# Yearly Status Report - 2017-2018

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **ANJUMAN ARTS, SCIENCE AND COMMERCE COLLEGE** |
| Name of the head of the Institution | **Prof Mushtaque K Shaikh** |
| Designation | **Principal** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **08385226443** |
| Mobile no. | **9886212692** |
| Registered Email | **mkshaikh.2005@gmail.com** |
| Alternate Email | **anjumancollegebkl@gmail.com** |
| Address | **Anjumanabad** |
| City/Town | **Bhatkal** |
| State/UT | **Karnataka** |
| Pincode | **581320** |

## 2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Co-education** |
| Location | **Urban** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Prof B H Nadaf** |
| Phone no/Alternate Phone no. | **08385226443** |
| Mobile no. | **9448915226** |
| Registered Email | **nadafbasanal@gmail.com** |
| Alternate Email | **anjumancollegebkl@gmail.com** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | https://www.anjumancollege.in/wp-content/uploads/2023/07/AQAR-2016-17.pdf |

## 4. Whether Academic Calendar prepared during the year

| | |
|---|---|
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.anjumancollege.in/academic-calendar-2017-18 |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|---|---|---|---|---|---|
| | | | | Period From | Period To |
| **1** | **B** | **71** | **2007** | **31-Mar-2007** | **30-Mar-2012** |
| **2** | **B** | **2.50** | **2016** | **25-May-2016** | **24-May-2021** |

## 6. Date of Establishment of IQAC

| | |
|---|---|
| **6. Date of Establishment of IQAC** | **21-Dec-2005** |

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |

| One day State level seminar on, Entrepreneurial innovation and Taxation Recent Trends | 04-Feb-2018 1 | 45 |
|---|---|---|
| One day State level seminar on, | 02-Nov-2017 1 | 35 |
| Organized one day Creative Activity under the title HUNAR-18 held on 19th March, 2018. | 19-Mar-2018 1 | 153 |
| Organized a Gender Equity Promotion programme held on 21-03-2018 | 21-Mar-2018 1 | 127 |

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Nil | Nil | Nil | 2018 0 | 0 |
| [View Uploaded File]() | | | | |

| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |
|---|---|
| Upload latest notification of formation of IQAC | [View Link]() |
| **10. Number of IQAC meetings held during the year :** | **4** |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |
| Upload the minutes of meeting and action taken report | [View Uploaded File]() |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

(1) Conducted 2 State Level Seminars (2) Deputed Sports laurels to compete at South Zone All India Inter University Tournament. (3) Organized a Gender Equity

Promotion programme. (4) Enhanced CCTV surveillance cameras at statutory points, class rooms, facilities, laboratoris, etc. (5) Introduced a software JUPSOFT for maintaining regular attendance of students.

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## 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---|---|
| Preparation of Annual Academic Calendar | Annual Academic Calendar was prepared in the beginning of the academic year and implemented. |
| Optimum Utilisation of ICT Infrasture | ICT Resources have been extensively utilised by the Faculties in the teaching |
| Reconstitution of IQAC Committee with necessary changes in line with revised guidelines | IQAC Committee has been reconstituted accordingly. |
| Organising freshers day programme for UG and PG Departments | Freshers Day was organised for UG and PG Students on 1st August 2017 and 7th Sept 2017 respectively. |
| Involvement of Students in a clean and ecofriendly environment. | NSS unit of the college organised Swachta Pakwar on 7th Sept 2017. |
| Parent Teacher and Alumni Interaction | Parent Teacher and Alumni Meet was organised on 20th Aug 2017. |
| Organising Seminars as a part of academic curriculum | A One Day National Seminar was conducted on the theme Entrepreneurial Innovation |
| Organising Seminars as a part of academic curriculum | A One Day National Seminar and Mushaira was organised on the theme Importance of Sir Syed Ahmed Khans Educational and Literary Contribution on 11th Feb 2018, in the joint association of Department of Urdu and Urdu Academy, Bangalore. |
| Involvement of students in real life social activities and making them responsible citizens of India through extension and outreach programmes | The NSS unit of the college organised annual NSS Camp from 3rd March to 9th March 2018 in a remote area of the Taluk, Gandhinagar, with a variety of social activities and series of lectures on various topics. |
| Involvement of students in real life social activities and making them responsible citizens of India through extension and outreach programmes | Students also took active participation in extension activities by generously contributing a total sum of Rs 13, 256 to Indian Association for blinds. Indian Association of Blinds (IAB) honoured our students with Champion Award. |
| Involvement of students in real life social activities and making them responsible citizens of India through | A Presentation on HIV and Significance of Blood donation was organised in the joint association of NSS unit and |

| | |
|---|---|
| extension and outreach programmes | Taluka Health Department. Taluka Medical Officer Dr. Murtiraj Bhat elaborately explained the causes of HIV and its effects. |
| Curriculum Enrichment through imparting transferable and life skills | In a bid to boost skill development among the students, a Special Lecture was organised on the theme Ideapreneur in association with the National Skill Development Corporation (NSDC) and RIIT, Mysore. |
| Gender equity promotion programme | Womens Day was celebrated on 21st March 2018 in association with Red Ribbon club. |
| Enhancement of creativity among the students through management fest | A management Fest under the title Hunar 18 was organised on 19th March 2018. Students from the other colleges were also invited to participate. Students actively participated in various management games, skills and won prizes. |
| Farewell programme for UG and PG Students | Farewell programme was organised for the outgoing students of UG ad PG on 31 |
| Industrial Tour | A Study Tour to Kodaikanal was organised for B.Sc. students on 13th February 2018. |
| [View Uploaded File]() | |

| **14. Whether AQAR was placed before statutory body ?** | **Yes** |
|---|---|

| Name of Statutory Body | Meeting Date |
|---|---|
| **IQAC** | **21-Feb-2019** |

| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | **No** |
|---|---|

| **16. Whether institutional data submitted to AISHE:** | **Yes** |
|---|---|
| Year of Submission | **2018** |
| Date of Submission | **07-Apr-2018** |

| **17. Does the Institution have Management Information System ?** | **Yes** |
|---|---|
| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | Management Information System arose from the key element of assisting management of an organisation in |

capturing processing storage and retrieval of relevant up to date and required data and information for management functions including follow up on the daily activities of the entity. In this background the Institution has been sincerely endeavouring to maintain a transparency in all the phases of participatory administration and management thereby facilitating a participatory and healthy administration along with clear delegation of authority and responsibilities. IQAC has been working in consultation with other stakeholders as well. The management has been holding monthly meetings on a regular and consistent basis with prior agenda and the resolutions are strictly adhered to. All the decisions are unanimously taken in the presence of all the members of the management during monthly management meetings. Though no special software has been installed for MIS quantitative and qualitative information is always shared with the members of the management. During the current year IQAC has also proposed to install Jupsoft software with an objective of digitization of students records and developing other digital infrastructure such as admission logistics attendance and other related aspects of students. The software also monitors Students attendance on a daily basis which can even send instant text messages to the parents of absentee students. By digitizing internal and external processes like admissions attendance marking report preparation time table management communication management etc. the system ensures that educators can focus on what they do best. Besides it also allows parents and teachers to be in constant touch for a more conducive learning environment. It is also exceptionally efficient secure systematic and user friendly. It reduces paperwork tremendously and is capable of handling administration infrastructure and logistics of the Institution while increasing efficiency transparency and accuracy. IQAC has also proposed an Academic Information System which monitors and continuously reviews the performance and the delivery of the courses as per the

academic plan of the college. The focus has been to ensure that no class gets cancelled or that at the end of the term the required numbers of sessions in each course/ program/ school are held as per schedule. A proposal is under the pipe line for the following management information system modules Student Information System Student register in every semester through its portal. This module to contain their information regarding their credentials their participation in extracurricular

## Part B

# CRITERION I – CURRICULAR ASPECTS

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our Institution is affiliated to Karnatak University and is confined to follow the course curriculum designed by University. Some of the faculty members are in the panel of BoS of different subject and rendered their expertisation during modification / revision of course curriculum as and when BoS is convened by University. The Institution has a structured academic plan for effective curricular planning and implementation as per following documented process. The institution develops action plans for effective implementation of the curriculum prescribed by the University. In the beginning of the academic year the committee headed by Principal and IQAC prepare a comprehensive academic calendar of events with the consultation of heads of various departments. An academic calendar of the Institute is prepared in accordance with the academic calendar of the University which include internal test schedule university examination schedule departmental and Institutional level activities. Laboratory manuals for Science department are prepared and upgraded so that students are able to perform experiments and also understand theoretical concepts along with their practical applications. Lesson plans and course files are maintained by each faculty for their respective subjects and are reviewed on a continuous basis by the HOD. Students attendance and academic progress for individual course is continuously monitored by all faculty members. Two class tests are conducted for theory subjects in each semester based on university pattern questionnaire. Results are declared within the time frame fixed for the announcement and the same are notified for the information of the respective students. Poor performers are counselled for better performance under intimation to the parents. The seminars assignments internal assessments class tests as planned in the academic calendar are carried out and monitored by the respective HOD. The regular departmental meetings faculty class incharge student class representative Parents Teacher meeting helps in taking suitable measures for the effective implementation of the academic process. The Reference Books Journals Magazines Lab manuals and subject wise question papers of previous years' are available for all the students at all the time. Class visits are frequently made by the Principal duly accompanied by the senior faculties to ensure overall discipline among the students during the class hours. The Institute has ICT based feedback management system which enables stakeholder-institute interaction for enrichment of teaching-learning process and overall development of student. Principal collects the Plan of Action by respective Department and accordingly gives scope for the implementation of

their plans by way of allocating necessary financial provisions. During the academic year, some of the core subject teachers have invited academicians, professionals, entrepreneurial, successful alumni to deliver special lecture based on course curriculum and current trend of job market. To inculcate research culture among faculty members, college has subscribed INFLIBNET n-list, and subscribed 22 International Journals, 51 academic journals. With the active role of IQAC, college has maintained proper documentations with regard to delivery of course curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|---|---|---|---|---|---|
| – | – | Nil | 0 | – | – |

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| Nill | – | Nill |

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| Nill | – | Nill |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|---|---|---|
| Number of Students | 0 | 0 |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| – | Nil | 0 |

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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| MCom | Commerce | 36 |
| MA | Kannada | 2 |

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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|---|---|
| Teachers | No |
| Employers | No |

| Alumni | Yes |
|---|---|
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The Institution is committed to the highest standards of educational and other provision for its students, and encourages students to provide the Institute with thoughtful and constructive feedback. Formal evaluations, together with informal comments and consultations are used to make improvements to our course and other provisions and to provide encouragement to staff at appropriate times. Our learning from student feedback is directed at providing a safe, professional and friendly learning environment, high quality teaching, assessment and management of learning, regular and reliable feedback on student progress and achievements, mechanisms for students to pursue grievances and learning related issues as required. In this pursuit, the Institution has various channels to collect and document responses on curriculum from the stake holders. Students express their opinion on curriculum through feedback. Oral responses are also considered. Special formats are used for alumni and parents to register their views during interface meetings. The teachers collect the exit level feedback from the graduates regarding the curriculum and teaching learning processes in the institution. Thus, the inputs are obtained from the stake holders regularly and are further analyzed for the improvement of the overall competency of the students for employability. Principal conducts meeting with the HODs and the Incharges to discuss the feedback of stakeholders. The suggestions related to curriculum and end semester exams are communicated orally to the University officials during their inspection visits. Often, the members of the management also take feedback from the students orally and bring it to the notice of the Principal during regular monthly meetings. Further, As a result of student feedback, the College continues to review, develop and implement policies and practices in key areas, such as curriculum governance, supervision and monitoring the creation of an academic culture in which all students and staff are expected to deploy higher-order thinking skills, reinforcing clear expectations concerning unit content, assessments and outcomes, refining and extending data analysis in order to complement effective and meaningful learning-teaching practices, developing strategies that enable senior academic leaders to observe teaching and thus to provide targeted feedback focused on improving teaching and enhancing faculty professional knowledge.

# CRITERION II – TEACHING- LEARNING AND EVALUATION

## 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| BA | Arts | 360 | 28 | 28 |
| BSc | Science | 360 | 34 | 34 |
| BCom | Commerce | 720 | 317 | 317 |
| MA | Kannada | 60 | 6 | 6 |
| MCom | Commerce | 120 | 81 | 81 |
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## 2.2 – Catering to Student Diversity

**2.2.1 – Student - Full time teacher ratio (current year data)**

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
| --- | --- | --- | --- | --- | --- |
| 2017 | 379 | 87 | 19 | 3 | 4 |

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
| --- | --- | --- | --- | --- | --- |
| 31 | 20 | 105 | 9 | 9 | 1 |
| [View File of ICT Tools and resources](#) | | | | | |
| **No file uploaded.** | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the college has an independent system for the student support and mentoring. The practice of the mentor system was started, recognizing the need for the present day college students to have a friend, counselor and confidante on the campus. The practice is aimed at fostering a better rapport between the students and the teachers at a personal level. Under this programme, a maximum of 25 students are allotted to each of the faculty members in the department as Mentors and each Mentor takes care of the students/mentees as foster-parent by providing guidance, counselling and advice in any area of life, especially in academics as per the need expressed by the mentees. Faculties are available all the time to support and advice their students. The students are free to contact the faculties with a wide range of problems such as academic and personal problems, home, family, depression, anxiety and loneliness. Besides, the students are also encouraged to seek and meet their respective mentors at any time as per their need. Many students are benefiting a great deal from this programme. Students often consult the respective mentor with their problems and get them resolved with the help of the faculty. This system ensures interactions between the student and the mentor which in turn help them to have a comprehensive record of their activities, academic co-curricular achievements and problems. It also helps the mentors to understand the individual problems of the respective student, which is otherwise generally not possible. The teacher collects personal information from his ward. The teacher takes care not to touch sensitive issues and does not force any information out of his wards. Generally, the teacher meets his wards informally outside class hours. Students are guided regarding their career options as well.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| --- | --- | --- |
| 466 | 26 | 1:18 |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| --- | --- | --- | --- | --- |
| 35 | 14 | 21 | 0 | 2 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, | Designation | Name of the award, fellowship, received from Government or recognized |
| --- | --- | --- | --- |

| | international level | | bodies |
|---|---|---|---|
| Nill | Nil | Nill | Nil |

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---|---|---|---|---|
| BA | 01F | 6 sem | 30/04/2018 | 13/06/2018 |
| BSc | 03F | 6 Sem | 30/04/2018 | 08/06/2018 |
| BCom | 02F | 6 Sem | 28/04/2018 | 12/06/2018 |
| MA | MA4 | 4 Sem | 15/06/2018 | 06/08/2018 |
| MCom | MCOm4 | 4 Sem | 19/06/2018 | 13/08/2018 |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation System Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy the institution adopts Continuous Internal Evaluation System to assess all aspects of a students development on a continuous basis throughout the year under the overall supervision of examination committee. Orientation on Evaluation Process Students are made aware of the evaluation process through the following initiatives The orientation programmes at the beginning of the semester through public address system of the college Teaching Plan contains evaluation procedures Academic Calendar with CIA Exam schedules Display in the College and Department Notice Board Result Analysis and Review Meeting Result Analysis is done by the concerned faculty after every CIA Test. The performance of the students is monitored by the Principal and the examination committee and the necessary feedback is given to the concerned faculty members. The Principal conducts Review Meetings department wise to give necessary feedback for the improvement of students performance. Progress Reports and Parents Meetings The institution is keen on monitoring the performance of the students and reports to the Parents. Progress Reports are discussed in the parents meeting. Guardians are advised to note the performance of their wards and take remedial measure if needed. External examinations External Examination of three hours duration will be conducted at the end of every semester for all the theory papers and practical papers. Students should satisfy the eligibility criteria of 75 percentage attendance in each semester to appear for University Examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by institute is strictly adhered by all the departments and plans are implemented accordingly. It is displayed on departmental notice boards. Subject loads are allocated to faculty members well before advance so that they could make the plans. Every faculty member prepares teaching plan for each theory and laboratory courses before the start of the semester. Academic calendar is the back bone of various teaching-learning plans prepared before start of every semester. Teaching plan includes Lecture number, Unit number, content of syllabus to be covered, methods of delivery, modern

tool, papers referred, text book/reference book, website referred etc. Every department in the institute keeps an eye on the quality of the teaching learning by- daily monitoring of teaching learning activities by the head of the department and respective class coordinator, continuous counselling through department meetings, students feedback on teaching- learning activity. The institution refers the academic calendar to adhere the planned curriculum and other activities. In the beginning of the semester, the committee headed by Principal prepares an academic calendar in consultation with the heads of various departments. At the departmental level, heads of various departments conducts meeting with their faculty members for micro planning the upcoming session in line with the academic calendar of the Institute. Head of Department assigns the responsibility of each activity to the various faculty members.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.anjumancollege.in/sites/default/files/college/files/student_performance_and_learning_outcomes.pdf

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| 02F | BCom | Nil | 112 | 89 | 79 |
| MA4 | MA | Nil | 2 | 2 | 100 |
| MCom4 | MCom | Nil | 36 | 35 | 97 |
| 01F | BA | Nil | 12 | 6 | 50 |
| 03F | BSc | Nil | 11 | 6 | 55 |
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.anjumancollege.in/wp-content/uploads/2020/01/Student-Satisfaction-Surveysss-1.pdf

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Any Other (Specify) | 0 | Nil | 0 | 0 |
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|

| Nil | Nil | 01/01/2017 |
| --- | --- | --- |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
| --- | --- | --- | --- | --- |
| Nil | Nil | Nil | 02/01/2017 | Nil |

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
| --- | --- | --- | --- | --- | --- |
| Nil | Nil | Nil | Nil | Nikl | 01/02/2017 |

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**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
| --- | --- | --- |
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
| --- | --- |
| Nil | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
| --- | --- | --- | --- |
| International | Economics | 1 | 1.36 |
| International | Commerce | 1 | 5.97 |
| International | Commerce | 1 | 5.27 |
| International | Commerce | 1 | 5.97 |

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
| --- | --- |
| Kannada | 1 |
| Economics | 1 |
| Commerce | 1 |

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
| --- | --- | --- | --- | --- | --- | --- |
| Nil | Nil | Nil | 2017 | 0 | Nil | 0 |

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## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| - | --- | - | Nill | 0 | 0 | 0 |

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## 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|
| Attended/Seminars/Workshops | 1 | 4 | 4 | 2 |
| Presented papers | 1 | 3 | 0 | 0 |
| Resource persons | 1 | 1 | 0 | 1 |

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## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| Swachata Pakwar | NSS in association with Tahsildar office Bhatkal | 30 | 70 |
| Fund Raising | NCC/NSS/Scouts | 10 | 200 |
| Life Skill Developments | National Skill development Corporation | 35 | 300 |
| Gender equity promotion program | Red Ribbon Club Dist Karwar | 20 | 90 |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| fund raising for IAB | Golden Zone IAB blind empowerment Champions 2018 | Inadian Association for blind | 30 |

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|

| | | | | |
|---|---|---|---|---|
| Swach Hi Seva Pakwar | NCC Anjuman Degree College | Swach Hi Seva Pakwar | 4 | 45 |
| Karnatak Rajyothsava | NCC Anjuman Degree College | Rally | 4 | 55 |
| Swachata Pakwar | NSS in association with Tahsildar office Bhatkal | Swachata Pakwar | 30 | 70 |
| Fund Raising | NCC/NSS/Scouts and Rovers | Fund Raising | 10 | 200 |
| Life Skill Developments | National Skill development Corporation and RIIT Mysore | Life Skill Developments | 35 | 300 |
| Gender equity promotion program | Red Ribbon Club Dist Karwar | Gender equity promotion program | 20 | 90 |
| Aids awareness and Significance of blood donation | Anjuman degree college and Taluka health dept | Aids awareness and Significance of blood donation | 25 | 200 |
| NSS Annual camp | NSS, Anjuman degree college and Karnatak Uni.DWD | NSS Annual Camp | 10 | 150 |
| Gender issue Program | Anjuman degree college | Women Empowerment | 20 | 80 |
| Refreshments Packets for patients | Anjuman Degree College | Refreshments packets and fruits are distributed to in-patients at Taluka Hospital of Bhatkal | 20 | 150 |
| [View File](#) | | | | |

## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| Nil | Nil | Nil | 000 |
| [View File](#) | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact | Duration From | Duration To | Participant |
|---|---|---|---|---|---|

| Project Work | BANKING | Anjuman Arts, Science, Commerce College and P.G. Centre Bhatkal | 08/01/2018 | 10/04/2018 | 05 |
|---|---|---|---|---|---|
| Project Work | MANAGEMENT | Anjuman Arts, Science, Commerce College and P.G. Centre Bhatkal | 08/01/2018 | 10/04/2018 | 07 |
| Project Work | INVESTMENT | Anjuman Arts, Science, Commerce College and P.G. Centre Bhatkal | 08/01/2018 | 10/04/2018 | 02 |
| Project Work | ACCOUNTING AND FINANCE | Anjuman Arts, Science, Commerce College and P.G. Centre Bhatkal | 08/01/2018 | 10/04/2018 | 19 |
| [View File](#) | | | | | |

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| Ganesh Soaps and Detergents | 02/08/2017 | Theoretical orientation and industrial exposure in soap manufacturing methods | 53 |
| Vishwas Foods and Exports | 15/07/2017 | To Provide industrial exposure in Cashew processing methods | 48 |
| Tax consultant, M.A .PRABHU | 26/07/2017 | Coaching / training to Enhance knowledge of Income Taxes and Commercial Taxes | 37 |
| [View File](#) | | | |

# CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 – Physical Facilities

### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| --- | --- |
| 850000 | 300000 |

### 4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
| --- | --- |
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |

View File

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
| --- | --- | --- | --- |
| eLib | Partially | 14.1 | 2013 |

### 4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
| --- | --- | --- | --- | --- | --- | --- |
| Text Books | 24901 | 160313 | 260 | 56055 | 25161 | 216368 |
| Reference Books | 327 | 64451 | 588 | 17677 | 915 | 82128 |
| Journals | 27 | 20575 | 0 | 900 | 27 | 21475 |
| CD & Video | 125 | 0 | 0 | 0 | 125 | 0 |
| e-Journals | 600 | 0 | 0 | 0 | 600 | 0 |

View File

### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
| --- | --- | --- | --- |
| Nil | Nil | Nil | 01/02/2017 |

View File

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ | Others |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |

| | | | | | | | | GBPS) | |
|---|---|---|---|---|---|---|---|---|---|
| Existing | 70 | 2 | 53 | 1 | 0 | 6 | 6 | 2 | 0 |
| Added | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 75 | 2 | 53 | 1 | 0 | 6 | 6 | 2 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

**2 MBPS/ GBPS**

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| **Nil** | [Nil](Nil) |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| **232500** | **212151** | **200000** | **189383** |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All the procedures and policies discussed during the College Board Meeting for utilizing physical academic and support facilities are implemented by the principal in the following manner during the academic year The principal convenes a meeting with all the HODs of various departments and informs them about the academic objectives to be achieved. Various committees are formed for smooth and effective implementation of the policies and procedures. The chairmen and members of the various committees are given free hand and authority. The classrooms are kept clean by the attainders and sweepers. Necessary ICT facilities are always available kept in good condition. A gardener is appointed to take care of the garden. In case of power failure immediate alternate supply of power through Generator and inventor is provided. The Student Welfare Officer is entrusted with responsibility to supervise and inform the Principal about the same. The HOD of the Computer Department submits the requirement of Computer Labs to the Principal. Mr Damodar Naik has been appointed as system administrator to take care of maintenance of computers. The HODs of Physics and Chemistry Department take help of the lab Assistants in maintenance and upkeep of the instruments/apparatus/equipments. Requisitions to procure the chemicals/instruments are given by the HODs to the Office Superintendent. The Exam Committee conducts the Internal tests. It collects the results of the tests/home assignment and the consolidated results are displayed on the notice board before submitting the same to the university through office. The function organizing committee is entrusted with responsibility of organising/conducting seminars/conferences/workshops/resource lectures /and other academic programs. A library committee is formed to interact with the librarian regarding the requirements and maintenance of the library. The HODs of various departments submit the Library Subscription Form for purchase of reference books/journals and text books required for the Faculty and the Students. Sports committee is formed to coordinate with the Physical Director of smooth conduct of indoor and outdoor sports activities and completions. The Physical Director is assigned with responsibility of maintaining the

Playground, Gymkhana and purchase of sports materials by the submitting requisition form to the college office. The Co coordinators of the various cells- Student Welfare Wing, Grievances and Redressal Cell, Placement Cell, Anti Ragging Committee, NSS, Alumni Association and NCC are extending support to the students. They interact with the IQAC Coordinator to effectively carry out activities as per NAAC guidelines.

http://www.anjumancollege.in/maintenance-campus-infrastructure

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | Nil | 0 | 0 |
| Financial Support from Other Sources |  |  |  |
| a) National | Fee Concession, Post Metric | 103 | 788831 |
| b)International | 000000 | 0 | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| Nil | 01/02/2017 | 0 | Nil |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| Nill | Nil | 0 | 0 | 0 | 0 |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|
| 13 | 13 | 4 |

### 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |

| Nil | 0 | 0 | Nil | 0 | 0 |
|-----|---|---|-----|---|---|

View File

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|------|------|------|------|------|------|
| 2018 | 29 | BA, BSc, BCom, | Arts, Science, Commerce | KAS, Dharwad, Kundapur College, Deshpande Rudset, Hubballi, Anjuman Arts, Science, Commerce College and PG Centre, Bhatkal, AITM, Bhatkal, Jnaneshwari B.Ed. College, Bhatkal, | MBA, M.Com, LLB, Cost Accounting, M.A, B.Ed., M.Sc., CA |

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------|------|
| Any Other | 0 |

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|----------|-------|------|
| SHUTTLE BADMINTON DOUBLES | COLLEGE LEVEL INTRA-MURALS COMPETITION | 32 |
| VOLLEYBALL | COLLEGE LEVEL INTRA-MURALS COMPETITION | 90 |
| CRICKET | COLLEGE LEVEL INTRA-MURALS COMPETITION | 120 |
| ATHLETICS | COLLEGE LEVEL INTRA-MURALS COMPETITION | 100 |
| CHESS | COLLEGE LEVEL INTRA-MURALS COMPETITION | 30 |
| CARROM SINGLES | COLLEGE LEVEL INTRA-MURALS COMPETITION | 40 |
| CARROM DOUBLES | COLLEGE LEVEL INTRA-MURALS COMPETITION | 40 |

| TABLE TENNIS SINGLES | COLLEGE LEVEL INTRA-MURALS COMPETITION | 20 |
| TABLE TENNIS DOUBLES | COLLEGE LEVEL INTRA-MURALS COMPETITION | 20 |
| SHUTTEL BADMINTON SINGLES | COLLEGE LEVEL INTRA-MURALS COMPETITION | 30 |
| No file uploaded. | | |

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|---|---|---|---|---|---|
| 2017 | Nil | National | 0 | 0 | 000 | Nil |
| View File | | | | | | |

5.3.2 – Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

College does not have a Student Council or any similar body. There is a student representative in every important academic and administrative body and also in every extension unit of the college. The institution encourages participation of the students in all college development activities including planning and implementation. College gives the importance to committee type of organisation. Accordingly the various committees were constituted for the smooth conduct of all the activities of the college. In all these committees representation of students for their active involvement and participation was made to achieve the possible best in each and every endeavour assigned to them. Our institution with its well defined mechanism of Students Support and Progression not only educates the young but also shapes them into integrated personalities. By considering the talents and leadership qualities of the students for their holistic personality development ample opportunities are provided to the students to excel not only in academics but also cultural and extra-curricular activities. Talent hunt is done at the beginning of each academic year to identify such students and to depute them for participation in various committees. Opportunities are created for the students to work in the different committees to share the knowledge and experience of the staff members and the senior students which prove to be a very strong motivation for our students. Involving the students in the various committees helps to inculcates in them a spirit of social service and team work. The institutional plan is developed after taking due care of suggestions from teachers, students and non-teaching staff and other stakeholders. Several committees are constituted at the beginning of the academic year by the Principal of the College for overall management and smooth running of the various programmes and activities of the college and in each committee students from all classes are selected with the help of student welfare officer.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

| 56 |
| --- |

5.4.3 – Alumni contribution during the year (in Rupees) :

| 0 |
| --- |

5.4.4 – Meetings/activities organized by Alumni Association :

| Alumni Association Meeting was conducted on 20-08-2017 |
| --- |

# CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As stated in our vision our collective efforts are directed to develop a high calibre human resource of our students by imparting language and skills which will empower them to cope with the competitive needs and challenges. Institution has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to be efficient and effective and be active components. The following approach is adopted towards decentralised governance system. Principal Level The governing body of the college takes important decisions during the Board Meetings and delegates the responsibilities to the Principal for the implementation and achievements of academics, curricular, conducting of functions/programmes for the benefit of the students. The operational decisions are based on the policy decisions. The Principal holds meeting with all the HODs of various departments at the beginning of the Academic year. Meetings with the HODs are held periodically to review the effective implementation of the policies and objectives. Faculty Level Faculty members are given representation in various committees/cells that are formed during the staff meeting at the beginning of the academic year. The co-ordinators/members of the committees/cells are entrusted with the responsibility of conducting various activities and programmes in academics, curricular and extra-curricular activities. The main focus is to develop confidence, leadership skills and communication skills. The following committees were formed for participative management during the last year. The coordinators of the various committees hold meeting with the Principal and keep him informed and seek suggestions whenever required. The committees/cells are given as below Committees Discipline Committee, Examination Committee, Sports Committee, Attendance Committee, Feedback Committee, Mentoring Committee and Research Committee. Cells NCC, NSS, SWO, Grievance and Redressal Cell, Currier Guidance Cell, Placement Cell, Alumni association, Eco Club and Environment Cell and Anti Ragging Committee / Cell Participative Management It is not only with the Principal but also with the management the staff and the students have free access to interact and express their views freely matters concerning to teaching learning/ICT requirements or any other suggestions for effective functioning of the institute and also in organising Seminars / Workshops / Conferences / Resource Lectures / Sports events and other requirements for the improvement of the institution. All the decisions of the institution are governed by the management policies.

6.1.2 – Does the institution have a Management Information System (MIS)?

| Partial |
| --- |

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |

| | |
|---|---|
| **Human Resource Management** | The Principal in consultation with HODs collects information about work-load and other academic requirements of the departments. Plans are worked out regarding the distribution of work among the existing approved and unapproved staff for smooth and effective implementation of strategies. |
| **Library, ICT and Physical Infrastructure / Instrumentation** | The college has separate e-library to facilitate the students to take use of modern technology to upgrade their knowledge. We have installed 14 computers in the Library and we have availed e-library package for all students. Our library is well stocked with books, magazines, journals and regular news papers. Two computer labs with Internet facilities for UG and PG have been installed separately. Necessary Lab instruments and equipments are purchased regularly as and when HODs of all departments make recommendations. |
| **Industry Interaction / Collaboration** | The institution has entered in to MOU with Ganesh Soaps and Detergents Shrirali, Vishwas Foods and Exports Pvt. Ltd, besides Tax Consultant and practitioner Mr. Manjunath Prabhu Bhatkal. Every year science students are taken there on study tour to give them practical exposure. The Commerce students are also visit Industries and software companies and efforts are on to enter into on MOU. So that the Industrial tours and visit can become official and the Institution and students will be benefitted with the industry interaction/ collaboration. |
| **Admission of Students** | Computerised data base of the students to retrieve student information has been installed. Admission is open to all the students who are eligible irrespective of caste, creed or colour to provide education to all those who are willing to take admission to our college. Students are admitted as per the norms of Karnataka University, Dharwad. |
| **Curriculum Development** | Curriculum Development Our college is affiliated to Karnatak University Dharwad and curriculum is provided by the University and hence faculty is not entrusted with responsibility of curriculum development. However the faculty nominated as member of BOS /BOE take active part in framing/ revising |

| | relevant and updated syllabus taking in to consideration, the academic and requirements of the students in all aspects. |
|---|---|
| Teaching and Learning | The objective of the institution is to make the students globally completive. The strategy and approaches adopted by the teachers in the delivery of education is learner |
| Examination and Evaluation | In the semester pattern of education the University conducts the semester exam of 80 marks in theory at the end of every term. In each academic year the students write two semester exams at the college level. The college conducts two Internal Assessment Tests of 20 marks each and home assignments of 20 marks which will be aggregated and reduced to an average total of 20 marks. Evaluation of 80 marks theory papers is done at University central valuation camps. |
| Research and Development | In order to promote research related activities, publications and academic development a Research Cell has formed which coordinates with the members of the staff. The committee encourages and motivates aspiring members of the staff engaged in research and also those who are interested in research and development work. The Research Cell makes recommendations for necessary academic/financial help to the scholars. Some members successfully published research articles in national and international magazines. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Planning and Development | Installation of Office Automation Software in the office. We have partially e-governance , all the correspondence with the Management, University, Joint Director of Collegiate Education , Commissioner Office Bangalore |
| Administration | The admission of the college functions with e-governance system at college/Government/Management/Society level. The college has Biometric Attendance for teaching and non-teaching staff. CCTV cameras installed in all classes and at strategic points. |
| Finance and Accounts | College office uses Office Automation Software for transparent functioning of |

| | Finance and Accounts of the college. It helps in efficiency and accuracy in all transactions. Payments of Staff salary is done electronically. |
|---|---|
| Student Admission and Support | Prospectus and Admission forms are issued to the students on payment of fees of Rs.150 at the initial stage. The college provides several services to the students such as Admission, Examination, Scholarship, Re-evaluation form filling at one place. |
| Examination | The colleges conducts Internal Assessment Tests, Practical Exams, Project Assignments, as per the norms of the University and marks will be submitted to the University and Hall-tickets for Semester Exams are issued to students through online process. |

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|---|---|---|---|
| 2017 | Prof. S.A. Indikar | UGC Sponsored National Conference | Self Finance | 1500 |
| 2017 | Prof. D.S. Prabhu | Three Day National Conference | Self Finance | 2500 |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|---|---|---|---|
| Nill | Nil | Nil | 01/02/2017 | 01/02/2017 | 0 | 0 |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| Nil | 0 | Nill | Nill | 0 |

| | |
|---|---|
| | |

**6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):**

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |
| 14 | 17 | 6 | 4 |

**6.3.5 – Welfare schemes for**

| Teaching | Non-teaching | Students |
|---|---|---|
| Anjuman College Employees Co-Operative Society Ltd | Anjuman College Employees Co-Operative Society Ltd | College provides Uniforms to the students on the subsidised price. The local charitable institutions of Bhatkal provide Scholarships and Financial Assistance to fill the admission fees on recommendation by the college. Special cash prizes are also aw |

## 6.4 – Financial Management and Resource Mobilization

**6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)**

External Audit is conducted by Joint directorate of collegiate education Dharwad. The J D Office deputes auditors to audit the accounts ,financial statements and expenditures . The A G office Bangalore also sometimes deputes their Account officers for verification and assessment . Internal Audit

**6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)**

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| Dept of Urdu and Karnataka Urdu Academy Bangalore and Management | 264628 | National and State Level Seminars |

**6.4.3 – Total corpus fund generated**

| |
|---|
| 41000 |

## 6.5 – Internal Quality Assurance System

**6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?**

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | LIC, Karnatak University Dharwad | Yes | Principal and HODs |
| Administrative | Yes | Joint Director Office Dharwad | Yes | Management and Principal |

**6.5.2 – Activities and support from the Parent – Teacher Association (at least three)**

| | |
|---|---|
| 1. Parent Teacher meetings are being held regularly. 2. Students attendance and Internal Assessment Tests results are shown to the Parents in the Parent Teacher meeting for regular monitoring of their wards progress. | |

6.5.3 – Development programmes for support staff (at least three)

| |
|---|
| Nil |

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|---|
| Biaomatric systems has been installed for the staff, Initiative have been taken to install CCTV cameras in all the class rooms and premises, Initiative towards organizing International and National Seminars has been taken up. |

6.5.5 – Internal Quality Assurance System Details

| | |
|---|---|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|---|---|---|---|---|
| 2018 | One Day National Seminar on-Entrepreneurial Innovations and Taxation | 04/02/2018 | 04/02/2018 | 04/02/2018 | 45 |
| 2018 | One Day National Seminar and Mushaira on the theme of Sir Syed Ahmed Khans Educational and Literacy Contribution | 11/02/2018 | 11/02/2018 | 11/02/2018 | 40 |
| 2018 | Hunar 18 | 19/03/2018 | 19/03/2018 | 19/03/2018 | 40 |
| | | | | View File | |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|---|---|---|---|
| | | | Female | Male |
| MCom | 21/03/2018 | 21/03/2018 | 51 | 6 |
| MCom | 19/03/2018 | 21/03/2018 | 32 | 3 |

| 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: |
|---|

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| **Vana Mahotsava Swatchata Pakwada** |

## 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| **Physical facilities** | **Yes** | **1** |
| **Rest Rooms** | **Yes** | **1** |

## 7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| **2017** | **1** | **1** | **16/12/2017** | **1** | **Skill on wheels** | **Special Lecture on IDEAPRENEUR** | **105** |
| **2018** | **1** | **1** | **11/02/2018** | **1** | **Mushaira** | **Poems based on national Integration** | **600** |
| **2018** | **1** | **1** | **19/03/2018** | **1** | **Hunar 18** | **Creative activities for college students of Karwar District** | **105** |
| View File | | | | | | | |

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| **Prospectus** | **30/05/2017** | **The Prospectus of the institution provides clear information to students about admission procedures, requirements for all programmes,the fee-structure, financial aid and student-support services. Besides, it contains information like the composition of the Governing Body, history of the College, College Staff , courses offered** |

and subject combinations allowed, Registration rules, Migration rules, Attendance rules, rules for change of subject combinations, Transfer rules, instructions for Examinations, rules regarding payment of fees, Library facilities and rules, Scholarships available, rules regarding concession of fees,Canteen facilities, excursions, medical facilities, co-curricular activities, Anti-Ragging Cell and Rules of conduct and discipline, details of fees structure, etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| International White cane day 2017 was organised by B.Com,B.A,BSc and M.Com students and contributed Rs.13,256 for the education of visually challenged children and received IAB Blind Empowerment Champions Award | 15/10/2017 | 15/10/2017 | 260 |
| Communal Harmony Day was organised on 19-08-2017 and Communal Harmony Fortnight was organised from 20-08-2017 to 2-9-2017 | 19/08/2017 | 02/09/2017 | 250 |
| World Womens day | 08/03/2018 | 08/03/2018 | 145 |
| lecture on HIV and Blood donation | 21/03/2018 | 21/03/2018 | 125 |
| NSS Annual camp | 04/03/2018 | 09/03/2018 | 50 |
| NCC Cadets/NSS Volunteers organised Gandhi Jayanti and Distributed foods to patients of Govt. Hospital | 02/10/2018 | 02/10/2018 | 60 |

| 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five) |
| --- |
| Every year in the month of July/Aug College organizes Vanamahotsav. Students participate with enthusiasm in plantation drive. This drive is to remind the young citizens the importance of environment and ecology for sustainable development. |
| Anjuman College has separate Botanical garden this garden is dedicated to the collection, cultivation, preservation and display of wide range of plants labelled with their botanical names. |
| No hazardous waste is generated in the campus from any Department. All precautions are taken to store few concentrated acids/chemicals in a safe and separate room. All unusable equipments and chemical wastes are disposed through auction. |
| The obsolete computers and other wastes generated from the electronic equipments are auctioned to authorized e-waste dealers and the hazardous materials in that equipments are removed and disposed as per norms. |
| Energy efficient tubes and ceiling fans are used in most of the places to ensure energy conservation. Energy saving awareness program has been initiating among the staff and students. |

## 7.2 – Best Practices

| 7.2.1 – Describe at least two institutional best practices |
| --- |
| 1. Special prizes/Cash prizes are awarded to meritorious students in academic, co-curricular and sports activities. 2. Frequent State Level and National Level Seminars and Workshops are being held. |

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
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| http://www.anjumancollege.in/news |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the institute focuses on development of the college into a premier Institution of Higher Education and be an active component of National Educational System. Develop human resource of high caliber that is nationally comparable and internationally acceptable with the counterparts, which will empower our students to cope with competitive needs in the changing global scenario and reach the unreached and serve the un-served with education. First Institution of Higher Learning in Bhatkal Taluka The college established in the year 1968 as a minority institution has its distinctive approach in catering to the educational requirements and aspirations of the people in and around Bhatkal irrespective of caste, community or religion. This was the first college in Bhatkal taluka and remained only an institution of higher learning in Bhatkal for more than two decades. Even after establishment of other colleges in Bhatkal, this college remained as a main and prominent institution of higher learning. The institution is the only aided college in Bhatkal taluka and recognised under 2f and 12b UGC Act 1956. The institution offers UG and PG Courses B.A, B.Sc. B.Com and has started M.A in Kannada from 2007-08 and M.Com from 2010-11. Excellence in Academics The College as a higher education institution is committed in imparting quality education to empower the youth/students and strive to foster integral development of the students by enabling them to be intellectually alert, emotionally balanced, morally sound,

socially committed, culturally enriched and spiritually oriented. Institution has all ICT facilities like LCD projectors, Computers, Smart boards, Laptops, Internet which is used in the teaching learning processes. Teaching is made student centric and innovative teaching methodologies are used by the teachers in the dissemination of information. Exploration of talent through teaching learning process Class tests, projects, seminars, presentation by students are regular features of class room teaching by which advanced learners are identified. The participation of students in the classroom discussion also throws light on their learning abilities. Internal assessment tests are conducted through which students performance is evaluated. The college has well qualified staff, good infrastructural facilities, well equipped laboratories, computer labs, library, e-library, and co-curricular/extracurricular facilities. The institution is committed to provide an ambience of creativity, innovation and good learning experiences. Co-curricular, extra-curricular and sports activities and competitions are organized regularly to nurture the talents of the students in addition to the academics. College has rooms with good ventilation, proper lighting and sufficient furniture. There are 02 computer labs, Internet and e-library facility, science labs, a good spacious library having E-Lib Automation software. The library has subscribed to INFLIBNET from 2010 onwards.

| Provide the weblink of the institution |
|---|
| http://www.anjumancollege.in/institutional-distinctiveness |

## 8.Future Plans of Actions for Next Academic Year

1. Construction of four additional class rooms for postgraduate programmes in commerce and Arts M.Com and MA has been proposed to the management. 2. College has planned to have more eco awareness programmes in campus such as Go Green, E-waste management, Clean City, Green computing etc. 3. College has planned to organise two State/ National /International seminar/workshop in commerce/science/languages streams. 4. Subscribing more E-books and e-journals with research portals such as Emerald and Scopus for the reference of students and staff in e-library has been planned. 5. To provide more scope for the faculties from various departments to attend and present research papers on various subjects. 6. It is being proposed to provide more scope for students to attend Job fairs / Job Melas and to know the professional process involved in selection. 7. Emphasizing on taking up minor and major UGC sponsored projects by the members of the faculties for the next Academic year. 8. It has been planned to make the College campus Wi-Fi enabled. 9. To initiate an innovative weekly toastmaster where our students can participate value addition activities such as debates, management games, mock interviews and group discussions to enhance their employability skills. 10. A plan has been put forward to install CCTV Cameras in college classrooms. 11. It has also been proposed to purchase new wooden desks for the classrooms.