

**Anjuman Hami-E-Muslimeen's
Anjuman Arts, Science, Commerce College
& P.G. Centre, BHATKAL, 581320,
North Kanara, Karnataka.**

**The Annual Quality Assurance Report (AQAR) of the IQAC
For the year 2012-13**

SUBMITTED TO



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

Anjuman Arts, Science, Commerce College & P.G. Centre
Bhatkal

1.2 Address Line 1

Anjumanabad Bhatkal

Address Line 2

City/Town

Bhatkal

State

Karnataka

Pin Code

581320

Institution e-mail address

anjumancollegebkl@gmail.com

Contact Nos.

08385-226443

Name of the Head of the Institution:

Dr. K.C Nazeer Ahmed (Old)
Prof.A.M.Mulla – Present

Tel. No. with STD Code:

08385 226443

Mobile:

9845578852

Name of the IQAC Co-ordinator:

Prof.A.M.Mulla (Old)
Prof. M.M.Jamadar – Present

9845813162

Mobile:

IQAC e-mail address:

anjumancollegebkl@gmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879)

42nd EC/March 31,2007/206

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/33/A&A/250/Dated: March 31, 2007/206

1.5 Website address:

www.adc.ac.in

Web-link of the AQAR:

<http://www.adc.ac.in/AQAR2012-13.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2007	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

21/12/2005

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2008-09 06/07/2009
- ii. AQAR 2009-10 03-12-2014
- iii. AQAR 2010-11 03-12-2014
- iv. AQAR 2011-12 03-12-2014

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

M.A Kannada, PGDCA, M.Com

1.12 Name of the Affiliating University (for the Colleges)

Karnatak University Dharwad

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

No

University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	
DST Star Scheme	<input type="text" value="---"/>	UGC-CE	<input type="text" value="---"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST	<input type="text" value="---"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other (<i>Specify</i>)	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="---"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="10"/>												
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>												
2.3 No. of students	<input type="text" value="---"/>												
2.4 No. of Management representatives	<input type="text" value="03"/>												
2.5 No. of Alumni	<input type="text" value="02"/>												
2. 6 No. of any other stakeholder and Community representatives	<input type="text" value="02"/>												
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>												
2.8 No. of other External Experts	<input type="text" value="--"/>												
2.9 Total No. of members	<input type="text"/>												
2.10 No. of IQAC meetings held	<input type="text"/>												
2.11 No. of meetings with various stakeholders:	<table> <tr> <td>No.</td> <td><input type="text" value="03"/></td> <td>Faculty</td> <td><input type="text" value="04"/></td> </tr> <tr> <td>Non-Teaching Staff</td> <td><input type="text" value="02"/></td> <td>Alumni</td> <td><input type="text" value="01"/></td> </tr> <tr> <td>Students</td> <td></td> <td>Others</td> <td><input type="text" value="05"/></td> </tr> </table>	No.	<input type="text" value="03"/>	Faculty	<input type="text" value="04"/>	Non-Teaching Staff	<input type="text" value="02"/>	Alumni	<input type="text" value="01"/>	Students		Others	<input type="text" value="05"/>
No.	<input type="text" value="03"/>	Faculty	<input type="text" value="04"/>										
Non-Teaching Staff	<input type="text" value="02"/>	Alumni	<input type="text" value="01"/>										
Students		Others	<input type="text" value="05"/>										
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>												
If yes, mention the amount	<input type="text" value="----"/>												

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	02	International	--	National	02	State	--	Institution Level	--
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(ii) Themes

1. A One Day National Seminar on the theme Entrepreneurship & Employment opportunities in India Department of Commerce on 24-02-2013
2. One Day National Seminar & Mushaira on the theme "The Role of Ulema's & Sufi's in the Development of Urdu language & literature on 26-03-2013

2.14 Significant Activities and contributions made by IQAC

IQAC was established on 21-12-2005 after the first Assessment and Accreditation of the College. The IQAC is established with implementing several quality assurance and sustenance mechanism, to monitor and evaluate the outcome of the quality processes adopted.

The IQAC has been working as a facilitative and participative unit in overall performance of the institution's academic and administrative tasks towards quality enhancement and sustenance. It channelizes all efforts and measures to ensure efficient and effective performance of the various parameters to internalize quality culture and best practices.

The IQAC works with various committees in the realisation of the goals and objectives:

The Principal & IQAC regularly meet the College Board Secretary and also the General Secretary and brief them about the work/activities completed and to be carried out.

It Co-ordinates with the College Function Committee, Attendance Committee, Exam Committee, Library Committee, Mentoring Committee, Magazine committee, Career Guidance & Counselling Cell, Research Cell & other Units - The NSS, NCC, The Student Welfare Wing of the college and extends all support and co-operation.

The principal communicates to the IQAC the policies and plans of the College Board decision and the set objective to be attained during the academic year. He also gives the details of orders and circulars received from Department of Collegiate Education, University and the UGC Guidelines to be implemented.

The IQAC has successfully organized/conducted Seminars/Workshops/ Resource Lectures/Fest as per the college academic calendar. The IQAC makes necessary recommendation to the principal regarding infrastructure development & maintenance. It has taken initiatives in promoting quality teaching - learning methods in theory and practice and internalizing quality culture, best practices and optimum use of ICT resources.

IQAC has made recommendations to the principal regarding library requirements, lab equipments & sports material to be purchased under UGC funds. It ensures that students support and progression is strengthened and monitored at all levels.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year 2012-13

Plan of Action	Achievements
<ul style="list-style-type: none"> To prepare Annual calendar for organising events and activities. Optimum utilisation of available ICT resources in teaching – learning. To Conduct Parent Orientation Program To Conduct Quiz Competition on the History of Bhatkal and Arts & Craft competition for all the institution run by Anjuman Hami-E-Muslimeen To Organize A Karnatak University III Zone, Zonal & Inter Zonal Table Tennis Tournament To organize a One Day National Level Seminar on Commerce To organize a One Day National Seminar & Mushaira on the theme “The Role of Ulema’s & Sufi’s in the Development of Urdu language & literature To conduct NSS camp during second week of February To conduct a Literary & Co-curricular competitions for the students. To purchase important equipments and other items under UGC grants . To install the E-Library Automation The E-library automation was made in this year. To organize a National Level Fest. To upgrade the existing ICT facilities 	<ul style="list-style-type: none"> College Annual calendar was prepared & implemented. Faculty have made use of all available ICT facilities in teaching learning. A Parent orientation program was conducted on 29-09-2012. Successfully Conducted Quiz Competition on the History of Bhatkal and Arts & Craft competition for all the institution run by Anjuman Hami-E-Muslimeen on 20-01-2013 Successfully Organized A Zonal & Inter Zonal Karnatak University Table Tennis Tournament on 16-02-2013 A One Day National Level Seminar on Commerce was organized on A One Day National Seminar & Mushaira on the theme “The Role of Ulema’s & Sufi’s in the Development of Urdu language & literature on 26-03-2013 Conducted NSS unit conducted seven days camp at Govt. higher Primary School, Gandhi Nagar, Bhatkal Literary & Co-curricular competitions for the students were held on 05-03-2013 Important equipments and other items under UGC grants worth Rs.772079 were purchased. E - Library Automation process was carried out & completed A Two day National Level Fest was successfully organized on 11-02-2012 a& 12-02-2012 11 computers have been added out of

<ul style="list-style-type: none"> • To organize a Naval pre-Recruitment Training (PRT) of Indian Navy • To buy required Books, Journals and other ICT related materials for the library • To provide computer training for staff • To organize Annual Day Celebration of our college 	<p>which 7 have been added to the computer labs and 3 computers to e-library and 1 at Principal/office. INFLIBNET N-LIST has been continued for the current year.</p> <ul style="list-style-type: none"> • NCC unit organized a Naval pre-Recruitment Training (PRT) of Indian Navy from 26th February 2013 to 2nd March 2013 in our college campus for our students and students of neighbouring colleges. Our NCC Cadets and students of neighbouring colleges were taken the benefits of the same. • We have bought 896 books during the academic year worth Rs. 175691/- • Computer Training Program for staff members working in various institutions of AHM was arranged at Anjuman BBA & BCA institute. Interested members of Staff availed the benefits of the program. • College Annual Day Celebration was held on 31-03-2013
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

<ul style="list-style-type: none"> • All the recommendations and suggestions made by the IQAC in the IQAR were placed in the College Board Meeting and the Management approved the same. • Infrastructure requirements, student - centric teaching-learning, academic programmes and activities. • Items to be purchased under the UGC grant funds, conducting of seminars/ lecturer by resource persons, library – books and other requirements. • Co-curricular activities, sports – track/field events/ Annual Sports Day and Annual Social Gathering were conducted.
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Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	-	02	-
UG	03	-	-	-
PG Diploma	01	-	01	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	06	-	03	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	-
Annual	-

1.3 Feedback from stakeholders*

(On all aspects)

Alumni ☒ Parents ☒ Employers ☒ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

University Revises the syllabus as & when required.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	03	12	-	02

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	18	-	-	-	-	-	-	-	18

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

-

15

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	04	-
Presented papers	-	01	-
Resource Persons	-	-	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching and learning has practical approach and is activity orientated, a lot of innovative methods have been incorporated in this process. The faculty uses charts, models, computers, CD ROMS, LCD Projectors, Internet etc. to make the process interesting and effective. All the faculty members have been given encouragement and training to use all the above said gadgets.

The quality of education assumes added importance and becomes the primary concern of all the stakeholders in education. All activities conducted during the academic year are linked with the objectives are mentioned in the prescribed prospectus issued to the learners at the beginning of the year. Academic and non-academic activities directly or indirectly reflect the goals and objectives of the institution.

To Impart Quality education and deliver knowledge, skill as prescribed for a particular programme and strive to be efficient effective & adaptable in facilitating teaching/learning and all-round personality development.

To strive for continuous improvement of stake holders towards Professionalism and Competence in transacting syllabus by inviting resource persons, organizing seminars and conducting special lectures that will be beneficial to the learners to enrich their knowledge

- Providing admission in the available courses to all deserving students, irrespective of caste and creed, so that every student has an opportunity to learn.
- Providing a warm welcome to the fresher's taking admission and highlighting them on the opportunities available at the institution.
- Involvement of the Parents during the time of admission and creating awareness.
- Honouring the Rank Holders and other distinction performers in academic and non-academic activities.
- Distribution of endowment prizes instituted by local philanthropists.
- Celebration of National Festivals.
- Blood donation camps by the NSS and NCC units of the Institution.
- Conducting of Skill and Personality development programmes.
- Regularly conducting of Seminars, Workshops, by inviting expert & resourceful academicians & Lecturers
- Timely appointment of the required staff.
- Continuous evaluation in the form of unit tests, home assignments, project preparations, etc.
- More attention towards slow learners and encouragement for advanced learners
- Special care and help to poor learners by conducting remedial classes, particularly to students belonging to minority community.
- Participation of students in various higher level curricular and extracurricular competitions.
- Community development oriented special camps by the NSS unit.
- Sports participation at Zonal and Inter-zonal levels and conduct of Inter-zonal Tournament and Annual Athletic Sports.
- Environmental awareness programmes.

2.7 Total No. of actual teaching days during this academic year

188

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Since the institution is affiliated to Karnatak University Dharwad the Examinations/Tests are conducted as per the under Graduate and P.G. regulations (Semester scheme)

As per the norms prescribed by Karnataka University Dharwad for UG courses in the semester pattern each paper of 100 marks shall carry 20 marks internal Assessment. Out of the 20 marks, 10 shall be for semester test and remaining 10 shall be for assignment/class records/skill developments & 80 marks semester end examination.

In each paper two tests shall be conducted for the award of IA marks, and each paper will be of one hour duration for a maximum of 20 marks reduced to 10 later. The average marks attained in the two tests for 10 marks shall be taken in to account as final marks for the test component.

The award of IA marks for Home Assignment/records/skill development shall be based on the submissions of the same by candidates duly certified by the concerned teacher.

The consolidated IA marks list in all the papers duly signed by staff/HOD & Principal is submitted to the University Examination Section & the master register of IA marks of all the students is maintained by examination committee and is open for any verification by students or for inspection by the University authorities at any time.

As per the PG course is concerned it is under CBCS and a fully carry-over system. A candidate re appearing for either the odd or even semester examination shall be permitted to take examinations as and when they are conducted. There shall be semester-end examination of 3 hours duration for 75 marks; 2 hours for 50 marks, 1.5 hours for 35 marks and 1 hour for 25 marks course.

Candidates who have failed, remain absent or opted for improvement in any course/ courses shall appear for such courses in two immediate successive examinations that are conducted. However in case of the candidates appearing for improvement of their marks, the marks secured in the previous examination shall be retained, if the same is higher.

Candidates who desire to challenge the marks awarded to them, in the even semester-end examinations, may do so by submitting an application along with the prescribed fee to Registrar (Evaluation) within 15 days from the announcement of results.

Each course shall have two evaluation components-Internal Assessment (IA) and the Semester End Exams. The IA component in a course shall carry 25/25/15 marks and the semester End Examination shall carry 75/50/35 marks respectively, as the case may be. Course having 25 marks and 15 marks as IA component shall have a maximum of 3 marks allotted for attendance. However in case of project work, the distribution marks for internal assessment and examination shall be left to discretion of the concerned BOS.

2.9 No. of faculty members involved in curriculum

03

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A V Sem	16	08	06	-	02	100%
B.Sc. V Sem	25	10	06	-	05	84%
B.Com V Sem	126	17	24	11	28	63.5%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Processes:

- IQAC takes all initiatives to promote the use of ICT facilities and other resources available for effective teaching learning process.
- To prepare calendar of events in the beginning of the academic year.
- To make recommendation to the principal to recruit required faculty.
- To encourage staff to make use of innovative teaching methods.
- To arrange for special lecturers on relevant topics – Personality Development, Communication Skills, Subject Specific Topics by inviting Resource Persons.
- To organise Seminar/ Conference/ Workshop/ Fest/ Special Lecture on the relevant topics decided in the staff meeting that would benefit both the staff and the students.
- To review the results of each semester of all the classes and identify the weak students and conduct extra classes for them.
- To co-ordinate with various committees formed during the academic year for smooth and effective conduct of all activities.
- To analyse the students feedback and mentoring records received and make necessary recommendations to the principal regarding academic requirements/ difficulties of the students
- The IQAC holds meeting with the Time table Committee to prepare the general time table and holds meeting with HOD's of all departments to brief them regarding syllabus completion and revision for semester exams.
- In order to expose our students to practical issues apart from class room teaching industrial tours are organized.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Program	–
HRD programmes	–
Orientation programmes	01
Faculty exchange program	-
Staff training conducted by the university	01
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	01 (Work shop)
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	17	Nil	Nil
Technical Staff	-	-	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has established a Research Cell in our college. The Research Cell has been actively involved in motivating and encouraging the members of staff/ students to take up research work.

The special lectures and guidance on research methodology were conducted by the members of Research Cell, for staff and students.

The faculty of PG classes were assigned the 'Project work to the students as the part of regular academic activity by the university in order to make the students aware and motivate them for further research works. During the academic year 2012-13 the cell has organized/ conducted 04 lectures for members of faculty and 03 for students. The cell provides facilities like books, CD's, E-library and computer/science lab facilities to the research scholars and students at subsidized rates.

Members of Research Cell:

- | | |
|--------------------------|--------------|
| 1. Dr. K.C. Nazeer Ahmed | Co-ordinator |
| 2. Dr. S.R. Usmani | Member |
| 3. Dr. N. Madhysta | Member |
| 4. Dr. Suresh Naik | Member |

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	---	01
Outlay in Rs. Lakhs	---	---	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	---	---	---

Non-Peer Review Journals	---	01	---
e-Journals	---	---	---
Conference proceedings	---	---	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number		02			

Sponsoring agencies	_____	1. Karnataka Urdu Academy Bangalore & Department of Urdu, Anjuman Degree College & P.G Centre, Bhatkal.	state	-	-
		2. Department of Commerce, Anjuman Degree College & P.G Centre, Bhatkal.	-	-	college

3.11 No. of conferences organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

05

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
---	---	---	---	---	---	---

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- With the collaboration of NCC and NSS unit we conduct tree plantation (Vanamahostava) and campus cleaning programme.
- NSS unit conducted seven days camp at Govt. higher Primary School, Gandhi Nagar, Bhatkal. In the camp special lecture were delivered by Resource Person on the important topics like Waste Management, National Integration and Social Evils not only NSS volunteers but also to the general public of rural area who were participate in the camp.
- NCC unit organized a Naval pre-Recruitment Training (PRT) of Indian Navy from 26th February 2013 to 2nd March 2013 in our college campus for our students and students of neighbouring colleges. Our NCC Cadets and students of neighbouring colleges were taken the benefits of the same.
- Prof. R.S. Nayak HOD of Kannada was invited as a chief guest at Govt. First Grade College Honnavar for the literary functions. He was also invited as the resource person at literary seminar on “Kannada Reading and Research Potentials “ held at Govt. First Grade

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	50-acres	–	management	50-acres
Class rooms	15	–	management	15
Laboratories	06	-	management	04
Seminar Halls	01	-	Management	01
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	21	45	UGC	66
Value of the equipment purchased during the year (Rs. in Lakhs)	381909	3,86,081.00	UGC	767990
Others	209930	3,85,998.00	UGC	595928

4.2 Computerization of administration and library

The E-library automation was made in this year. 11 computers have been added out of which 7 have been added to the computer labs and 3 computers to e-library and 1 at Principal/office. INFLIBNET N-LIST has been continued for the current year.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23,269	1239003	859	171301	24128	1410304
Reference Books	2217	320775	10	87158	2526	407933
e-Books	51,000	5000*	-	-	51,000	5000*
Journals	18	15170/-	02	1180/-	20	14880/-

e-Journals	2100	5000*	-	-	21000	5000*
Digital Database	N-LIST	5000*	-	-	N-LIST	5000*
CD & Video	50	---	25	-	75	-
Others (specify)	-	-	-	-	-	-

Note: * is related to the total amount inclusive of E-Books, E-Journals & Digital Database

4.4 Technology up gradation (overall) : Q.No. 27

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	61	02	04	01	-	01	04	02
Added	11	--	-	-	-	-	-	-
Total	72	02	04	01	-	01	04	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Computer training programme was made available to the interested staff. Several staff members have made use of this opportunity.

For students it is part of their curriculum under Computer Science and Computer Application Courses.

All the Staff and students have access to BSNL Broadband Internet facility installed in the Computer Science lab. This facility has also been extended to ministerial staff to improve their work efficiency.

4.6 Amount spent on maintenance in lakhs :

i) ICT

5,62,831.00,

ii) Campus Infrastructure and facilities

47452.00

iii) Equipments

3,86,081.00

iv) Others

3,85,998.00

Total :

13,82,362.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Campus Selection programmes have been initiated for the benefit of students. Latest information has been uploaded in the college website to give access the information relating to scholar ships, fee concessions, exam programmes curricular and co-curricular activities to the students.
- Competitions at National and International levels are frequently uploaded for the benefit of our students , with al copy on the Notice Board for the information of our students.
- The IQAC and SWO co-ordinate and arrange special lectures from experts on various topics from time to time.
- The placement officer of our college guides and assists students of both UG & PG in connection with training, preparation and campus interviews and other competitions.
- The Sports department makes special arrangements for coaching/training to outstanding sportsman who participate, quality and win awards at State and National Competitions.
- The career guidance and counselling Cell and Mentoring committee have been providing the required infrastructure and guidance in academic and non-academic pursuits.

5.2 Efforts made by the institution for tracking the progression

- Attendance committee maintains records of attendance of students and submits the same to the college office on a monthly basis.

- List of students who run shortage of attendance are displayed on the notice board. Their parents are called in for an interaction with the Principal on a regular basis.
- Results of internal assessment tests are shown to the students by concerned teachers.
- Teachers assist the weak students/slow learners to improve their attendance and performance in examinations.
- NCC, NSS, Sports & Scouts Department encourage and motivate students to participation in college, inter-college, district, state and National level competitions.
- Mentoring committees have been formed to counsel and assist the students in their studies, personality development, building up of social and moral values and career building.
- The college Board periodically reviews university results of semester exams of the students to achieve academic excellence.
- Regular reviews are also done in the Staff and HOD Meetings.
- Members of the teaching staff are motivated to adopt suitable measures to improve the results.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
481	82	-	-

(b) No. of students outside the state

(c) No. of international students

Men	No	%
	514	91

Women

No	%
49	9

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
10	9	11	446	---	476	23	16	21	503	--	563

Demand ratio - 100% Dropout – 1 to 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- We are not giving regular coaching for competitive exams, we are helping them by displaying on the notices boards the information /advertisements regarding competitive exams.
- Students interested in appearing for competitive exams can borrow the books and magazines, journals etc from the library on subscription.
- NCC unit of our college displays all information regarding defence service examinations and briefs the cadets during their regular training parades.
- Necessary help is given to the students by the concerned faculty members who approach them.

No. of students beneficiaries

563

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	--	UPSC	-		-

5.6 Details of student counselling and career guidance

At the time of admissions principal and attendance committee will screen and counsel the students to make right selection of the course.

In the beginning of the academic year, all the teachers counsel students in the classes about the semester pattern, examinations, facilities available –library, Sports, NCC, NSS etc

Career Guidance and Counselling Cell strives to help and guide the students in selection of their careers and required preparation.

Students have been given free access to the College Board Secretary, Principal, Vice Principal for assistance and guidance.

No. of students benefitted

563

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	02

5.8 Details of gender sensitization programmes

The college conducts NSS camps of a Week's duration in which eminent and resource persons are invited to deliver lectures on various topics that would benefit gender sensitization-Role of Youths and Students in nation Building, Women Empowerment, anti Dowry, gender equality, Social equality & Reservation Policies, anti ragging, Women Status and respect for fair sex etc.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	19	49,700.00
Financial support from other sources	20	79,706.00
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

There have been no grievances of students in the academic year. However, minor grievances relating to drinking water facilities, maintenance of wash rooms, class room fans etc have been promptly attended.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

OUR VISION

- To develop this college into a premier Institution of Higher Education and be an active component of National Educational System.
- To interact with institutions of Higher Education and other organizations those have similar interests and goals.
- To develop human resource of high caliber that is nationally comparable and internationally acceptable with the counterparts, which will empower our students to cope with competitive needs in the changing global scenario.
- To work for the Educational Empowerment of our students by imparting knowledge, skills, moral values and attitude.
- To be efficient, effective, community acceptable and excel in education and service.
- To induce paradigm shift in region and community that education is pre-requisite for human development.
- To reach the unreached and serve the unserved with education.
- To propagate scientific temper, liberalism and humanism.

OUR MISSION

- To cater to the Educational needs of Bhatkal and surrounding areas.
- To induce knowledge that fosters self-learning and continuous improvement.
- To impart value based quality education and develop adaptability skills.

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our college is a degree college affiliated to Karnatak University Dharwad. In the semester pattern of education the University prescribes the syllabus & subjects. The BOS invites senior faculty members for framing/designing the syllabus. Workshops are also conducted by the University to review the existing syllabus and to make necessary changes if required. The curriculum prescribed by the University is taught in the college as per the academic calendar and work distribution

6.3.2 Teaching and Learning

The objective of the institution is to make the students globally competitive. The strategy and approaches adopted by the teachers in the delivery of education is learner – centric, innovative methods of pedagogy are adopted in imparting quality education. The institution strives to provide necessary Knowledge, Skills, Attitude to the students to face the Global Challenges and become responsible citizens

6.3.3 Examination and Evaluation

AHM's

In the semester pattern of education the University conducts the semester exam of 80 marks in theory at the end of every term. In each academic year the students write two semester exams at the college level. We conduct two Internal Assessment Tests of 20 marks each and home assignments of 20 marks which will be aggregated and reduced to an average total of 20 marks. Evaluation of 80 marks theory papers is done at University central evaluation centre.

6.3.4 Research and Development

In order to promote research related activities, publications and academic development we have formed Research Cell. The Research Cell Co-ordinates with the members of the staff. The committee encourages and motivates aspiring members of the staff engaged in research and also those who are interested in research & development work. The Research Cell makes recommendations for necessary academic/financial help to the scholars. Some members successfully published research articles in national and international magazines.

6.3.5 Library, ICT and physical infrastructure / instrumentation

We have two computer labs with Internet facilities for UG & PG separately students and staff have access to the labs during college hours. We have installed 14 computers in the Library and we have availed e-library package for all students. Our library is well stocked with books, magazines, journals and regular news papers. Necessary Lab instruments and equipments are purchased regularly as when HOD's of all departments make recommendations. We have utilized UGC funds worth Rs.14, 20,049 and Rs. 1, 74,848 from our own resource, in total Rs. 15,94, 897 spend for library, equipments and chemicals for the academic year 2012-13.

6.3.6 Human Resource Management

The Principal in consultation with HOD's collects information about work-load and other academic requirements of the departments. Plans are worked out regarding the distribution of work among the existing approved and unapproved staff for smooth and effective implementation of strategies.

6.3.7 Faculty and Staff recruitment

The Department of Collegiate Education has stopped approvals due to economy measure imposed by the Government. Anjuman Management has been approaching the Department of Collegiate Education to appoint approved staff in vacant posts.

However at the beginning of the academic year HOD's of each department submit individual and departmental work-load and requirements to the principal. In the College Board meeting the principal places the staff requirement teaching and non-teaching to be filled of immediately. Advertisements for vacancies are given in the national and regional news papers. Oral interviews are conducted in which subject experts, management members, principal and HOD's are present. The selected candidates after clearing the oral interview should also clear the demo interview.

6.3.8 Industry Interaction / Collaboration

NO

6.3.9 Admission of Students

We are giving admission to all the students who are eligible irrespective of caste, creed or colour. Students are admitted as per the norms of Karnataka University, Dharwad

6.4 Welfare schemes for

Teaching	--
Non teaching	--
Students	--

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Agency	Yes	Authority
Administrative	Yes	Agency	Yes	Authority

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☒

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The university takes care of all examination reforms. Taking into consideration the recommendations of the BOS/ Associations/Forums/ of the students needs the University has introduced compulsory subjects in the combinations like Computer Applications, Personality Development & Communication Skills, Indian Constitution, at Under Graduate level for B.A, B.Sc. & B.Com at different semesters. In the Academic year 2012-13 University has revised the UG syllabus which takes place once in 5 years.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No efforts are made for autonomy.

6.11 Activities and support from the Alumni Association

The Staff Co-ordinator of Alumni Association and the president are making all efforts in expanding our alumni base. We conduct Alumni Association Meeting once or twice in an academic year. Our Alumni are actively associated in our onward journey and developmental activities & programmes.

6.12 Activities and support from the Parent – Teacher Association

Parents/Guardians are counselled at the time of admission. Parents Meet is held once or twice in an academic year. Problems/difficulties/grievances are discussed and suggestions are welcomed and some are implemented.

6.13 Development programmes for support staff

Our support staff has participated in one day training on Human resources management System jointly organised by Joint Director of Collegiate Education, Smt. K.S. Jigalur Arts and Commerce College for Women & Karnataka University, College teachers Association, Dharwad. The other office staffs are also deputed to participate in various training/workshop organised/conducted by the DCE/KUD/Management.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- We are regularly participating in tree plantation programs conducted by the forest department and our college units such as NSS.
- We display posters and placards in & outside the College Campus to create awareness of “Clean City And Green City”, stop use of plastic bags pollution free environment.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Instalments facility given to poor students to pay the college fees.
2. Special cash prizes from the management have been given in academic year for Mr.Punctual, Toppers- for securing highest marks in Arts Science and Commerce faculties, and Best out going student. Special prizes were also given for significant achievements in sports.
3. Special Lecture programmes are arranged to enlighten students on various academic & carrier prospects point of view.
4. To bring the hidden talents of sister institutions of Anjuman on one platform an innovative intra Anjuman contest & Exhibition has been conducted.
5. Every Thursday interaction of students with College Board secretary i.e. one to one interaction to know the students and their academic problems.
6. Regular Special Lectures by Resource Persons and CA's, Entrepreneurs, Industrialists, Sportsmen and Government officials from various departments are conducted to motivate students and to give exposure to the corporate learning atmosphere. Peer learning is practiced to expand our teaching methodology and knowledge base.
7. Regular Mentoring classes are conducted by all the teaching staff by taking an allocation of 20 students on an average.
8. Student Welfare Wing is also conducting regular career counselling and placement efforts to help students
9. Use of Smart boards, Laptops & Projectors for classroom teaching for UG and PG students

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The plan of action decided upon at the beginning of the year was carried out successfully with support of the management. The staff of the college has implemented all the activities as per the plan of action and achieved all the expected outcomes as given in 2.15. The students have extended all co-operation in conducting/organizing all the activities, functions & programmes.
- Conducted one day National level Seminar on the theme “Entrepreneurship and Employment opportunities in India” by the department of commerce.
- We have invited Moulana Sanaullah Khan, Chairman, World Islamic Research & Dawath Forum, Hyderabad as a resource person to deliver a special lecture for the benefit of staff and students.
- Our Urdu Department has organised a National level Urdu & Mushaira on the theme “The Role of Ulemas & Sufies In the Development of Urdu language and Literature”.
- From the Department of Student Welfare Wing we have organised an event as Intra Anjuman contest with a special attraction Anjumanii Exhibition to bring the best talents on one platform.
- Our Library has subscribed more than 51000 E-books and 2100 e-journals and other national and International e-journals, magazines and reference books for the reference

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- To motivate our students, we have invited our own alumni as Chief Guests and also as Resource Persons for some functions and programmes.
- Students are given training and opportunity to act as Anchors/ MOC in organising functions/programmes /fests to develop leadership qualities and self confidence.
- We Honour/Felicitate students who secure ranks/highest marks or those who excel in sports – University Blues/State Level/National Level selection by giving special cash prizes, trophies and certificates on Annual Day celebrations
- Assistance to Outside Research Scholars/ Lecturers : In order to help and encourage research related activities , we have provided on request our library, internet/computer, photocopies of materials and other research related help to aspiring scholars of the neighbouring institutions.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Cleaning of Campus of Hospitals & Government Offices through NSS volunteers.
2. Bringing Traffic awareness among the youngsters was our focus and towards this we have invited guests to address the alarming traffic issues and our NCC cadets has also extended their help in this direction.
3. We are regularly participating in tree plantation programs conducted by the forest department and our college units such as NSS.

7.5 Whether environmental audit was conducted?

NO

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Our College has a sprawling 50 acres of campus
- We have a good library with 26654 number of books (Under Graduate-25585, M.Com-268, M.A Kannada-725, PGDCA-210) along with daily news papers and fortnightly magazines related to various subjects.
- We have e-library facility for the students where we have 55000 e-books and 2500 e-journals.
- The college playground covers an area of 7-acres.
- Adequate infrastructure by way of well ventilated and illuminated lecture rooms .
- We have active Cell of NCC to improve and motivate towards Nation building & self discipline in students.
- Our college is also having Student Welfare Officer to guide student participation in various competitions, activities and Recruitment of students; few are placed by direct appointment immediately prior to and after completion of the degree course.
- Active Cell of NSS cadre to serve the society and economy.
- Strong Teaching-Learning Process. More emphasis on learning in the **Teaching Learning Process** with teachers as facilitators and mentors.
- All teachers are highly committed, competent, qualified. High retention rate of the faculty members.
- Two Asst. Professors are *Ph.D.*, and few are *M.Phil*, degree holders. Some of them are doing Ph.D. They are regular contributor of research publications (nationally/internationally), books.
- The admissions are given to all classes without any discrimination. The Commerce faculty

- Academic results are quite satisfactory.
- We have good infrastructure facilities for academic learning and excellence, where we have installed Smart boards in most of the class rooms along with projectors.
- Our college has separate computer labs for UG and PG courses.
- Our college maintains good equipments of sports so that students are highly motivated and participative. Hence, we have an excellent record in Athletics and Games at University level.

2011-12	Mr. Abdul Bari (Captain)	Karnatak University Inter Collegiate University level	Kabaddi	3 rd Zonal Championship
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- We are regularly organizing and attending Seminars, Workshops and Conferences.
- The best maintenance of the campus, student discipline, value-based educational activities; dynamic service-oriented and committed staff and good results in examinations has earned a good name & reputation for the institution.

Weaknesses:

The following are some of our weaknesses on which we have to improve

- We need additional class rooms for PG.
- We need Conference/PPT Hall & Auditorium.
- There is strength in our Arts and Science courses should improve.
- We need Wi-Fi facility in our college campus.

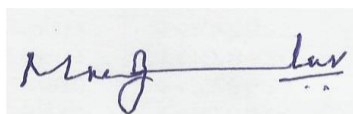
Threats:

- As there are no sanctions and approvals from government many talented intellectuals are not taking keen interest in teaching profession.
- Most of the meritorious and brilliant students are attracted towards commerce courses. So the strength of students opting for the studies in Arts, and Science is reduced.
- There is a lack of information systems and database systems which reduces the efficiency in administrative work and correspondence.
- In a small place like Bhatkal there are many colleges in and around, Hence there is a poor admissions in our arts and science department.

8. Plans of institution for next year

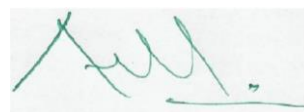
1. Submit proposals to UGC to receive more grants for the next academic year i.e 2013-14 so that we can utilise the same for all developmental activities.
2. To invite some experienced and knowledgeable resource persons for organising a financial literacy programme in our college.
3. College has planned to organise one day National / International research seminar for bringing more awareness among the students and staff regarding the need of research and development in the multidisciplinary areas.

Name Prof. M.M.Jamadar



Signature of the Coordinator, IQAC

Name Prof. A.M.Mulla



Signature of the Chairperson, IQAC

Annexure I

CALENDAR OF EVENTS

Sl. No	Date	Seminar/Workshops/Functions	Resource persons/Guests/Invitees
01	11-07-2012	To Hold a Staff Meeting	Principal & Staff
02	14-07-2012	Exam Committee Meeting	Principal & Staff
03	23-07-2012	IQAC & NAAC Committee Meeting	Principal, IQAC & NAAC Committee Members
04	15-08-2012	66 th Independence Day Celebration	Principal, Staff & Students
05	27-08-2012 to 30-08-2012	1 st Internal Assessment Test	College Examination Committee
06	05-09-2012	Teachers Day Celebration	Students & Teachers
07	30-09-2012 to 03-10-2012	2 nd Internal Assessment Test	College Examination Committee
08	29-09-2012	Parents Orientation Program	Principal, Members Management, Parents/Guardians & Staff
09	16-10-2012	Last working day	-----
10	13-12-2012	Re-Opening of College	-----
11	01-01-2013	Table Tennis Tournament	Anjuman Run Institutions

12	05-01-2013	Staff Meeting	Principal & Staff
13	06-01-2013	Literary & Co-Curricular Competition	Students
14	12-01-2013	Annual Athletic Meet	Janab Nizam Mumigatti Retd. P.E. Teacher
15	20-01-2013	Quiz Competition – Bhatkal History	All Institutes of Anjuman
16	26-01-2013	Republic Day ceremony	Principal, Staff & Students
17	11-02-2013 to 14-02-2013	1 st Internal Assessment Test	College Examination Committee
18	23-02-2013	National Level Conference	
19	16-02-2013 to 18-02-2013	Inaugural Function KUD III Zone & Inter Zonal Table Tennis Tournament (Men & Women)	Dr. Pratap Singh Tivari, Director Dept. of Sports & Games KU Dharwad Prof. Riyaz Ahmed Jahagirdar, Principal Anjuman PU College Bhatkal
20	13-02-2013 to 21-02-2013	NSS Camp & Valedictory Function	Ex. M.L.A. Shri J.D. Naik
21	05-03-2013	Literary & Co-Curricular Activities	Students & Staff
22	18-03-2013 to 21-03-2013	2 nd Internal Assessment Test 2012	College Examination Committee
23	24-03-2013	Staff Meeting	Principal & Staff
24	31-03-2013	Annual Day Celebration	Principal, Management, Guests & Students
25	11-04-2013	Last Working Day	-----

Annexure II

SPORTS ACTIVITIES

Sports activities form an integral part of students' career. Our students are enthusiastic sportsmen with zeal and ambition for their best performance. Our students have participated in various Games and Athletic activities conducted by Colleges and the University at Zonal and Inter Zonal level. The following are some of the sports achievements by our students during the academic year 2012-13.

In the month of December 2012(4th to 7th) our college Athletic team participated in Karnatak University 62nd Inter Collegiate Athletic Meet 2012-13 at K.U.D. Campus, wherein Mr. Muhammed Mifizal of B.Com VI could secure 3rd place (Bronze Medal) in 110Mtrs Hurdles men.

On the 12th January 2013, we had organized the 45th Annual Athletic Meet. Janab Muhammed Nizam Mammigatti, Rtd. P.E.Teacher, Anjuman Islamia Anglo Urdu High School, Bhatkal, was invited as Chief Guest while Prof. Muhammed Aftab Qamri, In-charge H.O.D. Department of MBA, Anjuman Institute of

Technology and Management , Bhatkal was Guest of Honour. The function was presided over by Janab Kashimji Muhammed Ansar Saheb, Vice-President-I, AHM, Bhatkal. The athletic events were smoothly conducted with the kind co-operation of all our staff members. Mr.Imran, B.Com VI-Sem and Mr. Muhammed Akeef, B.Com VI-Sem were adjudged as Joint-Champions of the college annual sports meet 2012-13.

It is a proud privilege to inform you that our college had organized Karnatak University 3rd Zone and Inter-Zonal Table Tennis Tournament (Men & Women) on 16th,17th and 18th February 2013 respectively, wherein our college team could escort the honour of Zonal-Championship and Inter-Zonal Runners-up.

We have appreciable player's like Mr. Prashanth Prabhu of B.Com IV Sem, who for the first time in the history of Anjuman, Bhatkal has represented the University T.T. (Men) team of KUD for the academic year 2012-13. We have similar other sparkling players like, Mr. Minam R.S. B.Com-VI Sem, Mr.Muhammed Khizer Kobatte B.Com IV Sem, Mr. Nadeem Qausain Naity B.Com IV-Sem, Mr. tauqeer Hassan B.Com IV Sem.

Another asset of our college is our Kabaddi team, which participated & clinched the trophy in Karnatak University 3rd Zone Inter Collegiate Kabaddi Tournament held at Ulga, Karwar 11th march 2013 Zonal Championship & participated in Inter Zonal Tournament on 12th March 2013. Under the captainship of Mr. Bilal Hassan B.ComVI-Sem and Vice-Captainship of Mr.Mohammed Suhan Amra B.Com VI-Sem the team gave its remarkable performance. And both the Captain and Vice-Captain carved a niche as the Best All-Rounder and the Best Catcher respectively.

Another feather to the victories hat of our college is the cricket team of our college, while could win the honor of being Runners-up in KU Inter Zonal Cricket Tournament (Men) 2012-13 held at Dharwad from 29-03-2013 to 02-04-2013 the College team could secure the Runners-up, under the captainship of Mr. Usman Ghani Jukaku and vice-captainship of Mr. Syed Mohammed Anfal.

The sports Committee is thankful to the management, the Secretary, the Principal, and the Vice-Principal for encouraging and providing financial support to all the sports activities.

As the chairman of Sports Committee, I thank all the members of Sports Committee, i.e., Prof.M.M.Malik, Prof.S.S.Shet, Prof. Umesh Mestha, Prof. Tukaram N.Naik, Prof. Abdul Khadar, Prof.Muneeb Sada, Prof. Aftab G.M., Prof. Shabbir and Mr. K.Kaleemulla, Physical Director. My sincere thanks to all the Professors and Non-teaching Staff for their co-operation and encouragement. I thank the sportspersons and also the students for their co-operation and active participation.

Annexure III

REPORT FROM STUDENT WELFARE WING

Achievements:

With untiring efforts of our student welfare officer Prof. Saheelahmed M. to train and prepare our students to face all kinds of corporate challenges Mr. Olwan Shaikh from Bcom 6th semester is been selected in campus interview of INFOSYS on 24th Jan 2013 as well as in Wipro Technologies on 18th March 2013.

Mr. Ganapathi Kamath from BSC 6th semester is been selected for Wipro-WASE programme and many other students have participated in campus drive and experienced the challenging rounds of selection.

Mr Harish M Pai is been nominated from the college after scrutinising the eligibility criteria for the programme, “Project Oriented Chemical Education (POCE)” started by Prof. C N Rao, National

Research Professor & Linus Pauling Research Professor of Jawaharlal Nehru Centre for Advanced Scientific Research and forwarded the candidate details for the final approval to Bangalore.

Miss Tasniya Shareef from Mcom 2nd semester has participated in UGC sponsored Two day National Seminar on 12th and 13th Oct 2012 and delivered a deliberation on Fund Management of Urban Co-operative Banks in the changed LPG era in SDM College Honnavar and her presentation is been selected as one of the best prize winning presentation among the students category.

Details of Welfare Activities for the Students:

MONTH	DETAILS OF ACTIVITIES
JULY 2012	<p>The Final year students from BCOM, BSC and BA has organised a Freshers Day on 9th July 2012 for the newly admitted students of 1st semesters to give them a piece of information and friendly welcome to Anjuman Degree College and PG Centre.</p> <p>Two aspiring Students of our college have participated in the Indian Air Force-Mega Recruitment Rally at Bellary from 20th July to 23rd July 2012.</p>
AUG 2012	Two day Industrial visit is been organised to Bangalore on 8 th and 9 th of August 2012, to give them the practical approach to their classroom learning and overall welfare of the students.
SEP 2012	As per the direction of Government of Karnataka College has conducted Communal harmony day on Sep 2 nd 2012 to involve students and have them understand amity between the communities in the country and absence of friction and tension among them is very essential for the progress and development of the country and during the function Eminent chief guest Dr.Madukeshwar – Tahasildar, Bhatkal, Guest of Honour Mr.Sudheer kumar Reddy - An IPS officer, Bhatkal, addressed the students and given them an informative talk.
OCT 2012	As a part of Student Welfare activities we have conducted a programme on Enrolment of Young Voters on 30 th Oct 2012 by having Asst. Director of Horticulture Dept. Bhatkal Sri Srinivas as a speaker to create awareness about voting rights, rules and regulations among the student community.
NOV 2012	As per the direction of Government of Karnataka college has celebrated National Integration Week from 19 th Nov to 25 th Nov 2012 and during this celebration various Student welfare activities were conducted such as kannada elocution and essay, English elocution and essay competitions for the students.

DEC 2012	In absence of Student Welfare Officer Prof. Saheelahmed M, the college has deputed Prof. Manjunath Prabhu to SGS College Bhatkal for understanding the campus drive and its importance for the student community.
JAN 2013	Two students from BSC participated in Science Elocution in TMAE College of Education, Haveri on 18 th of Jan 2013. As per the directions of Government of Karnataka and as a part of Student Welfare activities we have conducted an essay competition on “Message of Vivekanand for the Country, Religion and Youth power” on 21 st Jan 2013. Eight students in two teams represented our college for the Quiz competition on History of Bhatkal organised by Anjuman Pre-University Bhatkal on 24 th Jan 2013.
FEB 2013	Nine Students from our college participated in Spin Out-Aloysian Fest-2013 the State level Management Fest conducted by St. Aloysius College, Mangalore from Jan 31 st to 1 st of Feb 2013.
MAR 2013	As part of the Student Welfare activities we have conducted an Intra Anjuman Contest 2013 which mainly constituted Two competitions i.e Wizards of Anjuman and Anjumanii Exhibition, along with Two entertainment events such as Scary House and Games which has attracted many talents across the institutions of AHM in one single platform to express, expand and explore their potentials.

Student Welfare Officer

(Prof. Saheelahmed M.)

Annexure IV

N.C.C. REPORT

In the academic year 2012-13 , the N.C.C sub-unit of our college enrolled an authorized strength of 100 cadets for the year 2012-13.

The regular N.C.C training parades were started from the first week of August-2012. 19 N.C.C cadets under the leadership of JUO SUDARHAN. G. PAI have attended **CATC-I (Combined Annual Training Camp-I)** held at **Karwar**, from **16th July 2012 to 25th July 2012**. Two cadets 1) **MOHD MAAZ. BARMAWAR** of PUC II S, 2) **MOHD QAMARUZZAMAN** of PUC II S have attended **TSC (ThalSainik Camp)** held at **BELGAUM** from **23rd July 2012 to 01st Aug 2012**.

Independence Day Parade was held on **15 AUG 2012**. Our cadets attended the Flag-hoisting function in the college premises and our cadets are also participated in the March-past in the public function held at Police Parade ground Bhatkal.

JUO SUDARHAN. G. PAI and 04 cadets attended **AATC (Army Attachment Training Camp)** held at **BELGAUM** from **27th Aug 2012 to 10th Sept 2012**.

34 N.C.C cadets under the leadership of SUO ZULFIQAR AHMED PASHA have attended **CATC-II(Combined Annual Training Camp-II)** held at **KARWAR**, from **24thSep 2012 to 03rd Oct 2012**.

Two cadets 1) RAKSHIT.M.DEVADIG of PUC II C and

2) SHASHIDHAR. M. NAIK of PUC II A attended **GroupLevel RDC (Republic Day Camp) Selection camp** held at **HUBLI**, from **24th Sep 2012 to 03rd Oct 2012**.SUO ZULFIQAR AHMED PASHA and 03 cadets attended **NIC (National Integration Camp)** held at **KALPAKKAM, TAMILNADU** from **18th Dec 2012 to 29TH Dec 2012**

Our N.C.C cadets have also actively participated in Social Service activities like Tree Plantation and the Campus cleaning programmes in the college campus.

The **Republic Day Parade** was held on **26 Jan 2013**.During this parade our cadets attended the Flag- hoisting function in the college premises and also they participated in the March-past in the public Flag-hoisting function held at Police Parade ground Bhatkal. Our NCC cadets bagged the First prize and the rolling shield in the March-Past Competition for seniors. Many cadets of Ist and IInd year are appearing for the Certificate “B” and “C” **Examinations-2013** held at KARWAR during Feb and March-2013..

Lt S. A. Indikar.

Company Commander

Annexure V

N.S.S.REPORT

The National service Scheme of our college has completed many years of useful service to society during the year 2012-2013.

N.S.S. activities in our college for the academic year 2012-13 were started in the month of July with enrollment of 100 student volunteers. On the Independence Day, bread and fruits were distributed to inpatients and outpatients in the Government Hospital, Bhatkal.

“Vanamahostav” was celebrated on 12th August 2012 at our college campus by our College Board Secretary Janab Javed Hussain Armar Saheb . Our student volunteers took part in the procession at ‘Karnataka Rajostav’ and Republic Day Parade. We have also celebrated Teachers Day and NSS Day in the college campus. We also conducted various competitions on the occasion of 150th Birthday of Sawmi Vivekanand.

Our NSS volunteers participated in Blood Camp and Cataract (eye) camp conducted at Government Hospital Bhatkal.

The annual social camp with the main theme “THE HEALTHY YOUTH FOR HEALTHY INDIA” was held at Government Primary School, Gandhi Nagar Heble village . It was the unique experience for seven days from 16th February 2013 to 22nd February 2013. During this period apart from leveling the School Play ground, our team of 50 volunteers engaged themselves in preparing garden for school by planting 50 samplings. Our volunteers also educated the village people in regarding solid waste management and plastic waste management. Community living, Rural Development and socio-economic survey of the vicinity of Heble Village.

A series of events and intellectual programmes on Leadership Development, Public Speaking, Social awareness, environment lectures by eminent speakers on topic of general importance were arranged during the 7 days camp. Various resource person delivered lectures and enlightened volunteers on the various topics. Every day a variety entertainment and cultural programmes were conducted through which the villagers were made aware of Aids, Environmental pollution, Beach cleaning, Health and Family planning.

Mr. Tanish Gond, of B.A final and Mr. Inam-ul-Haq of B.Com. Final awarded as Best NSS Volunteers of the year. Our volunteer have played a vital role in all the activities and functions of the college. They deserve the word of appreciation on behalf of the Management, Principal, Staff and Students of our college.

I express heart felt thanks to my beloved Principal Dr. K.C.Nazeer Ahmed for encouraging me in every programme conducted by NSS unit. Prof. Ravi Kaikini and Prof. A.M.Mulla and all the members of staff who assisted me for grand success of Annual Special Camp. I also extend my regards to Vice Chancellor, Registrar ,Finance Officer, and NSS programme Co-coordinator For their kind support.

I am ever grateful to intellectual management, Principal and Teaching and Non-Teaching staff for their incessant encouragement and tremendous support extended to me for the smooth and successful conduct of NSS activities. Finally I take this opportunity to assure you that in future we will take up many more programme and activities and social works to take our unit and make it one among the top performing NSS Units under Karnataka University Dharwad.

Prof. Manjunath A. Prabhu

NSS Officer.

Annexure VI

LIBRARY AND INFORMATION CENTRE

A Library is assessed by the no. and quality of its subscriptions and it's our proud moment to declare that we subscribe 19 International and 02 National journals to our Library spending Rs. 14,880/- for the same.

Our college has a spacious two storied library building which holds a precious and valuable collection of 25,321 volumes in various disciplines. This year a total no. of 869 books worth of Rs. 1,75,511/- have been added to our library for U.G. Apart from 50 books worth 23,575/- for M.Com, 193 books worth Rs. 29,032/- for M.A (Kan.) and 59 books worth Rs. 15,775/- for P.G.D.C.A. Our library subscribes to a total no. of 53 popular National and Regional Magazines in different languages and 06 News Letters. Our library receives a total no. of 20 News papers (National and Local).

In view of reprographic service to the users this year a Konica Minolta Digital Multifunctional plain paper copier worth Rs. 52,000/- has been installed to our library. 06 steel Almirah's of two side glass door with 5 shelves worth Rs. 86,400/- has been purchased for the meticulous arrangement of books. This same year a (E-LIB) library automation software worth Rs. 82,184/-has been installed. A reception counter of size 11x30 with double drawer & cabinet shelf & vikat gate, provision for 02 staff worth Rs. 25,800/- and a pigeon hole cupboard of 84x60x15" with 12x12" , 20 chambers & 15x13", 4 chambers worth Rs. 23,700/- for users property counter has been setup .

Our library is connected to INFLIBNET and already subscribes to access e-resources through program entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)" funded by the Ministry of Human Resource Development under its National Mission on Education through ICT (Information Communication Technology).

The program provides our library users to access more than 2100 e-journals (including current issues with 5-10 years back files) and more than 51,000 e-books.

All the above developments hold the 5th Law of Library Science true that "A LIBRARY IS A GROWING ORGANISM."

Annexure VII

ANALYSIS OF FEEDBACK FROM STAKEHOLDERS

Alumni : We organize/conduct Alumni Association Meet once or twice during an academic year. We inform them about the vision and mission of the institute. The main points of the SWOT analysis are also brought to their notice. An appeal is made to all the Alumni present in the meeting to involve/associate in all our efforts in the institutional building in any/some way best suited to them in achieving quality and excellence in all aspects. We motivate them to play an important role in helping us by way of participation, services & contributions.

Parents : we organize/conduct parents/guardian meet to orient them about their duties and responsibilities towards their children/wards. A printed copy of 'Our Appeal' is given to the parents before the meeting. The main points of our appeal are:

- Proper education and proper upbringing are essential in making a good, responsible and valuable citizen.
- The purpose education is shape the students into integrated personalities and it is the joint responsibility of parents teachers and management in achieving the desired results.
- We caution them about the corrupting factors, the temptations and the attractions that are harmful to the students, that trap them and make them go astray. The parents have to play an important role in keeping the vigil and take precautionary measures in protecting the youth.
- We have mentioned some simple and basic duties to be done by the parents.

On the bases of the issues/ problems /grievances discussed in the meeting and opinions and suggestions taken from the parents/guardians follow-up action is taken.

Employers: The feedback mechanism adopted by the employers is as follows.

- The college board secretary is directly concerned with all our welfare activities and measures. He is available on every Thursday, particularly to receive the complaints/ suggestions from staff on curricular and co-curricular aspects problems are solved based on the feedback received from members faculty and students.
- In the college board meeting held every month the Principal briefs the management on all matters related to staff and students – Teaching - Learning, discipline, facilities etc.
- Management members also pay visit to classes along with principal & vice principal and collect information during the interaction with the students. The principal is advised to solve the difficulties/problems.
- Performance Appraisal of all the members of staff is sent to the management.
- Results of all classes reviewed by the management – letters of appreciation is given to the staff members who have registered good results. For staff members whose results are not satisfactory are motivated and counseled for better performance.
- The Management members with Principal & Vice Principal regularly visit the labs to ensure the lab equipments are in good condition. They interact with the concerned HOD's & Faculty and advise the principal for follow up action based on the feedback.

Students : Feedback is taken from the students by giving them 'Students Feedback Performa'. In addition to this, feedback is taken from students during the 'Students Mentoring Session' analysis of the feedback is done and follow-up action is taken. We have also put-up a Complaint/Suggestion Box for students. The feedback collected from students is considered for needful action.

- The College Board Secretary is available on every Thursday, particularly to receive the complaints/ suggestions from students on curricular and co-curricular aspects problems are solved based on the feedback received from the students.

- Students can meet the Principal, Vice Principal, SWO or the concerned HOD's if they have any problems/difficulties and make a complaint orally or in writing and get it redressed.