

**Anjuman Hami-E-Muslimeen's
Anjuman Arts, Science, Commerce College
& P.G. Centre, BHATKAL, 581320,
North Kanara, Karnataka.**

**The Annual Quality Assurance Report (AQAR) of the
IQAC
For the year 2010-11**

SUBMITTED TO



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Anjuman Hami-E-Muslimeen's
Anjuman Arts, Science, Commerce College and P.G. Centre,
BHATKAL, 581320, North Kanara, Karnataka.

The Annual Quality Assurance Report (AQAR) of the IQAC
For the year 2010-11

Part – A

1. Details of the Institution

1.1 Name of the Institution

Anjuman Arts, Science, Commerce
College & P.G. Centre, Bhatkal

1.2 Address Line 1

Anjumanabad

Address Line 2

BHATKAL

City/Town

BHATKAL

State

KARNATAKA

Pin Code

581320

Institution e-mail address

anjumancollegebkl@gmail.com

Contact Nos.

08385226443

Name of the Head of the Institution:

Dr. Syed Zameerulla Sharief (Retd.)

Prof. A.M.Mulla (Present)

Tel. No. with STD Code:

08385 226443

Mobile:

09845578857

Name of the IQAC Co-ordinator:

Prof. S.M. Pathan (Deputed to Govt. College, Chikka Ballapur)
Prof. A.M.Mulla (Promoted as principal)
Prof. M.M.Jamadar (Present)

Mobile:

09845813162

IQAC e-mail address:

anjumancollegebkl@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

42nd EC/March 31,2007/206

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

42nd EC/March 31,2007/206

1.5 Website address:

www.adc.ac.in

Web-link of the AQAR:

http://www.adc.ac.in/AQAR2010-11.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	✓ B		2007	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

21-12-2005

1.8 AQAR for the year (for example 2010-11)

2010-11

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2008-09 06/07/2009

ii. AQAR 2009-10 03-12-2014

1.10 Institutional Status

University

State

☒

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College

Yes

☐

No

☒

Autonomous college of UGC

Yes

☐

No

☒

Regulatory Agency approved Institution

Yes

☐

No

☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education <input checked="" type="checkbox"/>	Men <input type="checkbox"/>	Women <input type="checkbox"/>
	Urban <input checked="" type="checkbox"/>	Rural <input type="checkbox"/>	Tribal <input type="checkbox"/>
Financial Status	Grant-in-aid <input type="checkbox"/>	UGC 2(f) <input checked="" type="checkbox"/>	UGC 12B <input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing <input checked="" type="checkbox"/>	Totally Self-financing <input type="checkbox"/>	

1.11 Type of Faculty/Programme

Arts <input checked="" type="checkbox"/>	Science <input checked="" type="checkbox"/>	Commerce <input checked="" type="checkbox"/>	Law <input type="checkbox"/>	PEI (Phys Edu) <input type="checkbox"/>
TEI (Edu) <input type="checkbox"/>	Engineering <input type="checkbox"/>	Health Science <input type="checkbox"/>	Management <input type="checkbox"/>	
Others (Specify)	<input type="text" value="M.A(Kannada), M.Com., P.G.D.C.A"/>			

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="---"/>	
University with Potential for Excellence	<input type="text" value="---"/>	UGC-CPE <input type="text" value="-----"/>
DST Star Scheme	<input type="text" value="---"/>	UGC-CE <input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST <input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other (<i>Specify</i>) <input type="text" value="-----"/>
UGC-COP Programmes	<input type="text" value="---"/>	

2. IQAC Composition and Activities

2.1 No. of Teachers	17
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2. 6 No. of any other stakeholder and community representatives	----
2.7 No. of Employers/ Industrialists	----
2.8 No. of other External Experts	----
2.9 Total No. of members	25
2.10 No. of IQAC meetings held	02
2.11 No. of meetings with various stakeholders:	No. 10 Faculty 02
Non-Teaching Staff Students 03 Alumni 01 Others 04	
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos. 01 International -- National --- State 01 Institution Level --	
(ii) Themes	
1. UGC sponsored State level workshops on Knowledge Discovery and Data Mining.	

2.14 Significant Activities and contributions made by IQAC

In view of the plan of action of IQAC for the academic year 2010-11 the following significant activities were implemented:

Soon after the first assessment and accreditation of the college, Internal Quality Assurance Cell (IQAC) was established on 21-12-2005. The IQAC is established with a primary aim to develop a system for conscious, consistent and catalytic action to improve timely efficient and progressive performance of academic, administrative financial tasks of the institution and to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

The principal communicates to the IQAC the policies and plans of the College Board decision and the set objective to be attained during the academic year. He also gives the details of orders and circulars received from Department of Collegiate Education, University and the UGC Guidelines to be implemented with the support and co-operation extended by the various committees like, College Function Committee, Attendance Committee, Exam Committee, Library Committee, Mentoring Committee, Magazine committee, Career Guidance & Counselling Cell, Research Cell & other Units such as NSS, NCC, Student Welfare Wing.

IQAC has made recommendations for the

1. To furnish the computer lab with tiles.
2. To replace the old windows along with frames for all the classes.
3. Installation of Smart Boards in the class rooms.
4. To install Online UPS Batteries to computer lab.
5. To purchase equipment's for Physics Lab.
6. To purchase Glass Notice Boards.
7. New Library periodical display board.
8. Ceiling fans to all class rooms.
9. To purchase digital boards carpet for function hall, new curtains to M.Com computers lab.
10. M.Com requirements.
11. Indore stadium and swimming pool plan estimate.
12. To organized Kannada Awareness program.
13. To organize UGC sponsored State level workshops on Knowledge Discovery and Data Mining.
14. To conduct State Level Two Day Management Fest **"Anjuman Vision"**
15. To inaugurate Post Graduate Study Centre In Commerce

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> To furnish the computer lab with tiles. To replace the old windows along with frames for all the classes Installation of Smart Boards in the class rooms. To install Online UPS Batteries to computer lab: To purchase equipment's for Physics Lab: To purchase Glass Notice Boards. New Library periodical display board. Ceiling fans to all class rooms. To purchase digital boards carpet for function hall, new curtains to M.Com computers lab. 	<ul style="list-style-type: none"> Tiles worth Rs.11893 were purchased and fixed in the computer lab. As per the recommendation made by the IQAC to the principal, to replace the old windows and frames the principal discuss matter with management and after consideration the proposal was accepted and approved. Aluminum windows and frames with glass fittings were order and some Rs.444915 was spent on the replacement. A special staff meeting was convened by the Principal by the suggestion of the IQAC to discuss the feasibility for smart board in the teaching learning. Five Smarts Boards worth Rs. 4,17,833/- were purchase The faculty of Department of Computer science brought to the notice of IQAC the need to install 6KV Online UPS for proper and effective working of computers. Two 6KV Online UPS with Excide Batteries worth Rs.3,26,750/- were purchased and install in the computer to made the requirements. The IQAC requested to make arrangements to purchase the instruments/Equipments for Physics lab considering the requisition submitted. A some of Rs.2,79,470/- was spent to purchase the instruments required for Physics lab. Old wooden notice boards were replaced by five new glass notice boards for students. The expenditure incurred on this was Rs.50,114/- A new library periodicals display board was purchased for Rs. 14740/- The IQAC recommended the principal to fix high speeds in all class rooms considering the request/appeals made by the students. Fans worth Rs.4560/- were purchased for the same. Requirements for infrastructural needs. An expenditure of Rs.25374/- was incurred on making/purchasing above mention requirements.

<ul style="list-style-type: none"> • M.Com requirements; • Library requirements: • Indoor stadium and swimming pool plan estimate. 	<ul style="list-style-type: none"> • In the meeting between the principal and IQAC, it was discuss and decided to convert the existing room in to a computer cabin for post graduate students and provide 10 PC's to the M.Com department. A sum of Rs.54900/- was used for cabin conversion and Rs.271700/- was spent for purchasing of 10 computers • The library committee broad to the notice of IQAC to recommend the purchased of UG & PG department books periodicals. • A sum of Rs.30000 was paid to S.N.Nayak Hubli, authorized developer and planner for preparing a plan estimate for indoor stadium/ swimming pool to be submitted as proposal to UGC for consideration and approval.
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* Attach the Academic Calendar of the year as Annexure. A.Calender

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

<ul style="list-style-type: none"> • The summary of AQAR was placed before the Governing Body of the college. • The suggestions given by the members were considered for the qualitative enhancement of the institution. • Infrastructure requirements, student - centric teaching-learning, academic programmes and activities. • Items to be purchased under the UGC grant funds, conducting of seminars/ lecturer by resource persons, library – books and other requirements, Co-curricular activities, sports – track/field events/ Annual Sports Day and Annual Social Gathering were conducted.
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Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes		Number of programmes added during the year	Number of self-financing programmes		Number of value added / Career Oriented programmes
PhD			-----			
PG	02	M.A (Kannada) M.Com	---	02	M.A, M.Com	
UG	03	B.A, B.Sc, B.Com	---			
PG Diploma	01	PGDCA	---	01	PGDCA	
Advanced Diploma		-----	---			
Diploma	01	Functional Arabic	---			
Certificate			---			
Others	01	MANUU	---			
Total	08		--	03		
Interdisciplinary						
Innovative						

1.2 (i) Flexibility of the Curriculum: PG:CBCS/ UG: Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	No. of Programs	Number of programmes
Semester	06	B.A, B.Sc, B.Com, MA, M.Com, PGDCA
Trimester	----	-----
Annual	02	Functional Arabic MANUU

1.3 Feedback from stakeholders*

(On all aspects)

Mode of feedback :

Alumni ☒ Parents ☒ Employers ☒ Students ☒

Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Since the Institution is affiliated to Karnatak University, Dharwad our Institute is not free to exercise new innovative in the curricular design. However the newly introduced Semester System by the University has incorporated in the syllabi the much needed subjects like Indian Constitution, Personality Development, Communicative Skills, Environmental Awareness, Human Right lessons, Computer application, commerce etc., Most of the faculty members participated and contributed their ideas while designing the University syllabi.

As per the PG syllabus is concerned, the MA in Kannada and M.Com syllabus is based on Choice Based Credit System. The students of post graduate programme shall study the courses as may be approved by the concerned Board of Studies, Faculty and the Academic Council of the University from time to time subject to minimum and maximum credits as outlined in these regulations. There shall be three categories of courses namely, Compulsory courses, Specialization courses and open elective courses. Each programme shall have a set of compulsory courses, as stipulated in the regulations governing the concerned programme that is a student must complete to get the degree.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	03	14	-----	02

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
---	16	---	---	---	---	---	---	---	16

2.4 No. of Guest and Visiting faculty and Temporary faculty

12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	02	06	--
Presented papers	01	02	01
Resource Persons	---	01	05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Reflective practice of the Teaching Learning Process.
- Use of constructive pedagogy.
- Paper presentation skill development among students.
- Personality development programmes and workshops.
- Efforts for inculcating ICT skills.

2.7 Total No. of actual teaching days during this academic year

193

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Since the institution is affiliated to Karnatak University Dharwad the Examinations/Tests are conducted as per the under Graduate regulations (Semester scheme)
- As per the norms prescribed by Karnatak University Dharwad in the semester pattern each paper of 100 marks shall carry 20 marks internal Assessment. Out of the 20 marks, 10 shall be for semester test and remaining 10 shall be for assignment/class records/skill developments.
- In each paper two tests shall be conducted for the award of IA marks, and each paper will be of one hour duration for a maximum of 20 marks reduced to 10 later. The average marks
- Attained in the two tests for 10 marks shall be taken in to an account as final I a Marks for the test component.
- The award of IA marks for Home Assignment/records/skill development shall be based on the submissions of the same by candidates duly certified by the concerned teacher.
- The consolidated IA marks list in all the papers duly signed by staff/HOD & Principal is submitted to the University Examination Section & the master register of IA marks of all the students is maintained by examination committee and is open for any verification by students or for inspection by the University authorities at any time.
- As per the PG course is concerned it is under CBCS and a fully carry-over system. A candidate re appearing for either the odd or even semester examination shall be permitted to take examinations as and when they are conducted. There shall be semester-end examination of 3 hours duration for 75 marks; 2 hours for 50 marks, 1.5 hours for 35 marks and 1 hour for 25 marks course.
- Candidates who have failed, remain absent or opted for improvement in any course/ courses shall appear for such courses in two immediate successive examinations that are conducted. However in case of the candidates appearing for improvement of their marks, the marks secured in the previous examination shall be retained, if the same is higher.
- Candidates who desire to challenge the marks awarded to them, in the even semester-end examinations, may do so by submitting an application along with the prescribed fee to Registrar (Evaluation) within 15 days from the announcement of results.
- Each course shall have two evaluation components-Internal Assessment (IA) and the Semester End Exams. The IA component in a course shall carry 25/25/15 marks and the semester End Examination shall carry 75/50/35 marks respectively, as the case may be. Course having 25 marks and 15 marks as IA component shall have a maximum of 3 marks allotted for attendance. However in case of project work, the distribution marks for internal assessment and examination shall be left to discretion of the concerned BOS.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

01	-	-
----	---	---

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass `percentage:

Title of the Programme	Total no. of students appeared	Division								
		Distinction %		I %		II %		III %		Pass %
B.A 6 th Sem	04	01	25	01	25	---	---	01	25	75
B.Sc 6 th Sem	09	04	44	04	44	---	---	01	11	100
B.Com 6 th Sem	129	13	10	20	16	08	06	32	25	57
M.A 4 th Sem	14	03	21	10	72	01	07	---	---	100
PGDCA 2 nd Sem	04	01	25	03	75	---	---	---	---	100
M.Com 2 nd Sem	24	---	---	24	100	---	---	---	---	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC prepared calendar of event in beginning of the academic year chalks out a plan of action to enhance the quality of teaching learning process and makes a commitment to follow the plan of action.

The IQAC members meet regularly once in a two months and have formal discussion to evaluate the progress and make the recommendation to the principal to recruit required faculty arrange seminars/conferences/workshops/fest/personality development /subject-specific topics by inviting resource persons.

The student and staff are given regular feedback through the dissemination of notices by the IQAC chairperson and also by personal communication SWO, NSS, NCC, physical director, staff well fare officer and thus the progress is monitored.

The IQAC evaluates the outcomes and achievements of the plan of action and review the results of each semester of all the classes and identified the weak students and conduct extra classes for them and also issue letter of appreciation to those members of faculty with excellent result.

The IQAC analyse the student feed back and monitoring records and make necessary recommendations to the principal regarding academic requirements for the solution of difficulties of the students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-----
HRD programmes	-----
Orientation programmes	01
Faculty exchange programme	-----
Staff training conducted by the university	-----
Staff training conducted by other institutions	-----
Summer / Winter schools, Workshops, etc.	-----
Others	-----

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	18	Nil	Nil
Technical Staff	---	---	---	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC motivate and encourage the members of the faculty, students to take up research activity or tasks. Most of the motivated members of Staff availed ample opportunities provided for their academic development. They have taken up academic Research work, Research Projects, contributed book articles, presented papers, attended National and state level seminars & Conferences, delivered lectures, published books etc.

Sl.No	Activities	No. of faculty involved
1	Newly applied for Research Project	1
2	Ph.D awarded	-
3	M.Phil awarded	--
4	Thesis submitted	01
5	Working on Ph.D/M.Phil 1) Under FIP --- 2) Vocational Ph.D M.Phil	--
6	Guiding Research students	2
7	Publication of books, articles in periodicals	02
8	Papers presented at State/National/Inter National Seminars	04
9	Attended Workshops/Seminars at State and National/ Inter National level	08
10	Attended as Resource Person / Guests	05

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	----	----	----
Outlay in Rs. Lakhs	----	----	----	----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	---	02	----
Outlay in Rs. Lakhs	----	---	Rs.20,000 + Rs.1,70,000	----

3.4 Details on research publications

	International	National	Others
Peer Review Journals	----	----	----
Non-Peer Review Journals	----	----	----
e-Journals	----	----	----
Conference proceedings	----	01	----

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	----	----	----	----
Minor Projects	2010-11	UGC	190000	173000
Interdisciplinary Projects	----	----	----	----
Industry sponsored	----	----	----	----
Projects sponsored by the University/ College	----	----	----	----
Students research projects (other than compulsory by the University)	----	----	----	----
Any other(Specify)	----	----	----	----
Total	----	----	----	----

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-----	-----	01	-----	-----
Sponsoring agencies	-----	-----	UGC	-----	-----

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-----
	Granted	-----
International	Applied	-----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
----	----	----	----	----	----	----

3.18 No. of faculty from the Institution
who are Ph. D. Guides

02

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

04

State level

--

National level

--

International level

3.22 No. of students participated in NCC events:

University level

30

State level

National level

11

International level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="---"/>	
NCC	<input type="text" value="---"/>	NSS	<input type="text" value="---"/>	Any other <input type="text" value="---"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension Activities:

- **Dr. Syed Zameerulla Sharief :** under his guidance Mr. Subramanya Hegde has been awarded PhD Degree by Karnatak University Dharwad. He was invited to preside over the following conferences
 - Akhila Bharata Sowhardha Sammelana, at Bangalore.
 - Kavi Sammelana at Bada
 - Dinakara Desai – at Hampi
 - State Level Conference at Ankola.
 - Zilla Kannada Sahitya Sammelana, at Dandeli
 - World Kannada Conference, at Belguam.
 - He has given interview at Bangalore Doordarshan (Chandana Vahini)
 - He has appointed as the examiner for Gazetted Probationary Officers Examination (K.A.S.Class I & II)
 - His book Kannadadalli Samvahana Sahitya has been prescribed as the text book for Final B.A. (Optional) of Karnatak University, Dharwad .
- **Prof. N.A Lohani :** he participated in Urdu Program recorded & telecast by Doordharashan Bangalore.
- **Prof. R.S. Nayak :** He was invited as the Chief Guest at Anjuman Engineering College Bhatkal for the Programme “**Karnataka Rajyotsava and Kannada Vedike Inauguration**” and he was also invited as a resource person at Ankola in program organized joint Kannada Abhivrudhi and P.M. Composit Degree College.
- **Prof. Ravi Kaikini :** He was invited as a Guest Speaker at Anjuman Institution of Education on the topic Communication Skills for B.Ed Students.
- **Mr. K.Kaleemulla :** He was appointed as a member of selection committee to constitute KU Volleyball (Men) team for the year 2011-12.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	50	-	Management	50 Acres
Class rooms	15	-	Management	15
Laboratories	06	-	Management	06
Seminar Halls	1	-	Management	01
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	104	28	UGC & Management	132
Value of the equipment purchased during the year (Rs. in Lakhs)	2013824	524320	UGC & Management	2538144
Others	-	02	Management	02

4.2 Computerization of administration and library

Updating the webpages of the college website

Installation of CC TV for security

E-Library facility is in progress.

The Library is provided with computer and Internet facility. E-Library with Internet facility INFLIBNET N-LIST Ahmadabad, Gujarat. UGC sponsored for Staff, U.G. & P.G. students. The IQAC has made a recommendation for Library Automation.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24917	1415021.11	500	152670	25417	1567691.11
Reference Books	6978	336354	-	-	6978	336354
e-Books	-	-	51000	5000*	51000	5000*
Journals	-	-	-	-	-	-
e-Journals	-	-	2100	5000*	2100	5000*
Digital Database	-	-	N-LIST	5000*	N-LIST	5000*
CD & Video	-	-	50	-	50	-
Others (specify)	-	-	-	-	-	-

Note: * is related to the total amount inclusive of E-Books, E-Journals & Digital Database

4.4 Technology up gradation (overall) :

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	41	02	04	01	-	01	04	01
Added	10	-	-	-	-	-	-	-
Total	51	02	04	01	-	01	04	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Computer training package programme was made available to the interested staff. Several staff members have made use of this opportunity.

For students it is part of their curriculum under Computer Science and Computer Application Courses.

Computer lab is upgraded with more computers for students and staffs.

All the Staff and students have access to BSNL Broadband Internet facility installed in the Computer Science lab.

We have Networking facility of all the computers – Principal Chamber - Computer Labs – Office Computers – Staff Room Computer

4.6 Amount spent on maintenance in lakhs :

i) ICT

1385171

ii) Campus Infrastructure and facilities

124314

iii) Equipments

279470

iv) Others

30000

Total :

1818955

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The institution through its departments encourages students to participate in curricular and extra-curricular activities including sports and games.
- Maintaining notice board for enhancing awareness about student support services like scholarships, fee concessions, exams, programmes/ functions, employment information, co-curricular, sports competitions, library book bank facility and other facilities. The same notices are circulated to be read in each class rooms for the information and benefits of the students.
- Some of the important notices relating to examination and library are also notified in the library premises.
- In the beginning of the academic year all the students are motivating and informing them about the Toppers for each programme of B.A, B.Sc, B.Com and other prizes and scholarships available in the beginning of the academic year.
- Encouraging the students to apply for P.G. and MBA courses after completing B.A, B.Com, B.Sc and to do M.Phil and Ph. D after P.G. courses.
- The sports department makes arrangements to give special coaching/training to outstanding sports persons to participate and qualify in the University Level/State level/National Level teams.
- The Career Guidance and Counselling Cell and mentoring committee have been extending support to all the students in general and particularly to those who are facing difficulties due to some social economic emotional or psychological reasons.
- Our IQAC, SWO, NCC, NSS and sports department providing opportunities to students to organize the function and programmes and different events as MOC members to improve their total personality development one of the speciality of our college is that management events/ fests etc. are organized conducted exclusive by the students under the guidance and support of SWO.
- Our M.A Kannada Students Miss Madevi M Gond has a secured Gold Medal and special Cash Prize of 10000 was awarded by our Management.

5.2 Efforts made by the institution for tracking the progression

- The Attendance committee maintains records every month and it is submitted to the college office. List of students with shortage of attendance is displayed on the notice board and parents are informed about it through letters or over telephone
- The results of Internal Assessment Tests are brought to the notice of the students by concerned teachers. Teachers help the weak students to improve their performance.
- University results of the semester exams are reviewed in College Board meeting staff meetings, principal and HOD meetings. The staffs whose results are not satisfactory are motivated for improvements.
- To encourage and motivate students for participation in college activities – curricular, Co-curricular, NCC, NSS and Sports etc.
- Mentoring committees are formed to counsel and help the students in their studies, personality development, and good results in the exams, moral and social values and career building.
- Parent- teacher meets are also helps to identify the academic / general problems of the students and give necessary guidance and help.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
493	59	-	-

(b) No. of students outside the state

(c) No. of international students

(UG) Men	No	%	Women	No	%
	493	100		---	---

(P.G) Men	No	%	Women	No	%
	41	69		18	31

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
01	03	01	451	---	456	06	07	12	468	---	493
--	05	01	20	---	26	03	08	03	45	01	59

Demand ratio : 100

Dropout % : 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Providing details of websites regarding competitive exams.
- Supporting by attesting their certificates to apply for the competitive exams.
- Providing orientation about the procedure of UGC-NET exams.
- Providing Books, Journals and other learning materials which are useful to prepare for competitive exams.

No. of students beneficiaries

35

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	---	GATE	---	CAT	---
IAS/IPS etc	---	State PSC	---	UPSC	---	Others	---

5.6 Details of student counselling and career guidance

- Students are counselled at the time of admission by the principal and attendance committee taking into consideration their previous performance to make right selection of the course.
- In the beginning of the academic year all the teachers counsel students in the classes about the semester pattern, examinations, facilities available - Library, Labs, Sports, NCC, NSS etc..
- In addition to this we have a Career Guidance & Counselling Cell. Students can approach the Co-ordinator/Members with their difficulties and problems & seek necessary help and guidance.
- Students are also free to approach the Principal, Vice Principal, College Board Secretary and others staff members for assistance and guidance.
- Career guidance is provided through Guest lectures etc.

No. of students benefitted

493

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

We conducted 07 days NSS camp in which resource persons gave lectures on various topics that would be beneficial in gender sensitization – Role of Youth in Nation Building, Women Empowerment, Anti Dowry, Personality Development and Social Equality Reservation Policies etc.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support :

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	139	193718
Financial support from other sources	01	700
Number of students who received International/ National recognitions	-	-

- Students belonging to the (BPL) i.e. Below Poverty Line category are given maximum leniency in payment of fees, especially to the deserving and needy students, besides they are also provided several endowment scholarships, charity funds and even the local philanthropists lend their helping hands to alleviate the economic needs of the students.
- Various Scholarships to Meritorious students belonging to SC/ST and others were disburse do this year 36 students availed scholarship amounting to **Rs.92314/-** and Fee Concession of Rs.107519/-. **Following are the details.**
 - Post Metric Scholarship Rs.2700
 - Central Sponsored Scholarship Rs.68389
 - SC/ST Scholarship Rs.29950
 - Fees Concession Rs.91979
 - Labour Scholarship Rs.3700
 - Dempo Scholarship Rs.700
- Students visiting other places to participate in competitions like Quiz, Debate, extra-curricular activities and sports competition are provided Daily allowance and Traveling allowance. A sum of Rs.50920/- was spent on these activities.
- Students with outstanding performance and achievements are honoured with cash prizes and mementos on the College Annual Day.

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

There were no major grievances during academic year. However minor grievances like water filter cooler was not working, clash in the academic time – table, students request for more copies of their text books, regular cleaning of the students toilets. To provide for more fans in the class rooms were solved accept of having more fans. Request for having more fans is under consideration.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

OUR VISION

- To develop this college into a premier Institution of Higher Education and be an active component of National Educational System.
- To interact with institutions of Higher Education and other organizations those have similar interests and goals.
- To develop human resource of high caliber that is nationally comparable and internationally acceptable with the counterparts, which will empower our students to cope with competitive needs in the changing global scenario.
- To work for the Educational Empowerment of our students by imparting knowledge, skills, moral values and attitude.
- To be efficient, effective, community acceptable and excel in education and service.
- To induce paradigm shift in region and community that education is pre-requisite for human development.
- To reach the unreached and serve the unserved with education.
- To propagate scientific temper, liberalism and humanism.

OUR MISSION

- To cater to the Educational needs of Bhatkal and surrounding areas.
- To induce knowledge that fosters self-learning and continuous improvement.
- To impart value based quality education and develop adaptability skills.
- To strive for academic and extra curricular excellence through quality, efficiency, innovation and continuous improvement in all the processes of our system.
- To develop professionalism in Education, Management, Service and work for stakeholder's satisfaction.
- To develop strong community relationship, foster good-will and co-operation among all sections of students.
- To develop leadership qualities, patriotism and commitment to contribute to National development.
- To promote the use of Scientific Technology and Communication Technology in the delivery of education.

6.2 Does the Institution has a management Information System :

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since the Institution is affiliated to Karnatak University, Dharwad our Institute is not free to exercise new innovative in the curricular design. However the newly introduced Semester System by the University has incorporated in the syllabi the much needed subjects like Indian Constitution, Personality Development, Communicative Skills, Environmental Awareness, Human Right lessons, Computer application, commerce etc., Most of the faculty members participated and contributed their ideas while designing the University syllabi.

6.3.2 Teaching and Learning

The quality of education assumes added importance and becomes the primary concern of all the stakeholders in education. All activities conducted during the academic year are linked with the objectives are mentioned in the prescribed prospectus issued to the learners at the beginning of the year. Academic and non-academic activities directly or indirectly reflect the goals and objectives of the institution.

To Impart Quality education and deliver knowledge, skill as prescribed for a particular programme and strive to be efficient effective & adaptable in facilitating teaching/learning and all-round personality development.

To strive for continuous improvement of stake holders towards Professionalism and Competence in transacting syllabus by inviting resource persons, organizing seminars and conducting special lectures that will be beneficial to the learners to enrich their knowledge

- Teaching using constructive Pedagogy.
- Providing admission in the available courses to all deserving students, irrespective of caste and creed, so that every student has an opportunity to learn.
- Providing a warm welcome to the fresher's taking admission and highlighting them on the opportunities available at the institution.
- Involvement of the Parents during the time of admission and creating awareness.
- Honouring the Rank Holders and other distinction performers in academic and nonacademic activities.
- Distribution of endowment prizes instituted by local philanthropists.
- Celebration of National Festivals.
- Blood donation camps by the NSS and NCC units of the Institution.
- Conducting of Skill and Personality development programmes.
- Regularly conducting of Seminars, Workshops, by inviting expert & resourceful academicians & Lecturers
- Timely appointment of the required staff.
- Continuous evaluation in the form of unit tests, home assignments, project preparations, etc.
- More attention towards slow learners and encouragement for advanced learners
- Special care and help to poor learners by conducting remedial classes, particularly to students belonging to minority community.
- Participation of students in various higher level curricular and extracurricular competitions.
- Community development oriented special camps by the NSS unit.
 - Sports participation at Zonal and Inter-zonal levels and conduct of Inter-zonal Tournament and Annual Athletic Sports.
 - Environmental awareness programmes.

6.3.3 Examination and Evaluation

Since the institution is affiliated to Karnatak University Dharwad the Examinations/Tests are conducted as per the under Graduate regulations (Semester scheme).

As per the norms prescribed by Karnataka University Dharwad in the semester pattern each paper of 100 marks shall carry 20 marks internal Assessment. Out of the 20 marks, 10 shall be for semester test and remaining 10 shall be for assignment/class records/skill developments.

In each paper two tests shall be conducted for the award of IA marks, and each paper will be of one hour duration for a maximum of 20 marks reduced to 10 later. The average marks attained in the two tests for 10 marks shall be taken in to an account as final I a Marks for the test component.

The award of IA marks for Home Assignment/records/skill development shall be based on the submissions of the same by candidates duly certified by the concerned teacher.

The consolidated IA marks list in all the papers duly signed by staff/HOD & Principal is submitted to the University Examination Section & the master register of IA marks of all the students is maintained by examination committee and is open for any verification by students or for inspection by the University authorities at any time.

As per the PG course is concerned it is under CBCS and a fully carry-over system. A candidate re appearing for either the odd or even semester examination shall be permitted to take examinations as and when they are conducted. There shall be semester-end examination of 3 hours duration for 75 marks; 2 hours for 50 marks, 1.5 hours for 35 marks and 1 hour for 25 marks course.

Candidates who have failed, remain absent or opted for improvement in any course/ courses shall appear for such courses in two immediate successive examinations that are conducted. However in case of the candidates appearing for improvement of their marks, the marks secured in the previous examination shall be retained, if the same is higher.

Candidates who desire to challenge the marks awarded to them, in the even semester-end examinations, may do so by submitting an application along with the prescribed fee to Registrar (Evaluation) within 15 days from the announcement of results.

Each course shall have two evaluation components-Internal Assessment (IA) and the Semester End Exams. The IA component in a course shall carry 25/25/15 marks and the semester End Examination shall carry 75/50/35 marks respectively, as the case may be. Course having 25 marks and 15 marks as IA component shall have a maximum of 3 marks allotted for attendance. However in case of project work, the distribution marks for internal assessment and examination shall be left to discretion of the concerned BOS.

6.3.4 Research and Development

Most of the motivated members of Staff availed ample opportunities provided for their academic development. They have taken up academic Research work, Research Projects, contributed book articles, presented papers, attended State and National level seminars & Conferences, delivered lectures, published books etc.

- The constitution of Research cell drawing a plan of action
- Library enrichment related to research tools, Journals, reference books, online networking.
- Upgradation of infrastructure to enhance research activities for staff and students- more computers with online facility.
- Motivation for the participation and presentation of research paper in international / National and state level seminar and conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Our college has a spacious two storied library building which holds a precious and valuable collection of 24,917 volumes worth Rs.14,15,021.11/- in various disciplines. This year a massive total no. of 500 books worth of Rs. 1,52,670/- has been added to our library among which 349 Books worth Rs. 89,839/- are of U.G courses, 03 Books worth Rs. 525/- for M.A(Kan) and 148 Books worth Rs. 62,306/- has been added for M.Com course. A periodical display rack of 72" x 36" x 15" of worth Rs. 7980/- and 04 Glass door Almirah's with single side compartments worth Rs. 28,000/- is also purchased and added this year to our library. Our library subscribes to a total no. of 72 periodicals among which are 17 National and International Journals, 49 National and Regional Magazines in different languages and 06 News Letters besides, receiving a total no. of 13 Newspapers (National and Local).

There is a regular practice of displaying of new arrivals to the staff and students. All the books are undergoing computerized cataloguing system. The Library extends UGC Book Bank facility to the students, and by this maximum number of students are benefited.

The Library also displays all job related advertisements of competitive exam – IAS, IFS, IPS, KPSC, and Defence Services, Banking recruitments, corporate sector, etc.

The program provides our library users to access more than 2100 e-journals

6.3.6 Human Resource Management

- Scope to serve as Resource persons to disseminate knowledge and expertise in the seminars, workshops organized by the college.
- Scope to disseminate knowledge and expertise in the leading services outside the college.
- To encourages to take projects and to write up articles for different International / National referred journals.
- Staff and student welfare department.
- To creates a healthy atmosphere.
- Purified water and cooler system.

6.3.7 Faculty and Staff recruitment

As and when their will be a vacant position of faculty our Management newly recruited temporarily on Management payroll.

However at the beginning of the academic year HOD's of each department submit individual and departmental work-load and requirements to the principal. In the College Board meeting the principal places the staff requirement teaching and non-teaching to be filled of immediately. Advertisements for vacancies are given in the national and regional newspapers. Oral interviews are conducted in which subject experts, management members, principal and HOD's are present. The selected candidates after clearing the oral interview should also clear the demo interview.

Faculty from sister institutions of Anjuman are also invited as visiting faculty depending on the need and availability and honorarium is paid to them. As of now we have 19 - teaching and 07 non-teaching management paid employees working in our college.

6.3.8 Industry Interaction / Collaboration

As and when there will be a vacant position of faculty our Management newly recruited temporarily on Management payroll.

However at the beginning of the academic year HOD's of each department submit individual and departmental work-load and requirements to the principal. In the College Board meeting the principal places the staff requirement teaching and non-teaching to be filled off immediately. Advertisements for vacancies are given in the national and regional newspapers. Oral interviews are conducted in which subject experts, management members, principal and HOD's are present. The selected candidates after clearing the oral interview should also clear the demo interview.

Faculty from sister institutions of Anjuman are also invited as visiting faculty depending on the need and availability and honorarium is paid to them. As of now we have 19 - teaching and 07 non-teaching management paid employees working in our college.

6.3.9 Admission of Students

- In accordance to the Institutional Mission, none is denied admission for education, all deserving students are granted admission.
- A College Prospectus with detailed information on the pattern and type of Courses, Institutional Code of conduct, facilities available, Fee structure, etc., are provided during the time of admission.
- The Admission Committee of senior faculty members, counsel the students along with their parents/guardians during admission.
- Admission Committee – scrutiny, verification, guidance about admission process verification of documents. Interview by admission committee and admission by the principal.

6.4 Welfare schemes for

Teaching	-
Non-teaching	-
Students	-

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt. / UGC & University	Yes	Management
Administrative	Yes		Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Computerization of most steps in the examination system.
- Up-dating of the data on college and teachers' profile.
- Filling of examination form through OMR.
- Submission of IA marks on online
- Availability of information and results on University Website; In course of time, even the mark sheet will be made available through internet.
- On-line application forms for Entrance Examination.
- Issue of Hall Tickets with photograph, PRN and Seat Number and personalized Examination Schedule.
- Coding/ bar coding of the answer books.
- Model/Synoptic answers and Marking Scheme for uniformity in the assessment, moderation and revaluation.
- Scrutiny of the assessed/moderated answer books.
- Computer Operators for direct entry of marks on computers.
- Direct scanning sheets for marks to reduce errors in mark entries.
- Facility of applying for Verification of Marks, Issue of Photocopies of the Assessed Answer books, Revaluation of Answer books.

- Various reforms at administrative level to ensure speedy processing of examination steps, complaints, correspondence, issue of various certificates.
- Issue/modification of various ordinances/rules and regulations relating to the relaxation in number of permissible attempts, cancellation of ordinances, class/performance improvement, revaluation of assessed answer books etc.
- Issue of Degree Certificates to those who need them urgently.
- Strict vigilance and penal measures for curb of Lapses and Malpractices in examination.
Use of various safety measures like scanning of photograph on Hall Ticket and Degree Certificate, high-tech stationary etc.
- On line application forms for degree certificate.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No efforts are made for autonomy

6.11 Activities and support from the Alumni Association

Activities and support from the Alumni Association:

- Most of our passed out students are NRI based in the Middle East countries. They visit their ammeter as and when they visit their hometown, they have been maintaining a good rapport with the Institution. Some of our past students are also in the Governing body. Local and visiting Alumni regularly participate in college seminars and share their views.
- The Alumnae of the college support the staff and students in several ways like giving demonstration lessons, providing feedback and giving individual counselling to our students as well as providing guidance.
- They also helps in job placement of our outgoing students.

6.12 Activities and support from the Parent – Teacher Association

- There has always been close association between parents and teachers since the institution has built up a compatible relationship with the society and parents are the primary stake holders.
- During admissions the students are compulsorily asked to come along with their parents.
- Any shortcomings by the students in the form of shortage of attendance, poor academic performance etc., are immediately informed to the respective parents and they are requested to meet the Head of the Institution for necessary action.
- Parents/Guardians are counselled at the time of admission. Parents Meet is held once or twice in an academic year and feedback for college improvement will be taken from the parents.
- Problems/difficulties/grievances are discussed and suggestions are welcomed and considered where ever necessary.

6.13 Development programmes for support staff

- The Non-teaching staff has undergone Computer training by the staff of the Computer Science Department.
- The office staffs are deputed to participate in training/workshop organised/conducted by the DCE/KUD/Management. Special computer coaching is provided for staff at other Anjuman Institutions.
- Giving periodic increment and revision of their salary.
- Giving additional skill based training as per the changing needs of the institution.
- Financial support to the children of support staff towards educational expenditure.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Striving to have ‘Plastic Free Campus’.
- Periodic awareness talks on sustainable measures.
- Undertaking a UNESCO project on ‘Sustainable Education’.
- Providing awareness to staff and students on the campus on Solid Waste Management.
- Celebration of ‘Environment Day’ and implementing awareness programmes.
- Maintaining a Garden.
- Producing manure using vermin culture.
- Campus cleaning by NCC and NCC students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

innovations	impacts
1. Installation of Smart Boards in the Class Room	The installation of Smart boards in the class room provided the enhancement in the quality of teaching learning among the faculty and students.
2. Install Online UPS Batteries in Computer Lab	The installation of UPS Battery in computer lab was very much helpful for the proffer and effective working of computers during course of current failure to conduct practical's by the faculty.
3. Purchase equipment's for Physics Lab	The required equipment's purchase for Physics lab very much useful to conduct practical's
4. New Library periodicals display board.	A New Periodicals Display Board placed in the library premises to display the various notices, circulars and job related advertisement of competitive exams IAS, IFS, IPS, KPSC and defence services, banking recruitments corporate sector, etc. this helped a lot to collect a more information by the students.
5. Purchase digital boards.	The purchase of Digital Boards provided easiness to students to note down the notes and study materials and helpful to the faculty to provide more information about their curriculum.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan of action decided upon at beginning of the academic year was carried out successfully with the whole hearted support of management, staff and students. The staff and students of the college co-operated and implemented all the activities as per the plans and were able to achieve all that expected outcomes i.e., in conducting / organizing/ all the activities, functions / seminars/programmes as given in 2.15.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Our institution has been continuing to adopt healthy practices as mentioned in our past records, however a few more practices have been implemented to give better quality process.

- Provide Education to all eligible students at affordable fees.
- Students to follow the dress code mentioned in the college prospectus
- Encourage individual and collective responsibility among students.
- Identifying the latent talents among the students and provide encouragement.
- Use of multi-media technology tools.
- 'Eco-Club' of the college arranges environmental awareness programmes towards environmental protection.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Research focus on environmental awareness, sustainable measures and disaster management skills.
- Striving to have 'Plastic free Environment'
- Periodic awareness talks on sustainable measures.
- To provide awareness to staff and students in the campus on Waste Management.
- Celebration of 'Environment Day' and implementing awareness programmes.
- Maintaining a Garden.
- Campus cleaning by the students.
- Vanamahotsava (Planting of saplings).
- NSS department conducted one week Special Annual Camp for cleaning school campus etc at Govt. Higher Primary School, Teranamakki.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Our College has a sprawling 50 acres of campus
- We have a good library with 24917 number of books of worth Rs.14,15,021.11/- along with daily news papers and fortnightly magazines related to various subjects.
- We have e-library facility for the students where we have 55000 e-books and 2500 e-journals.
- The campus is equipped with 4.5 Acres of Playground.
- Adequate infrastructure by way of well ventilated and illuminated lecture rooms .
- We have active Cell of NCC to improve and motivate towards Nation building & self discipline in students.
- Our college is also having Student Welfare Officer to guide student participation in various competitions, activities and Recruitment of students; few are placed by direct appointment immediately prior to and after completion of the degree course.
- Active Cell of NSS cadre to serve the society and economy.
- Strong Teaching-Learning Process. More emphasis on learning in the **Teaching Learning Process** with teachers as facilitators and mentors.
- All teachers are highly committed, competent, qualified. High retention rate of the faculty members.
- Two Asst. Professors are *Ph.D.*, and few are *M.Phil*, degree holders. Some of them are doing Ph.D. They are regular contributor of research publications (nationally/ internationally), books.
- The admissions are given to all classes without any discrimination. The Commerce faculty has a remarkable strength.
- The meritorious students get endowment prizes and scholarships given by the well- wishers.
- Academic results are quite satisfactory.
- We have good infrastructure facilities for academic learning and excellence, where we have installed Smart boards in most of the class rooms along with projectors.
- Our college has separate computer labs for UG and PG courses.
- Our college maintains good equipments of sports so that students are highly motivated and participative. Hence, we have an excellent record in Athletics and Games at University level.
- We are regularly organizing and attending Seminars, Workshops and Conferences.
- The best maintenance of the campus, student discipline, value-based educational activities; dynamic service-oriented and committed staff and good results in examinations has earned a good name & reputation for the institution.

Weaknesses:

The following are some of our weaknesses on which we have to improve

- We need additional class rooms for PG.
- We need Conference/PPT Hall & Auditorium.
- The strength in our Arts and Science courses should improve.
- We need Wi-Fi facility in our college campus.
- There is a need of separate staff rooms faculty-wise.

Opportunities:

- Utilizing our vast campus available, where in we can expand our premises with value added facilities for different courses.
- To appoint faculty having PhD for PG course.
- There is a scope for faculty development programs on a regular basis.
- There is a scope for Gardening and beautification of our campus
- An opportunity to introduce PG courses in Science. (M.Sc in Mathematics, Physics or Chemistry).

Threats:

- As there are no sanctions and approvals from government many talented intellectuals are not taking keen interest in teaching profession.
- Most of the meritorious and brilliant students are attracted towards commerce courses. So the strength of students opting for the studies in Arts, and Science is reduced.
- There is a lack of information systems and database systems which reduces the efficiency in administrative work and correspondence.
- In a small place like Bhatkal there are many colleges in and around, Hence there is a poor admissions in our arts and science department.

8.. Plans of institution for next year

Plans of the Institutions for the Next year.

Our Institution has the zeal to re-invent quality solution within the time limit. There will be a collective consciousness to upgrade and impart quality education with an aim to enhance the Institution's image. Most of the prospective plans envisioned in the past years have been successfully implemented, with the unstinted support from the Governing body. However a few shortfalls that remained behind will be attended to fulfil enthusiasm in near future. The following are some of the Infrastructural and Academic plans conceptualized for the ensuing years:

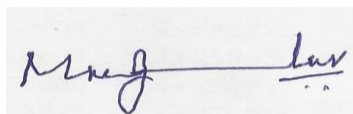
A: Future Infrastructure Plans:-

1. To make reception counter with double drawer region hall for library.
2. To purchased near about 200 plastic chairs for function hall.
3. To have collapsible gate for principal chamber and office.
4. To repaint the main entrance college name board.
5. To purchase 06 K.V. online UPS with batteries under UGC funds.
6. To purchase 03 KV online UPS with batteries under UGC funds.
7. CC Camera for College premises under UGC funds.
8. To purchase counting machine for physics laboratory (UGC funds)
9. To purchase books for library.

B: Future Academic Plans :-

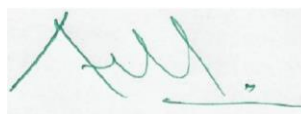
1. To organized one day International seminar on the theme "Job opportunities Abroad and self Employment prospects" by inviting the middle East and Gulf countries.
2. To organize two day Teachers training workshop.
3. To organize one day National level seminar on Maulana Abul Kalam Azad life and contribution.
4. To conduct special lecture programme for final year students.
5. To organize National level Fest Fuziona 2012.

Name: Prof. M.M. Jamadar



Signature of the Coordinator, IQAC

Name: Prof. A.M. Mulla



Signature of the Chairperson, IQAC

Calendar of Events for the year 2010-11

Sl No	Date	Seminars/Workshops/Functions	Resource persons/Guests/Invitees
1			
2	21-07-2010	Staff Meeting	Principal & Staff
3	01-08-2010	Kannada Awareness Programme for College Students	Dr. B A Sanadi, Dr. ShreepadShetty, Dr.SureshNaik, Dr. K C Nazeer Ahmed, Shree D V Prakash, Shree UmeshMundalli, Shree R S Nayak
4	10-08-2010	Istiqbal-e-Ramazan	
5	15-08-2010	64 th Independence Day Celebration	Principal, Dr. S ZameerullaSharief
6	27-09-2010- 30-09-2010	First Internal Assessment Test-Odd Semester	
7	10-10-2010	Examination Committee Meeting	Co-ordinator, Prof A M Mulla & Members
8	04-11-2010	Inaugural Ceremony of Post Graduate Centre in Commerce(Mcom)	Dr. T JayaprakashRao, Mcom, Phd Director A J Institute of Management
9	08-11-2010- 11-11-2010	Second Internal Assessment Test-Odd Semester	
10	26-11-2010	Last Working day for odd Semester	
11	27-01-2011	Re-opening of College for Even semester	
12	01-02-2011	Teaching staff meeting	Principal & Staff
13	14 th Feb & 15-02-2011	State Level Fest-Anjumanii Vision 11	Dr. Ashok Pal, Professor & Chairman, Dept of Psychology, KUD Dr. M G Khan, Professor & Chairman, Dept of political Science, KUD
16	27-02-2011-	NSS Annual Camp held at Government Model	Inauguration by Shree J D Naik,

	05-03-2011	Lower Primary School, Mavalli, Kaikani	MLA Bhatkal
17	11-02-2011	Visit by Local Inquiry Committee(LIC), K U Dharwad in connection with inspection of Continuation / Extension of PG Classes in Commerce (Mcom), MA in Kannada & PGDCA for the year 2011-12	Dr. R Nazeer Ahmed, Dept of Zoology, KUD Dr. A T Kittur Dept of Political Science, KUD Dr. T M Bhaskar PG Dept of Kannada, KUPG Centre Haveri
18	18-02-2011	Visit by Local Inquiry Committee(LIC), K U Dharwad	Dr. M G Khan Dept of Political Science, KUD Principal M J Punit Kittel Arts College, Dharwad Dr. D Muraharinaik Dept of Anthropology, KUD
19	04-03-2011	Inaugural Function of Karnataka University III Zone Cricket Tournament 201-11(Men)	Inauguration by Shri Narayan M Dy S P, Bhatkal
20	26-03-2011- 02-04-2011	First Internal Assessment Test-Even Semester	
21	10-04-2011	One Day UGC Sponsored State Level Workshop on Knowledge Discovery and Data Mining	
22	27-04-2011	Inaugural function of 43 rd Annual Athletic Meet 2010-11	Dr. I R Khan, Msc, Phd, Dp.AMTC, Principal, Govt First Grade College, Bhatkal
23	02-05-2011- 05-05-2011	Second Internal Assessment Test-Even Semester	
24	10-05-2011	Annual Day Celebration	Prof. K NagarajeUrs, Grade I Principal, Govt. First grade College Honnavar
25	21-05-2011	Fare-Well party for Final year students by Management AHM	Management, Principal, Staff & Students
26	31-05-2011	Last Working day for Even Semester	

SPORTS ACTIVITIES -DEPT OF PHYSICAL EDUCATION

Sports activities form an integral part of student's career. Our students are enthusiastic sportsmen with a zeal and ambition for their best performance. Our students have participated in various Games and Athletic activities conducted by Colleges and University at Zonal and Inter-Zonal level. The following are some of the sports achievements by our students during the academic year 2010-11.

During the month of September 2010, two of our Volleyball players were sent for University selection, of which Mr. Mohammed Aquib, B.Com 6th Semester was once again selected as a 'University Blue' for the third time. Mention may be made that, this is the fourth time in the college history, that our students have been selected as University Blues. The earlier were during the years 1979 and 2008. One more student Mr. Abdul Basid Muallim B.Com 6th got selected as "University Blue 2010-11" in the Javelin Throw for the first time in the history of our college.

It gives me pleasure to inform you that Mr. Mohammed Aquib S/o Mr. Abdul Qayyum Haider a bonafide student of B.Com VI Semester of our college, who was selected to represent the "**Karnataka State Volleyball Junior National Tournament**" held at Bijapur, has been now selected for Indian Volleyball Camp.

During the month of October 2010 (from 28.10.2010 to 31.10.2010) our College Athletic team of eleven students participated in Karnatak University Inter Collegiate Athletic Meet 2010-11 at BLDEA's, A. S. Patil College of Commerce, Bijapur, and were successful in the following events:

a) Mr. Abdul Basit Muallimi,	B.Com 6 th Sem.	Gold Medal in Javelin Throw
b) Mr. Mohammed Mutie Ajaib,	B.Com 6 th Sem.	Gold Medal in Pole-vault
c) Mr. Mohammed Ali Afrad,	B.Com 6 th Sem.	Silver Medal in Pole-vault
d) Mr. Mohammed Suhan.	B.Com 2 th Sem.	Silver Medal in Hammer Throw
e) Mr. Mohammed Arfath,	B.Com 6 th Sem.	4 th Place in Long Jump

It is for the third consecutive time in the college history that these athletic achievements have taken place by our students that has made our Institution proud.

During the month of March 2011 our college for the sixth time hosted the Karnatak University 3rd Zone Inter Collegiate Cricket tournament from 4th March to 6th March 2011. During this event seven teams from different colleges participated and our College were the ‘Winners’ for this tournament under the Captainship of Mr. AbubakerShaiban B.Com 6th Semester. Mr. MaqboolSanannSiddibapa B.Com 6th was awarded the “Man of series”, and Mr. Mohammed Nufail B.Com 4th Semester was adjudged as the “Man of the Match” and “Best Bowler”.

It gives me immense pleasure to inform you that our College Cricket team has won the Karnatak University Inter Zonal Cricket Tournament 2010-11 held at Jain College Belgaum, from 08th April to 10th April 2011. Mr. Mohammed Faizan B.Com 6th semester was awarded “Man of the Match” in the 1st match. Mr. MaqboolSanannSiddibapa B.Com 6th semester was awarded “Man of the Match” in final match. Mr. Ismail Farqud B.Com 6th semester was adjudged “Best Bowler”.

It is highly appreciable endeavour on the part of our College Cricket team represented the Karwar Zone has created a memorable record in the history of our College by winning the Championship of the **Karnatak University Inter Zonal Cricket Tournament 2010-11** for the first time.

On 15th February 2011 our College Kabaddi team participated in Karnatak University 3rd Zone Inter Collegiate Kabaddi tournament held at Ulga (Karwar), under the captainship of Mr. Mohammed FarhanSiddiqua B.Com 6th Semester, our College won the **Zonal Championship in Kabaddi** and Mr. Abdul Bari, B.Com 4th Semester (Vice Captain) and Mr. Syed SafwanKarikal, B.Com 4th Semester were declared as “Best Rider” and “Best All Rounder” respectively.

Our College Volleyball team participated in Karnatak University 3rd Zonal Inter Collegiate Volleyball tournament on 25th & 26th of February 2011, held at Karwar and secured IV place.

On 27th April 2011 we organized the 43rd annual athletic meet, Janab Dr. I. R Khan Principal Government First Grade College, Bhatkal was invited as a chief guest and Janab D. H Shabbar Saheb Vice President – I, AHM Bhatkal, presiding over the function. The athletic events were smoothly conducted with the co-operation of all our staff members. Mr. Ishtiyaque Hassan M.Com 2nd Semester was selected as College annual sports meet Champion 2010-11 for P. G. and Mr. Ismail Sarfaraz B.Com 6th and Mr. Abdul Bari B.Com 4th Semeser were adjudged as joint Champions 2010-11 of annual sports meet for Under Graduation.

The Sports Committee is thankful to Management, College Board Secretary and Principal for encouraging and providing financial support to all the sports activities.

As a Sports Committee Chairman, I thank all the members of Sports committee. Viz.: Prof. M. M. Jamadar; Prof. M. M. Malik; Prof. S.S. Shet; Prof. UmeshMestha; Prof. AnnappaNaik; Prof. TukaramNaik; Prof. Abdul khadar M. Vaddatti and Mr. K. Kaleemulla (Physical Director). My thanks are also due to all the Professors and Non- Teaching Staff for their co-operation and encouragement. I also thank the participating sportspersons and students for their co-operation towards sports and games for the academic year 2010-11.

Mr. K. Kaleemulla

Physical Director

Student Welfare Report for the Academic Year 2010-2011

College has conducted Special Kannada Course through Kannada Learning Centre during the period December 2010-March 2011, under the financial assistance of Kannada Development Authority, Government of Karnataka.

A Special Kannada Awareness Programme was conducted in the joint association of our College and Kannada Pradhikara, Government of Karnataka. Kannada Development Regional Member Shri **Vishnu Naik** and Eminent Poet **Dr. B.S.Sanadi** were the special invitees for the programme. State Level Kannada Poets' Meet was organized on 26th June 2010 under the financial assistance of Central SahityaAcademi New Delhi in which 15 eminent Poets from all over Karnataka participated.

Our Students of B.Com Final Year (VI semester) represented our College in the State Level Fest '**Aakanksha**' organized by B.S.Chennabasappa College, Davangere, and stood **First** in Bizattaire Event.

B.Com Final Year (VI Semester) Students of our College **Mr. Abdul MannanMisbah** and **Mr. Aftab Hassan Meagoon** actively participated in the '**All India Level First Parliament of Indian Students Council Leaders**' held at Pune on 14th January 2011, organized by MIT Pune in the joint association of Government of Maharashtra. Eminent National Personalities like Ex-President of India APJ Abdul Kalam, the Chief Minister of Maharashtra Mr. PrathvirajChowhan, Mr. L.K. Advani, Mr. KapilSibal, and MsKiranBedi were invited as the guest speakers.

Our Students of B.Com Final Year (VI semester) represented our College in the State Level Management Fest "**Abhudaya**" conducted by L B S College, Sagar in which our Students stood **First** in 'Marketing Round', **First** in Quiz Round, **Second** in 'Fun in Words' and **Third** in 'Management games'

They also participated in the district Level Management Fest conducted by SGS College, Bhatkal and stood **First** in 'Marketing Round' and **Second** in Quiz Round.

Mr. Mohammed HamdanMuallim of B. Com final year secured the '**State Topper Award**' in All India Essay Writing Competition held at Aligar Muslim University, Aligar and received Rupees Five Thousand Cash Prize.

A State Level two day Management Fest "**Anjumanii Vision**" was held on 14th & 15th February 2011 under the support and assistance of the Honorable Management in which students from various colleges

throughout the State participated and Eminent Scholars from Karnatak University were invited as Guest Speakers for the Inauguration.

Prof. M.M. Malik

Student Welfare Officer

N.C.C. REPORT

Enrolment of N.C.C. cadets for the year 2010-11 has been successfully completed by enrolling the authorized strength of 100 cadets during the month of July 2010. Regular N.C.C. Training parades started from the first week of Aug 11.

Our N.C.C cadet participated in the Flag-hoisting function on Independence Day on 15 Aug 2010 in the College premises & also participated in the March past in the public flag hoisting function held at Police parade ground Bhatkal.

Six N.C.C cadets

01. Mohammed Tausique
02. Damodar S. Naik
03. NagarajNaik
04. Shyamkumar
05. Mohammed Sadique
06. Zulfiqar Ahmed

Were attended Pre-RD selection camp – I from 25 Sept 2010 to 04 Oct 2010 held at Hubli. And 02 Cadets Mohammed Tausique&Damodar S. Naik selected for the next selection camp held at Belgaum.

25 N.C.C. cadets under the leadership of S.U.O Mohd. Arif attended CATC (Combined Annual Training Camp) held at SagarDharshan Hall Karwar. from 25 Aug 2010 to 5Sept 2010.

Our cadets are also actively participated in the social service programs like Tree Plantation and campus cleaning in the college campus.

After successfully attending three selection camps for RDC held at Hubli& Belgaum to of our NCC cadets Mohammed Tausique&Damodar S. Naik attended state level Karnataka & Goa Directorate RDC camp held at Bangalore from 2nd November 2010 to 11 November 2010.

Republic Day parade on held on 26 Jan 2011, our cadets participated in the flag hosting function in the college premises and also they took part in the March-past. In the public function held at Police parade ground Bhatkal.

Many cadets appeared for certificate “B” & “C” examination 2011 held at Karwar in the month February 2011.

Lt S.A. Indikar

NSS REPORT

The National Social service of our college has been actively participating in social, cultural and public activities. Here I take great pleasure to give a brief report of the activities for the academic year 2010-11. In the month of August 2010 one hundred students were enrolled as NSS volunteers.

On 15th August 2010, all the NSS volunteers participated in the Flag hoisting ceremony in view of Independence Day. On 22nd August 2010, 'Vanamahotsava' (Tree Plantation) programme was organized. In this programme, our Governing Body, General Secretary Mr. Jukaku Abdur Rahim Saheb, was invited to inaugurate the function, our Vice President (First), Mr. D.H. Shabbar Saheb also attended the function. About 20 fruit yielding saplings were planted in the college campus.

A District Leadership Camp was held at Karwar and our four NSS Volunteers participated in this camp.

The 7 days Annual NSS Camp was held from 27th Feb 2011 to 05th March 2011 Government Lower Primary School, the camp was inaugurated by Hon Mr. J.D. Naik, M.L.A. Bhatkal. Mr. J.D. Naik highlighted the importance and awareness of social service and he also advised the students to educate the rural folk to make use of the various Government policies exclusively for rural areas.

As a part of the Annual Camp, various cultural and social activities like "Shramadan" (Selfless Service) towards campus cleaning, planting of saplings, Sea Shore cleaning etc. were conducted. Entertainment programmes were also held for the benefit of the public and participating NSS volunteers.

During the course of 7 days various lectures on social Service, Nation building, Literature and Secularism, were held in the camp, by inviting Recourse persons and scholars, they are as follows.

1. Shri Venkatesh Prabhu President of Bhatkal Taluk Merchants Association spoke on "Role of youth in Business and Industry."
2. Dr. K.C. Nazeer Ahmed Vice- Principal Anjuman Degree College & P.G. Centre Bhatkal spoke on "Role of student on in the society."
3. Shri Narendra Nayak Trustee of Sheva Vahini Bhatkal Spoke on Role of youth in Implementation of Government Plans
4. Prof. M.M. Jamadar gave a talk on Role of Youth in Nation Building.
5. Dr. R.V. Saraf, President Kannada Sahitya Parishad Spoke on literature
6. Dr. Narayan Madyasta Spoke on Role of Youth in Kannada literature & Prof. M.K. Shaikh on Youth & Environment.

On 5th March 2011 the Annual Camp concluded by organizing a valedictory function and was graced by Sri Mankulu Vaidya ZP Member, P.J. Fernandes, Joint Director of Akshar Dashoha, Our Commerce Department HOD Prof. A.M. Mulla presided over the function.

My gratitude is due to our beloved Principal Dr. Syed Zameerulla Shaief for encouraging me in every programme conducted by our NSS unit. I am grateful to Prof. Ravi Kaikini and all the members of staff who assisted me for grand success of Annual Special Camp. I also extend my sense of gratitude and I regards Vice Chancellor, Registrar, Finance Officer, NSS programme Co-coordinator and District Nodal Officer for their kind support.

Prof. Manjunath Prabhu

NSS Officer

DEPARTMENT OF LIBRARY

(REPORT FOR THE YEAR 2010-2011)

A Library is a hub of any educational institution where all the activities revolve and therefore is aptly called as the heart of an institution.

Our college has a spacious two storied library building which holds a precious and valuable collection of 24,917 volumes worth Rs.14,15,021.11/- in various disciplines. This year a massive total no. of 500 books worth of Rs. 1,52,670/- has been added to our library among which 349 Books worth Rs. 89,839/- are of U.G courses, 03 Books worth Rs. 525/- for M.A(Kan) and 148 Books worth Rs. 62,306/- has been added for M.Com course. A periodical display rack of 72" x 36" x 15" of worth Rs. 7980/- and 04 Glass door Almirah's with single side compartments worth Rs. 28,000/- is also purchased and added this year to our library. Our library subscribes to a total no. of 72 periodicals among which are 17 National and International Journals, 49 National and Regional Magazines in different languages and 06 News Letters besides, receiving a total no. of 13 News papers (National and Local).

It is my pleasure to announce here that our management has taken up the up-gradation of a separate spacious reading room and e-library section in the ground floor of our two storied library building with Aluminum partition work in 800sq. ft. worth Rs. 1, 62,000/- in view of equipping with all the modern facilities including computerization. Our library is connected to INFLIBNET and already subscribes to access e-resources through program entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)" funded by the Ministry of Human Resource Development under its National Mission on Education through ICT (Information Communication Technology).

The program provides our library users to access more than 2100 e-journals (including current issues with 5-10 years back files) and more than 51,000 e-books.

All the above developments hold the 5th Law of Library Science true that "A LIBRARY IS A GROWING ORGANISM."

ANALYSIS OF FEEDBACK FROM STAKEHOLDERS

Alumni : We organize/conduct Alumni Association Meet once or twice during an academic year. We inform them about the vision and mission of the institute. The main points of the SWOT analysis are also brought to their notice. An appeal is made to all the Alumni present in the meeting to involve/associate in all our efforts in the institutional building in any/some way best suited to them in achieving quality and excellence in all aspects. We motivate them to play an important role in helping us by way of participation, services & contributions.

Parents : we organize/conduct parents/guardian meet to orient them about their duties and responsibilities towards their children/wards. A printed copy of 'Our Appeal' is given to the parents before the meeting. The main points of our appeal are:

- Proper education and proper upbringing are essential in making a good, responsible and valuable citizen.
- The purpose education is shape the students into integrated personalities and it is the joint responsibility of parents teachers and management in achieving the desired results.
- We caution them about the corrupting factors, the temptations and the attractions that are harmful to the students, that trap them and make them go astray. The parents have to play an important role in keeping the vigil and take precautionary measures in protecting the youth.
- We have mentioned some simple and basic duties to be done by the parents.

On the bases of the issues/ problems /grievances discussed in the meeting and opinions and suggestions taken from the parents/guardians follow-up action is taken.

Employers: The feedback mechanism adopted by the employers is as follows.

- The college board secretary is directly concerned with all our welfare activities and measures. He is available on every Thursday, particularly to receive the complaints/ suggestions from staff on curricular and co-curricular aspects problems are solved based on the feedback received from members faculty and students.
- In the college board meeting held every month the Principal briefs the management on all matters related to staff and students – Teaching - Learning, discipline, facilities etc.
- Management members also pay visit to classes along with principal & vice principal and collect information during the interaction with the students. The principal is advised to solve the difficulties/problems.
- Performance Appraisal of all the members of staff is sent to the management.

- Results of all classes reviewed by the management – letters of appreciation is given to the staff members who have registered good results. For staff members whose results are not satisfactory are motivated and counseled for better performance.
- The Management members with Principal & Vice Principal regularly visit the labs to ensure the lab equipments are in good condition. They interact with the concerned HOD's & Faculty and advise the principal for follow up action based on the feedback.
- **Students :** Feedback is taken from the students by giving them 'Students Feedback Performa'. In addition to this, feedback is taken from students during the 'Students Mentoring Session' analysis of the feedback is done and follow-up action is taken. We have also put-up a Complaint/Suggestion Box for students. The feedback collected from students is considered for needful action.
- The College Board Secretary is available on every Thursday, particularly to receive the complaints/ suggestions from students on curricular and co-curricular aspects problems are solved based on the feedback received from the students.
- Students can meet the Principal, Vice Principal, SWO or the concerned HOD's if they have any problems/difficulties and make a complaint orally or in writing and get it redressed.