BoS discussed and approved the admission criteria and resolved that the students who are interested to develop their writing skills can enroll in this course.

The meeting of the BoS was concluded with the vote of thanks by the Prof. R.H.Savanur Lecturer in the Department of Urdu.

The following members were present in the meeting:

1. Prof. Mushtaque K Shaikh 
2. Prof. S.A. Indikar 
3. Prof. R.H.Savanur 



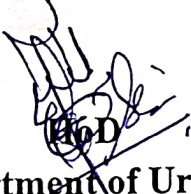
  
**Principal**  
Anjuman Arts, Science & Commerce College  
& PG Centre  
Bhatkal - 581320

**AHM's**  
**ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL**  
**Department of Urdu**

**NOTICE**

Date: 12-10-2022

All the students are hereby informed that, the Department of Kannada starts the add on course on "Basic Urdu Writing" for the students who are interested in Urdu Writing from the date 12-11-2022 to 17-12-2022. Interested students can enroll their names on or before 10-11-2022 in the Department of Urdu.

  
**Department of Urdu**

(R. H. Sarwar)




  
**Principal**  
Anjuman Arts, Science & Commerce College  
& PG Centre  
BHATKAL - 581 320

**AHM's**  
**ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL**  
**Department of Urdu**

**Add-on course on Basic Urdu Writing**  
**Time Table for the academic year 2022-23**

Days	Timings	Room No.
Saturday, Monday & Wednesday	3:00 P.M. to 5:00 P.M. (2 hrs)	7

  
Course Coordinator

  
IQAC Coordinator

  
Principal  
ANJUMAN ARTS, SCIENCE & COMMERCE COLLEGE  
& PG Centre  
BHATKAL - 581 320



انجمن حامی مسلمان بھنگل

انجمن ڈگری کالج اینڈ پی جی سنٹر بھنگل

اردو بنیادی خوش نویسی کورس

سال 2022-2023

نصاب

05 گھنٹے

1- اردو کے حرف تہجی اور ہکاریہ حروف کی پہچان اور ان کی صحیح تحریری علامتیں

05 گھنٹے

2- حروف تہجی اور ہکاریہ حروف کی آدھی شکلوں کی نشان دہی اور جوڑنے کے طریقے

10 گھنٹے

3- حروف تہجی کی مشق اور مخلوط حروف کی لکھاوت

10 گھنٹے

4- خط نستعلیق اور خط نسخ کی تعریف اور فرق اور مشق

لاہور



PRINCIPAL  
Anjuman Arts, Science & Commerce College  
& PG Centre  
BHATKAL - 581 320

ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL

Basic Urdu Writing

(اردو خواتین نویسی کورس)

ATTENDANCE SHEET-2022-2023

	12-Nov	14-Nov	16-Nov	19-Nov	21-Nov	23-Nov	26-Nov	28-Nov	30-Nov	03-Dec	07-Dec	10-Dec	12-Dec	14-Dec	17-Dec
1 Abdul Mubeen	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
2 Ahmed Khan	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
3 Syed Asim	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
4 Shaikh Md Bashhar	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
5 Md Younus	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
6 Md Sirajuddin	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
7 Abdullah	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
8 Mushaique Abrar	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
9 Jasim Husain	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
10 Md Azvaad	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
11 Maviya	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
12 Md Sabeel	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
13 Md Wahib	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
14 Sana Muskan	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
15 Amaullah	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
16 Altar Hussain	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
17 Mohiddin Bashhar	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
18 Syed Abul Hasan	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB

Co-ordinator



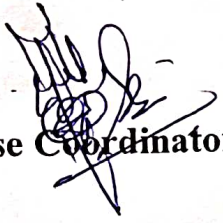
ANJUMAN ARTS, SCIENCE & COMMERCE COLLEGE  
8 PG Centre  
BHATKAL - 581 320

PRINCIPAL


**AHM's**  
**ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL**  
**Department of Urdu**

**Add-on course on Basic Urdu Writing**  
**Exam Time Table for the academic year 2022-23**

Date	Timings	Room No.
21-12-2023	3:00 P.M. to 5:00 P.M. (2 hrs)	7

  
Course Coordinator

  
IQAC Coordinator

  
Principal  
ANJUMAN ARTS, SCIENCE & COMMERCE COLLEGE  
& PG Centre  
BHATKAL - 581 320





AHM's  
ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL

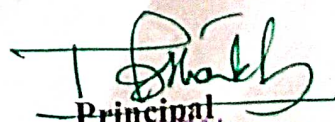
Department of Urdu  
Basic Urdu Writing Add-on Course - 2022-23

Marks List

Sl.No	Name of the Student	Class	Maximum Marks	Marks Obtained
01	Abdul Mubeen	B.Com IVth Sem	50	35
02	Ahmed Khan	B.Com IVth Sem	50	37
03	Syed Asim	B.Com IVth Sem	50	28
04	Shaikh Md Bashar	B.Com IVth Sem	50	26
05	Md Younus	B.Com IInd Sem	50	31
06	Md Sirajuddin	B.Com IInd Sem	50	40
07	Abdullah	B.Com IInd Sem	50	41
08	Mushaique Abrar	B.Com IInd Sem	50	33
09	Jasim Husain	B.Com IInd Sem	50	28
10	Md Azwaad	B.A IVth Sem	50	42
11	Maviya Mohtesham	B.A IVth Sem	50	45
12	Md Sabeel	B.A IInd Sem	50	26
13	Md Wahib	B.A IInd Sem	50	28
14	Sana Muskan	B.A IInd Sem	50	32
15	Amatullah	B.A IInd Sem	50	45
16	Altaf Hussain	B.A IInd Sem	50	37
17	Mohiddin Bashar	B.A IInd Sem	50	33
18	Syed Abul Hasan	B.A IInd Sem	50	34

Course coordinator



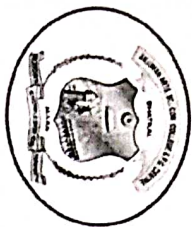
  
Principal  
ANJUMAN ARTS, SCIENCE & COMMERCE COLLEGE  
& PG Centre  
BHATKAL - 581 320

**A.H.M.S**

# ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE

Anjumanabad, Bhatkal 581320, Uttara Kannada, Karnataka

Accredited at 'B' Level by NAAC



This is to certify that Mr/Miss FABDUL TAJUBEEN B. Coor IV<sup>th</sup> Sem

with register No. B~~Coor~~ - 01. has successfully completed Value Added Course on

Basic Urdu Writing course during 12-11-2022 to 17-12-2022 and secured B grade.

Prof. R.H. Savanur  
Dept. of Urdu

Prof. S.A. Indikar  
IQAC Co-Ordinator

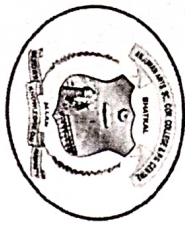
Prof. Mushtaque K. Shaikh  
Principal  
Anjuman Arts & PG Centre  
Commerce College

A.H.M.S

# ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE

Anjumanabad, Bhatkal 581320, Uttara Kannada, Karnataka

Accredited at 'B' Level by NAAC



This is to certify that Mr/Miss SARAD MUSKARI B.A. 1<sup>st</sup> Sem.

with register No. BD-14 has successfully completed Value Added Course on

Basic Urdu Writing course during 12-11-2022 to 17-12-2022 and secured B grade.

Prof. R.H. Savanur  
Dept. of Urdu

Prof. S.A. Indikar  
IQAC Co-Ordinator

Prof. Mushtaque K. Shaikh  
Principal  
Anjuman Arts, Science & Commerce College

**AHM's**  
**ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE, BHATKAL**  
**Department of Urdu**  
**Report and Outcome Analysis**

**Name of the Course: Basic Urdu Writing**

**Name of the Department: Urdu**

**Number of students enrolled: 18**

**BoS meeting Date:**

**Start Date of the Course: 12-11-2022**

**End Date of the Course: 17-12-2022**

Department of Urdu have conducted add-on course on Basic Urdu Writing for the Students of from 12-11-2022 to 17-12-2022.

The course was about the "To enhance the art of beautiful and decorative writing among the students".

The Total 18 students were enrolled in this course and they benefited with the fundamental knowledge of Urdu Writing. Students also applied these skills and concepts during the assignments.

Concourse concluded with final examination and certificate distribution.

**Outcomes of the Course:**

- The Course was about the Development of writing skills in Urdu.
- Involve students in practical activity oriented class rather than traditional study method
- To identify the letters, words and sign boards in Urdu.
- To write Urdu application to government offices
- To improve the interest in Urdu Writing.



  
**PRINCIPAL**  
Anjuman Arts, Science & Commerce College  
& PG Centre  
BHATKAL - 581 320