

**Anjuman Hami-E-Muslimeen's  
Anjuman Arts, Science, Commerce College  
& P.G. Centre, BHATKAL, 581320,  
North Kanara, Karnataka.**

**The Annual Quality Assurance Report (AQAR) of the  
IQAC  
For the year 2009-10**

**SUBMITTED TO**



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्**

**विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission*  
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

**Anjuman Hami-E-Muslimeen's**  
**Anjuman Arts, Science, Commerce College and P.G. Centre,**  
**BHATKAL, 581320, North Kanara, Karnataka.**

**The Annual Quality Assurance Report (AQAR) of the IQAC**  
**For the year 2009-10**

**Part – A**

**1. Details of the Institution**

1.1 Name of the Institution

Anjuman Arts, Science, Commerce  
College & P.G. Centre, Bhatkal

1.2 Address Line 1

Anjumanabad

Address Line 2

BHATKAL

City/Town

BHATKAL

State

KARNATAKA

Pin Code

581320

Institution e-mail address

anjumancollegebkl@gmail.com

Contact Nos.

08385226443

Name of the Head of the Institution:

Dr. Syed Zameerulla Sharief (Retd.)

Prof. A.M.Mulla (Present)

Tel. No. with STD Code:

08385 226443

Mobile:

09845578852

Name of the IQAC Co-ordinator:

Prof. S.M. Pathan (Deputed to Govt. College, Chikka Ballapur)  
Prof. A.M.Mulla (Promoted as principal)  
Prof. M.M.Jamadar (Present)

Mobile:

09845813162

IQAC e-mail address:

anjumancollegebkl@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

42<sup>nd</sup> EC/March 31,2007/206

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

42<sup>nd</sup> EC/March 31,2007/206

1.5 Website address:

www.adc.ac.in

Web-link of the AQAR:

http://www.adc.ac.in/AQAR2009-10.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	✓ B		2007	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

21-12-2005

1.8 AQAR for the year (for example 2010-11)

2009-10

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2008-09 06/07/2009

### 1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

### 1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) . M.A(Kannada), M.Com., P.G.D.C.A

1.12 Name of the Affiliating University (for the Colleges) KARNATAK UNIVERSITY,

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ---

University with Potential for Excellence --- UGC-CPE -----

DST Star Scheme --- UGC-CE -----

UGC-Special Assistance Programme --- DST-FIST -----

UGC-Innovative PG programmes --- any other (Specify) -----

UGC-COP Programmes ---

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	17
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2. 6 No. of any other stakeholder and community representatives	----
2.7 No. of Employers/ Industrialists	----
2.8 No. of other External Experts	----
2.9 Total No. of members	25
2.10 No. of IQAC meetings held	04
2.11 No. of meetings with various stakeholders:	No. 10 Faculty 04
Non-Teaching Staff Students	03 Alumni 01 Others 02
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	----
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	03 International -- National 01 State 02 Institution Level --
(ii) Themes	<div><ol style="list-style-type: none"><li>1. Kannada-Hindi-Urdu Bhasha Bhandavya and its contribution to National Integration_UGC SLS</li><li>2. KANNADA RESEARCH METHODOLOGY –Workshop.</li><li>3. National Level Workshop on Developing Communicative Competence at UG level.</li></ol></div>

## 2.14 Significant Activities and contributions made by IQAC

In view of the plan of action of IQAC for the academic year 2009-10 the following significant activities were implemented:

Soon after the first assessment and accreditation of the college, Internal Quality Assurance Cell (IQAC) was established on 21-12-2005. The IQAC is established with a primary aim to develop a system for conscious, consistent and catalytic action to improve timely efficient and progressive performance of academic, administrative financial tasks of the institution and to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

The principal communicates to the IQAC the policies and plans of the College Board decision and the set objective to be attained during the academic year. He also gives the details of orders and circulars received from Department of Collegiate Education, University and the UGC Guidelines to be implemented with the support and co-operation extended by the various committees like, College Function Committee, Attendance Committee, Exam Committee, Library Committee, Mentoring Committee, Magazine committee, Career Guidance & Counselling Cell, Research Cell & other Units such as NSS, NCC, Student Welfare Wing.

IQAC has made recommendations for the

1. Purchase of computers for the newly established P.G.D.C.A. Course.
2. Installing dust proof Green 'Glass Boards 'to every classroom.
3. Provision of cushioned chair to the Faculty.
4. Provision of Writing padded chairs to the students.
5. Purchase of Almirah to the Office.
6. Fixing a permanent Dais table in the Function Hall.
7. Repair of wooden furniture in the college.
8. Installation of 15 K.V. Generator.
9. To organize personality development session.
10. To organize UGC sponsored National/State Level multi-lingual seminar.
11. To organize UGC sponsored one day National Level Workshop on Developing Communicative Competence at UG Level and other personality development programmes.
12. To organize National/State Level Kannada Poet's meet under the financial assistance of central Sahitya Academy New Delhi.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year 2009-10

Plan of Action	Achievements
<p><b>a. <u>Infrastructure</u></b></p> <p><b>1.</b> Purchase of computers for the newly established P.G.D.C.A. and M.Com Course.</p> <p><b>2.</b> Installing dust proof Green 'Glass Boards'to every classroom.</p> <p><b>3.</b> Provision of cushioned chair to the Faculty.</p> <p><b>4.</b> Provision of Writing padded chairs to the students.</p> <p><b>5.</b> Purchase of Almirah to the Office.</p> <p><b>6.</b> Fixing a permanent Dais table in the Function Hall.</p> <p><b>7.</b> Repair of wooden furniture in the college.</p>	<p>Total 22 numbers of Computers were purchased and provided 10 computer for P.G.D.C.A Lab and 10 computer were provided to the newly established M.Com. Lab. The total cost of purchase of computers was <b>Rs. 614417=00.</b></p> <p>Each Classroom has been installed with a dust proof Green Glass Board, for better visibility to students and better writing efficiency to the Faculty. The total cost incurred was <b>Rs. 98,336=00.</b></p> <p>About 30 cushioned chairs were provided for the Staff Common room at a cost of <b>Rs.75,700=00.</b></p> <p>520 Individual Writing Padded' chairs were purchased for the students in the classrooms. The total cost for the purchase was <b>Rs.5,86,800=00.</b></p> <p>The College Office was provided 4 numbers of Steel Almirahs for the convenience of placing excess files. The total cost incurred was <b>Rs.28,000=00.</b></p> <p>A permanent dais table was fixed in the Function Hall with necessary cloth and soft decorations, incurring a cost of <b>Rs. 22,950=00.</b></p> <p>A team of carpenters was hired to repair the existing old and damaged furniture with an expenditure of <b>Rs. 7105=00.</b></p>
<p><b>8.</b> Extension and development of the existing playground.</p>	<p>A sum of <b>Rs. 5,00,000/-</b> (Rupees Five Lakh) was sanctioned by the present local MLA, for the extension and development of the existing playground of the college. The size of the playground of the college was extended from 5 Acres to 7 Acres, with the plan of constructing a stadium.</p>

9. Providing new flooring to the Principal's chamber and Office.	The Principal's chamber and the college office were provided with wall-to-wall linoleum flooring at the cost of <b>Rs. 66,508=00.</b>
10. Installation of 15 K.V. Generator.	The constant power cuts and description was affecting the academic work, hence to avoid this a 15 KV power generator worth <b>Rs. 2,52,640=00</b> was installed.
11. Installation of Air Conditioner to Principal's Chamber.	A standard quality Air Conditioner was installed in the Principal's chamber worth <b>Rs.35,000=00.</b>
12. Purchase of Books etc. for the Library.	A sum of Rs.75317/- was utilised towards the purchase of Books in various subjects for the Library.
13. To furnish the computer lab with tiles	Tiles worth Rs.11893 were purchased and fixed in the computer lab.
14. Sanction of Rs. 64,60,000/- from the UGC	<p>A sum of Rupees 65 Lakh was sanctioned and released for our college, by the University Grants Commission, New Delhi for utilization under the following heads:</p> <p>Improvement of facilities to the existing premises: 2.0 Lakh.</p> <p>College located in rural areas: 10.0 Lakh.</p> <p>College with relatively higher proportion of SC/ST/OBC: 6.0 Lakh.</p> <p>Special grant for enhancement of initiative for capacity building in the college: 7.0 Lakh.</p> <p>Towards UGC Networking: 1.6 Lakh.</p> <p>Coaching classes for Minority Backward Class: 7.0 Lakh.</p> <p>Career and Counselling Cell: 4.0 Lakh.</p> <p>Towards Undergraduate assistance: 16.0 Lakh.</p>

Plan of Action	Achievements
<p><b>b. <u>Academic Plans:</u></b></p> <ol style="list-style-type: none"> <li>To promote remedial course for poor learners:</li> <li>Diploma Course in Functional Arabic.</li> <li>Establishment of 'Study Centre'</li> <li>To extend and continue the existing counselling system to second and third year students.</li> <li>To organize Personality Development Session</li> <li>To conduct Isteqbal-e-Ramdaan program</li> <li>To Organize NSS Environment Awareness program.</li> </ol>	<p>In continuation since from last two years, this year too all the departments have taken up remedial classes for the poor learners. This remedial course has been quite beneficial to the academically weak students &amp; slow learners.</p> <p>Since the last four years we have been continuing one year 'Diploma Course in Functional Arabic', sponsored by Human Resource Development, Department of Higher Education, and Government of India. Both, faculty members as well as students have completed this Course.</p> <p>Since the last seven years, along with the conventional teaching system we have established a 'Study Centre' (since 2003-2004) affiliated to Central University- Moulana Azad National Urdu University (MANUU) recognized by the UGC. Hundreds of students have completed their Graduation courses.</p> <p>Our counselling of students by the faculty members is providing great success, which will be continued in future also.</p> <p>One day Personality Development &amp; Carer Guidance Programme by Dr. Ganesh Rane &amp; his team.</p> <p>Isteqbal-e-Ramdaan program was organized, in which Moulana Ilyas Jakti Nadwi and Moulana Niyamatulla Nadwi delivered a meaningful lecture to impart moral education to our students. They also highlighted the importance of the Holy month of Ramaadaam and its benefits</p> <p>Under the auspicious of NSS Unit of our college, Environment Awareness Program was organized. Dr. Syed Fasiuddin, Head Department of Botany Govt. College, Karwar and Dr. Naveed A, lecturer Anjuman PU College Bhatkal, delivered lectures on Environment a Awareness and its significance.</p>

8. To organize UGC sponsored State Level Multilingual Seminar through the Depts. of Kannada, Hindi & Urdu.	The three language departments – Kannada, Hindi & Urdu –jointly organized one day UGC sponsored State Level Seminar on “Kannada-Hindi-Urdu Bhasha Bandhavya and its contribution to National Integration”.
9. To organize ‘One Day Workshop’ on Kannada Research Methodology.	The Post Graduate department of Kannada studies of our college organized a one day ‘Workshop’ on Kannada Research Methodology on 15 Nov 2009, in collaboration with Kannada Development Authority, Government of Karnataka and Kannada Research Federation, Bangalore.
10. To organize a program on Personality Development and career Building.	A one day program on Personality Development and Career Building was organized for the benefit of final year students in collaboration with Mallikarjun-IMS Global Education U.K. In this program, guidance about career building & Common Aptitude Test (CAT) to the outgoing students of all faculties was provided.
11. To organize UGC sponsored one day ‘National Level Workshop’ on developing communicative competence at Under Graduate Level.	Our College; in association with the Sister institution Anjuman Institute of Management & Computer Application, organized a one day UGC Sponsored National Level Workshop on the <b>topic “Developing Communicative Competence at Under-Graduate Level”</b> .
12. To organize State Level Kannada Poets Meet	State Level Kannada Poets Meet was organized on 26-06-2010 under the financial assistance of Centra; Sahitya Academi New Delhi in which more than 15 eminent poets from all over Karnataka participated.
13. To take feedback on library books needed for students and faculty and take necessary action.	Need based books were bought to the college library.
14. To establish ‘Anti Ragging Cell’.	An anti-raging Cell was established and created awareness among the students to device strategies to handle the situations.

\* Attach the Academic Calendar of the year as Annexure. A. Calender

2.15 Whether the AQAR was placed in statutory body      Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- The summary of AQAR was placed before the Governing Body of the college.
- The suggestions given by the members were considered for the qualitative enhancement of the institution.
- Infrastructure requirements, student - centric teaching-learning, academic programmes and activities, items to be purchased under the UGC grant funds, conducting of seminars/ lecturer by resource persons, library – books and other requirements, Co-curricular activities, sports – track/field events/ Annual Sports Day and Annual Social Gathering were conducted.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes		Number of programmes added during the year		Number of self-financing programmes		Number of value added / Career Oriented programmes
PhD			--		--		--
PG	01	M.A (Kannada)	01	M.Com	02	M.A, M.Com	--
UG	03	B.A, B.Sc, B.Com	--	--	--	--	--
PG Diploma	01	PGDCA	--	--	01	PGDCA	--
Advanced Diploma		--	--	--	--	--	--
Diploma	01	Functional Arabic	--	--	--	--	--
Certificate		--	--	--	--	--	--
Others	01	(MANUU)	--	--	--	--	--
<b>Total</b>	07	--	01	--	03	--	--
Interdisciplinary	--	--		--		--	--
Innovative	--	--		--		--	--

- 1.2 (i) Flexibility of the Curriculum: P.G: CBCS/U.G: Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	No. of Programs	Number of programmes
Semester	06	B.A, B.Sc, B.Com, MA, M.Com, PGDCA
Trimester	--	--
Annual	02	MANUU/Functional Arabic

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☒ Students ☒  
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Since the Institution is affiliated to Karnatak University, Dharwad, our Institute is not free to exercise new innovative in the curricular design. However the newly introduced Semester System by the University has incorporated in the syllabi the much needed subjects like Indian Constitution, Personality Development, Communicative Skills, Environmental Awareness, Human Right lessons, Computer application, commerce etc., Most of the faculty members participated and contributed their ideas while designing the University syllabi.

As the PG syllabus is concerned, the MA in Kannada PG syllabus is based on Choice Based Credit System. The students of post graduate programme shall study the courses as may be approved by the concerned Board of Studies, Faculty and the Academic Council of the University from time to time subject to minimum and maximum credits as outlined in these regulations. There shall be three categories of courses namely, Compulsory courses, Specialization courses and open elective courses.

Each programme shall have a set of compulsory courses, as stipulated in the regulations governing the concerned programme that is a student must complete to get the degree.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

M.Com

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	03	15	--	02

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
---	16	---	---	---	---	---	---	---	16

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

01

13

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	---	01	04
Presented papers	---	07	03
Resource Persons	---	03	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Reflective practice of the Teaching Learning Process.
- Use of constructive pedagogy.
- Development of paper presentation skill among students.
- Personality Career Development programmes and workshops.
- Efforts for inculcating ICT skills.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Since the institution is affiliated to Karnatak University Dharwad the Examinations/Tests are conducted as per the under Graduate and P.G. regulations (Semester scheme)

As per the norms prescribed by Karnataka University Dharwad for UG courses in the semester pattern each paper of 100 marks shall carry 20 marks internal Assessment. Out of the 20 marks, 10 shall be for semester test and remaining 10 shall be for assignment/class records/skill developments & 80 marks semester end examination.

In each paper two tests shall be conducted for the award of IA marks, and each paper will be of one hour duration for a maximum of 20 marks reduced to 10 later. The average marks attained in the two tests for 10 marks shall be taken in to account as final marks for the test component.

The award of IA marks for Home Assignment/records/skill development shall be based on the submissions of the same by candidates duly certified by the concerned teacher.

The consolidated IA marks list in all the papers duly signed by staff/HOD & Principal is submitted to the University Examination Section & the master register of IA marks of all the students is maintained by examination committee and is open for any verification by students or for inspection by the University authorities at any time.

As per the PG course is concerned it is under CBCS and a fully carry-over system. A candidate re appearing for either the odd or even semester examination shall be permitted to take examinations as and when they are conducted. There shall be semester-end examination of 3 hours duration for 75 marks; 2 hours for 50 marks, 1.5 hours for 35 marks and 1 hour for 25 marks course.

Candidates who have failed, remain absent or opted for improvement in any course/ courses shall appear for such courses in two immediate successive examinations that are conducted. However in case of the candidates appearing for improvement of their marks, the marks secured in the previous examination shall be retained, if the same is higher.

Candidates who desire to challenge the marks awarded to them, in the even semester-end examinations, may do so by submitting an application along with the prescribed fee to Registrar (Evaluation) within 15 days from the announcement of results.

Each course shall have two evaluation components-Internal Assessment (IA) and the Semester End Exams. The IA component in a course shall carry 25/25/15 marks and the semester End Examination shall carry 75/50/35 marks respectively, as the case may be. Course having 25 marks and 15 marks as IA component shall have a maximum of 3 marks allotted for attendance. However in case of project work, the distribution marks for internal assessment and examination shall be left to discretion of the concerned BOS.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	--	--
----	----	----

2.10 Average percentage of attendance of students

82%
-----

## 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division								
		Distinction %		I %		II %		III %		Pass %
B.A 6 <sup>th</sup> Sem	17	01	06	05	29	03	18	07	41	94
B.Sc 6 <sup>th</sup> Sem	12	05	42	04	33	--	--	01	08	83
B.Com 6 <sup>th</sup> Sem	74	08	11	14	19	01	02	22	30	61
M.A 4 <sup>th</sup> Sem	04	02	50	02	50	--	--	--	--	100
PGDCA 2 <sup>nd</sup> Sem	03	---	--	02	67	01	33	--	--	100

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC prepared calendar of event in beginning of the academic year chalks out a plan of action to enhance the quality of teaching learning process and makes a commitment to follow the plan of action.

The IQAC members meet regularly once in a two months and have formal discussion to evaluate the progress and make the recommendation to the principal to recruit required faculty arrange seminars/conferences/workshops/fest/personality development /subject-specific topics by inviting resource persons.

The student and staff are given regular feedback through the dissemination of notices by the IQAC chairperson and also by personal communication SWO, NSS, NCC, physical director, staff welfare officer and thus the progress is monitored.

The IQAC evaluates the outcomes and achievements of the plan of action and review the results of each semester of all the classes and identified the weak students and conduct extra classes for them and also issue letter of appreciation to those members of faculty with excellent result.

The IQAC analyse the student feedback and monitoring records and make necessary recommendations to the principal regarding academic requirements for the solution of difficulties of the students.

The quality of education assumes added importance and becomes the primary concern of all the stakeholders in education. All activities conducted during the academic year are linked with the objectives are mentioned in the prescribed prospectus issued to the learners at the beginning of the year. Academic and non-academic activities directly or indirectly reflect the goals and objectives of the institution.

To Impart Quality education and deliver knowledge, skill as prescribed for a particular programme and strive to be efficient effective & adaptable in facilitating teaching/learning and all-round personality development.

To strive for continuous improvement of stake holders towards Professionalism and Competence in transacting syllabus by inviting resource persons, organizing seminars and conducting special lecturers that will be beneficial to the learners to enrich their knowledge

- Providing admission in the available courses to all deserving students, irrespective of caste and creed, so that every student has an opportunity to learn.
- Providing a warm welcome to the fresher's taking admission and highlighting them on the opportunities available at the institution.
- Involvement of the Parents during the time of admission and creating awareness.
- Honouring the Rank Holders and other distinction performers in academic and non-academic activities.
- Distribution of endowment prizes instituted by local philanthropists.
- Celebration of National Festivals.
- Blood donation camps by the NSS and NCC units of the Institution.
- Conducting of Skill and Personality development programmes.
- Regularly conducting of Seminars, Workshops, by inviting expert & resourceful academicians & Lecturers
- Timely appointment of the required staff.
- Continuous evaluation in the form of unit tests, home assignments, project preparations, etc.
- More attention towards slow learners and encouragement for advanced learners
- Special care and help to poor learners by conducting remedial classes, particularly to students belonging to minority community.
- Participation of students in various higher level curricular and extracurricular competitions.
- Community development oriented special camps by the NSS unit.
- Sports participation at Zonal and Inter-Zonal levels and conduct of Inter-Zonal Tournament and Annual Athletic Sports.
- Environmental awareness programmes.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-----
UGC – Faculty Improvement Programme	-----
HRD programmes	-----
Orientation programmes	-----
Faculty exchange programme	-----
Staff training conducted by the university	-----
Staff training conducted by other institutions	-----
Summer / Winter schools, Workshops, etc.	-----
Others	-----

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	18	Nil	Nil
Technical Staff	---	---	---	---

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC motivate and encourage the members of the faculty, students to take up research activity or tasks. Most of the motivated members of Staff availed ample opportunities provided for their academic development. They have taken up academic Research work, Research Projects, contributed book articles, presented papers, attended National and state level seminars & Conferences, delivered lectures, published books etc. The following Table furnishes the details:

Sl.No	Activities	No. of faculty involved
1	Newly applied for Research Project	1
2	M.Phil awarded	04
3	Working on Ph.D/M.Phil 1) Under FIP --- 2) Vocational: Ph.D. : 01 M.Phil. : 05	06
4	Guiding Research students	02
5	Publication of books, articles in periodicals	02
6	Papers presented at State/National Seminars	07
7	Attended Workshops/Seminars at State and National level	08
8	Attended as Resource Person / Guests	07

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	----	----	----
Outlay in Rs. Lakhs	----	----	----	----

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	--	01	----
Outlay in Rs. Lakhs	----	--	100000	----

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	----	----	----
Non-Peer Review Journals	----	----	----
e-Journals	----	----	----
Conference proceedings	----	----	----

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	----	----	----	----
Minor Projects	2009-10	UGC	100000	70000
Interdisciplinary Projects	----	----	----	----
Industry sponsored	----	----	----	----
Projects sponsored by the University/ College	----	----	----	----
Students research projects (other than compulsory by the University)	----	----	----	----
Any other(Specify)	----	----	----	----
Total	----	----	----	----

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-----	01	02	-----	--
Sponsoring agencies	-----	UGC	UGC	-----	Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-----
	Granted	-----
International	Applied	-----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
----	----	----	----	----	----	----

3.18 No. of faculty from the Institution who are Ph. D. Guides

Students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level	04	State level	--
National level	--	International level	---

3.22 No. of students participated in NCC events:

University level	30	State level	---
National level	11	International level	---

3.23 No. of Awards won in NSS:

University level	---	State level	---
National level	---	International level	---

3.24 No. of Awards won in NCC:

University level	---	State level	---
National level	---	International level	---

3.25 No. of Extension activities organized

University forum	---	College forum	---
NCC	02	NSS	02
		Any other	---

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

**Extension Activities:**

**1. Dr.S.Z. Sharief, Principal Grade –I**

During the academic year 2009-10. Mr. Subramanya Hegde, a Research scholar, has submitted Ph.D., thesis and five other research scholars are pursuing their M.Phil., studies under his guidance. A Minor Research project of Rupees One lakh has been sanctioned to him by UGC on the project “Costal Fishermen Culture”.

He participated and presented a paper at the National Level Seminar in Mumbai on 28<sup>th</sup> March, 2010 and at a state Level a Kannada poet’s conference at ankola and a seminar-cum-exhibition on Folk Arts and Schibition at Shri Guru Sudhindra College Bhatkal.

He had the Honour of being the Chief Guest at the following institutions : Government First Grade college, Bhatkal and Honavar Sowkhya Institute of Education, Bhatkal, HMMS English Medium school, Byndoor Kannada Forum, Anjuman engineering College Bhatkal Kannada Sahitya Parishat Bhatkal Anjuman College of Education Bhatkal.

A book releasing function was organized at our college in which his book “Kadalli Nadalli Nanna Hadalli” (a collection of poems) was released.

He has been appointed as an editor for final year B.A Basic Kannada Text of Karnatak University, Dharwad. He was felicitated by litterateurs of Bhatkal Taluk for his life work and contribution to Kannada Literature and he was presented a book with complied works of 53 writers. He has been selected as the President of Bhatkal Taluk Sahitya Sammelan. We would like to make a special mention here that an endowment Award has been instituted in the name of 'Dr. Syed Zameerulla Sharief Award' with a Honour of Rupees fifty thousand which has been deposited in the bank to be utilized specifically for the Best Literary works in National Integration.

**2. Dr. K.C. Nazeer Ahmed, HOD of Hindi**

He has presented his papers at the National Level Seminar on the life and works of well-known Hindi Poet Nagarjuna, at Karnatak University Dharwad on 29<sup>th</sup> March 2010. One research scholar submitted M.Phil., dissertation under his guidance. he has also attended poet's meet and presented Hindi poems in Kannada Sahitya Semmelan Bhatkal.

**3. Prof. M.M. Jamadar, Head, Department of English,**

He was invited as a Resource Person at a Seminar on 'Confidence Building & Stage Fear' organized by Government First Grade College, Yellapur. He has also delivered an extension lecture on 'Impact of Teachers Communication on Students Personality Development' at Anjuman College of Education, Bhatkal. He was also invited as a Judge at the Ad Mad Show and Stress Interview held at Anjuman Institute of Management in its Excel -10 Management & I.T. Fest competitions. He was also invited to give a talk of 'Confidence Building' at Anjuman Institute of Management, Bhatkal.

**4. Prof. R.S. Nayak, Department of Kannada**

He derived in Anjuman College of Education, Bhatkal on the Topic: "Teacher as a Resource Person" -on dated :07\11\2009 and attended One day workshop in our college Sub: "Kannada Samshodhana Vidhana" Date:15\11\2009 also Attend the 2 days Seminar in Sirsi on the topic "R. V. Bhandari and his children literature" on dated: 6 & 7 Feb. 2010.

**5. Dr. S.R. Usmani, Head, Department of Urdu,**

He attended as a resource person all India Urdu Conference at Karnataka Urdu Academy Bangalore held on 06 to 08 March 2009. and a resource person presented a paper on 'Urdu & Mass Media' at National Urdu Seminar held at S.S. University of Sanskrit at Kalady, Kerala on 13 April 2009 and presided the Third Session of the Seminar. He has published a book Titled "Shora-e-Bhatkal Ki Natia Shairy".

**6. Prof. Ravindra R. Kaikini Department of Commerce**

He was invited as a Jury at the 'Can Fest' organized by Canara College, Mangalore in Feb 2010.

**7. Mr. Kaleemulla, Director for Physical Education**

He was appointed as Member of Selection Committee to constitute K.U. Men-Kabaddi team for the year 2009-10 from 10-09-2009 to 12-09-2009. (2009-10) He was appointed as team Manager of K.U. Kabaddi (Men) team which was proceedings to Shankaraghatta to participate in All India Inter University Tournament organized by Kuvempu Uiniversity at Shankaragatta from 14-11-2009 to 17-11-2009. (2009-10).

**Institutional Social Responsibility:**

1. To Organize NSS Environment Awareness program.  
Under the auspicious of NSS Unit of our college, Environment Awareness Program was organized. Dr. Syed Fasiuddin, Head Department of Botany Govt. College, Karwar and Dr. Naveed A, lecturer Anjuman PU College Bhatkal, delivered lectures on Environment a Awareness and its significance.
2. Anti-Drug rally was organized by NCC Cadets and NSS volunteers on 17-11-2009
3. Flood Relief Campaign towards flood disasters was conducted by NCC and NSS and a sum of Rs.13642=00 was collected and sent to Flood Disaster management, Bangalore.
4. NSS department conducted one week Special Annual Camp for cleaning school campus etc at Govt. Higher Primary School, Teranamakki.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	50	-	Management	50 Acres
Class rooms	15	-	Management	15
Laboratories	06	-	Management	06
Seminar Halls	1	-	Management	01
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.	75	29	UGC & Management	104
Value of the equipment purchased during the year (Rs. in Lakhs)	1183825	829999	UGC & Management	2013824
Others				

#### 4.2 Computerization of administration and library

- Updating the web pages of the college website,
- Installation of CC TV camera at college premises.
- E-Library facility is in progress. The Library is provided with computer and Internet facility. E-Library with Internet facility INFLIBNET N-LIST Ahmadabad, Gujarat. UGC sponsored for Staff, U.G. & P.G. students. The IQAC has made a recommendation for Library Automation.
- There is a regular practice of displaying of new arrivals to the staff and students. All the books are undergoing computerized cataloguing system. The Library extends UGC Book Bank facility to the students, and by this maximum number of students are benefited.
- The Library also displays all job related advertisements of competitive exam – IAS, IFS, IPS, KPSC, and Defence Services, Banking recruitments, corporate sector, etc.
- All the Staff and students have access to BSNL Broadband Internet facility installed in the Computer Science lab.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24417	1262351.11	406	49773	24823	1312124
Reference Books	6978	336354	-	-	6978	336354
e-Books	-	-	51000	5000*	51000	5000*
Journals	-	-	-	-	-	-
e-Journals	-	-	2100	5000*	2100	5000*
Digital Database	-	-	N-LIST	5000*	N-LIST	5000*
CD & Video	-	-	50	-	50	-
Others (specify)	-	-	-	-	-	-

*Note: \* is related to the total amount inclusive of E-Books, E-Journals & Digital Database*

#### 4.4 Technology up gradation (overall) :

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	19	20						
Added	22	22						
Total	41	42						

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Computer training package programme was made available to the interested staff. Several staff members have made use of this opportunity
- For students it is part of their curriculum under Computer Science and Computer Application Courses.
- Computer lab is upgraded with more computers for students and staffs.
- All the Staff and students have access to Internet facility installed in the Computer Science lab.
- We have Networking facility of all the computers – Principal Chamber - Computer Labs – Office Computers – Staff Room Computer
- Our library is connected to INFLIBNET and already subscribes to access e-resources through program entitled “National Library and Information Services Infrastructure for Scholarly Content (N-LIST)” funded by the Ministry of Human Resource Development under its National Mission on Education through ICT (Information Communication Technology). The program provides our library users to access more than 2100 e-journals (including current issues with 5-10 years back files) and more than 51,000 e-books

4.6 Amount spent on maintenance in lakhs:

i) ICT	614417
ii) Campus Infrastructure and facilities	896887
iii) Equipments	280640
iv) Others	82422
<b>Total :</b>	1874366

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The institution through its departments encourages students to participate in curricular and extra-curricular activities including sports and games.
- Maintaining notice board for enhancing awareness about student support services like scholarships, fee concessions, exams, programmes/ functions, employment information, co-curricular, sports competitions, library book bank facility and other facilities. The same notices are circulated to be read in each class rooms for the information and benefits of the students. Some of the important notices relating to examination and library are also notified in the library premises.
- In the beginning of the academic year all the students are motivating and informing them about the Toppers for each programme of B.A, B.Sc, B.Com and other prizes and scholarships available in the beginning of the academic year.
- Encouraging the students to apply for P.G. and MBA courses after completing B.A, B.Com, B.Sc and to do M.Phil and Ph. D after P.G. courses.
- The sports department makes arrangements to give special coaching/training to outstanding sports persons to participate and qualify in the University Level/State level/National Level teams.
- The Career Guidance and Counselling Cell and mentoring committee have been extending support to all the students in general and particularly to those who are facing difficulties due to some social economic emotional or psychological reasons.
- Our IQAC, SWO, NCC, NSS and sports department providing opportunities to students to organize the function and programmes and different events as MOC to improve their total personality development one of the speciality of our college is that management events/ fests etc. are organized conducted exclusive by the students under the guidance and support of SWO and other faculty members.
- Our following students were provided assistance to attend campus interview conducted at Dr. A.V. Baliga College Kumta, for science students on 1<sup>st</sup> January 2009.
  - Mr. Mahesh Naik, B.Sc
  - Mr. Sujay Kumar, B.Sc
  - Vinayak Juvekar, B.Sc
  - Hemanth B Moger, B.Sc

## 5.2 Efforts made by the institution for tracking the progression

- The Attendance committee maintains records every month and it is submitted to the college office. List of students with shortage of attendance is displayed on the notice board and parents are informed about it through letters or over telephone
- The results of Internal Assessment Tests are brought to the notice of the students by concerned teachers. Teachers help the weak students to improve their performance.
- University results of the semester exams are reviewed in College Board meeting, staff meetings, principal and HOD meetings. The staffs whose results are not satisfactory are motivated for improvements.
- To encourage and motivate students to participation in college activities – curricular, Co-curricular, NCC, NSS and Sports etc.
- Mentoring committees are formed to counsel and help the students in their studies, personality development, and good results in the exams, moral and social values and career building.
- Parent- teacher meets are also helps to identify the academic / general problems of the students and give necessary guidance and help.

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
456	26	-	-

### (b) No. of students outside the state

---
-----

### (c) No. of international students

---
-----

(UG) Men

No	%
456	100

Women

No	%
---	---

(P.G) Men

No	%
17	65

Women

No	%
09	35

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
09	04	03	402	---	418	01	03	01	451	---	456
--	02	--	16	---	18	---	05	01	20	--	26

Demand ratio - 100%

Dropout - 01%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Providing details of websites regarding competitive exams.
- Supporting by attesting their certificates to apply for the competitive exams.
- Providing Books, Journals and other learning materials which are useful to prepare for competitive exams.
- The Library also displays all job related advertisements of competitive exam – IAS, IFS, IPS, KPSC, and Defence Services, Banking recruitments, corporate sector, etc.

No. of students beneficiaries

65

#### 5.5 No. of students qualified in these examinations

NET	---	SET/SLET	---	GATE	---	CAT	---
IAS/IPS etc	---	State PSC	---	UPSC	---	Others	---

#### 5.6 Details of student counselling and career guidance

- Students are counselled at the time of admission by the principal and attendance committee taking into consideration their previous performance to make right selection of the course.
- In the beginning of the academic year all the teachers counsel students in the classes about the semester pattern, examinations, facilities available - Library, Labs, Sports, NCC, NSS etc..
- In addition to this we have a Career Guidance & Counselling Cell. Students can approach the Co-ordinator/Members with their difficulties and problems & seek necessary help and guidance.
- Students are also free to approach the Principal, Vice Principal, College Board Secretary and others staff members for assistance and guidance.
- Career guidance is provided through Guest lectures etc.
- Counselling by the senior faculty is extended to all the students. Students coming with any grievance were immediately attended either by the staff or by the Head of the Institution.
- Complicated matters related to students were brought to the notice of the Head of the Institution and finalized after deliberations.

No. of students benefitted

482

### 5.7 Details of campus placement

Efforts are on to get approval from the Governing Body to start 'Placement Cell' to conduct Campus Interviews for students by inviting leading Corporate Sectors, MNCs and Industries

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	04

### 5.8 Details of gender sensitization programmes

We conducted 07 days NSS camp in which resource persons gave lectures on various topics that would be beneficial in gender sensitization – Role of Youth in Nation Building, Women Empowerment, Anti Dowry, Personality Development and Social Equality Reservation Policies etc..

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution	---	---
Financial support from government	131	1,99,833
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

- ❖ Students belonging to the (BPL) i.e. Below Poverty Line category are given maximum leniency in payment of fees, especially to the deserving and needy students, besides they are also provided several endowment scholarships, charity funds and even the local philanthropists lend their helping hands to alleviate the economic needs of the students.
- ❖ Various Scholarships to Meritorious students belonging to SC/ST and others were disburse do this year 36 students availed scholarship amounting to **Rs.92314/-** and Fee Concession of Rs.107519/-. **Following are the details.**

❖ Post Metric Scholarship	Rs.7200/-
❖ Central Sponsored Scholarship	Rs.24000/-
❖ SC/ST Scholarship	Rs.61114/-
❖ Fees Concession	Rs.107519/-
- ❖ Students visiting other places to participate in competitions like Quiz, Debate, extra-curricular activities and sports competition are provided Daily allowance and Traveling allowance. A sum of Rs.50920/- was spent on these activities.
- ❖ Students with outstanding performance and achievements are honoured with cash prizes and mementos on the College Annual Day.

#### 5.11 Student organised / initiatives

Fairs	: State/ University level	---	National level	---	International level	---
Exhibition:	State/ University level	---	National level	---	International level	---

5.12 No. of social initiatives undertaken by the students

--

#### 5.13 Major grievances of students (if any) redressed:

There were no major grievances during academic year. However minor grievances like water filter cooler was not working, clash in the academic time – table, students request for more copies of their text books, regular cleaning of the students toilets. To provide for more fans in the class rooms were solved. Request for having more fans is under consideration.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **OUR VISION**

- To develop this college into a premier Institution of Higher Education and be an active component of National Educational System.
- To interact with institutions of Higher Education and other organizations those have similar interests and goals.
- To develop human resource of high caliber that is nationally comparable and internationally acceptable with the counterparts, which will empower our students to cope with competitive needs in the changing global scenario.
- To work for the Educational Empowerment of our students by imparting knowledge, skills, moral values and attitude.
- To be efficient, effective, community acceptable and excel in education and service.
- To induce paradigm shift in region and community that education is pre-requisite for human development.
- To reach the unreached and serve the unserved with education.
- To propagate scientific temper, liberalism and humanism.

##### **OUR MISSION**

- To cater to the Educational needs of Bhatkal and surrounding areas.
- To induce knowledge that fosters self-learning and continuous improvement.
- To impart value based quality education and develop adaptability skills.
- To strive for academic and extra-curricular excellence through quality, efficiency, innovation and continuous improvement in all the processes of our system.
- To develop professionalism in Education, Management, Service and work for stakeholder's satisfaction.
- To develop strong community relationship, foster good-will and co-operation among all sections of students.
- To develop leadership qualities, patriotism and commitment to contribute to National development.
- To promote the use of Scientific Technology and Communication Technology in the delivery of education.

## 6.2 Does the Institution has a management Information System

Yes.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

Since the Institution is affiliated to Karnatak University, Dharwad our Institute is not free to exercise new innovative in the curricular design. The Karnataka University makes the periodical review and the revision of the U.G and P.G Courses syllabus. However the newly introduced Semester System by the University has incorporated in the syllabi the much needed subjects like Indian Constitution, Personality Development, Communicative Skills, Environmental Awareness, Human Right lessons, Computer application, commerce etc., Most of the faculty members participated and contributed their ideas while designing the University syllabi.

### 6.3.2 Teaching and Learning

The quality of education assumes added importance and becomes the primary concern of all the stakeholders in education. All activities conducted during the academic year are linked with the objectives are mentioned in the prescribed prospectus issued to the learners at the beginning of the year. Academic and non-academic activities directly or indirectly reflect the goals and objectives of the institution.

To Impart Quality education and deliver knowledge, skill as prescribed for a particular programme and strive to be efficient effective & adaptable in facilitating teaching/learning and all-round personality development.

To strive for continuous improvement of stake holders towards Professionalism and Competence in transacting syllabus by inviting resource persons, organizing seminars and conducting special lecturers that will be beneficial to the learners to enrich their knowledge

- Teaching using constructive Pedagogy.
- Providing admission in the available courses to all deserving students, irrespective of caste and creed, so that every student has an opportunity to learn.
- Providing a warm welcome to the fresher's taking admission and highlighting them on the opportunities available at the institution.
- Involvement of the Parents during the time of admission and creating awareness.
- Honouring the Rank Holders and other distinction performers in academic and nonacademic activities.
- Distribution of endowment prizes instituted by local philanthropists.
- Celebration of National Festivals.
- Blood donation camps by the NSS and NCC units of the Institution.
- Conducting of Skill and Personality development programmes.
- Regularly conducting of Seminars, Workshops, by inviting expert & resourceful academicians & Lecturers
- Timely appointment of the required staff.
- Continuous evaluation in the form of unit tests, home assignments, project preparations, etc.
- More attention towards slow learners and encouragement for advanced learners
- Special care and help to poor learners by conducting remedial classes, particularly to students belonging to minority community.
- Participation of students in various higher level curricular and extracurricular competitions.
- Community development oriented special camps by the NSS unit.
- Sports participation at Zonal and Inter-zonal levels and conduct of Inter-zonal Tournament and Annual Athletic Sports.
- Environmental awareness programmes.

### 6.3.3 Examination and Evaluation

Since the institution is affiliated to Karnatak University Dharwad the Examinations/Tests are conducted as per the under Graduate regulations (Semester scheme).

As per the norms prescribed by Karnataka University Dharwad in the semester pattern each paper of 100 marks shall carry 20 marks internal Assessment. Out of the 20 marks, 10 shall be for semester test and remaining 10 shall be for assignment/class records/skill developments. . There shall be semester-end examination of 3 hours duration for 80 marks.

In each paper two tests shall be conducted for the award of IA marks, and each paper will be of one hour duration for a maximum of 20 marks reduced to 10 later. The average marks attained in the two tests for 10 marks shall be taken in to an account as final I a Marks for the test component.

The award of IA marks for Home Assignment/records/skill development shall be based on the submissions of the same by candidates duly certified by the concerned teacher.

The consolidated IA marks list in all the papers duly signed by staff/HOD & Principal is submitted to the University Examination Section & the master register of IA marks of all the students is maintained by examination committee and is open for any verification by students or for inspection by the University authorities at any time.

As per the PG course is concerned it is under CBCS and a fully carry-over system. A candidate re appearing for either the odd or even semester examination shall be permitted to take examinations as and when they are conducted. There shall be semester-end examination of 3 hours duration for 75 marks; 2 hours for 50 marks, 1.5 hours for 35 marks and 1 hour for 25 marks course.

Candidates who have failed, remain absent or opted for improvement in any course/ courses shall appear for such courses in two immediate successive examinations that are conducted. However in case of the candidates appearing for improvement of their marks, the marks secured in the previous examination shall be retained, if the same is higher.

Candidates who desire to challenge the marks awarded to them, in the even semester-end examinations, may do so by submitting an application along with the prescribed fee to Registrar (Evaluation) within 15 days from the announcement of results.

Each course shall have two evaluation components-Internal Assessment (IA) and the Semester End Exams. The IA component in a course shall carry 25/25/15 marks and the semester End Examination shall carry 75/50/35 marks respectively, as the case may be. Course having 25 marks and 15 marks as IA component shall have a maximum of 3 marks allotted for attendance. However in case of project work, the distribution marks for internal assessment and examination shall be left to discretion of the concerned BOS.

Internal Assessment (IA) shall be based on written tests/assignments/seminars/oral and /or any instructional activity as specified in the Faculty Regulations from time to time.

The IA marks list shall be notified on the Department Notice Board.

The tests shall be written in a separately designated book supplied by the university which shall be open for inspection by the students after evaluation.

There is no provision for seeking the improvement of Internal Assessment marks.

The IA records, pertaining to a semester examination, shall be preserved by the Departments/ Centres/ Colleges for a period of one year from the date of the semester Examination.

The Viva-voce shall be conducted by an internal and external examiner.

#### 6.3.4 Research and Development

Most of the motivated members of Staff availed ample opportunities provided for their academic development. They have taken up academic Research work, Research Projects, contributed book articles, presented papers, attended State and National level seminars & Conferences, delivered lectures, published books etc.

- The constitution of Research cell drawing a plan of action
- Library enrichment related to research tools, Journals, reference books, online networking.
- Upgradation of infrastructure to enhance research activities for staff and students- more computers with online facility.
- Motivation for the participation and presentation of research paper in international / National and state level seminar and conferences.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Constitution of a Library committee; periodic meetings to improve the working of the Library.

Additional number of frequently used books is bought for the library.

Reference book rules are changed as per the needs of the books.

As per the requirements laid down by the NAAC and University Affiliation, the long pending proposal for a separate Library Building was finally materialized. This Library building was constructed at a cost of Rs.30,00,000/-, of this amount, UGC under the General Development Grants Scheme of X Plan sanctioned a sum of Rs.3,74,554/- and the remaining amount of Rs.26,25,446/- was provided by our generous Management. This new library building has a total plinth area of 509.04 mts. on the Ground Floor and an area of 294.44 mts. on the First Floor; it is equipped with separate Reading Rooms for Staff, Girls and Boys during This year the library shifted to this new building.

Our college has a spacious two storied library building which holds a precious and valuable collection of 24,417 volumes worth Rs.12,62,351.11/- in various disciplines. This year a total no. of 406 Books have been added to our library among which 333 books worth Rs. 43,298/- are for U.G, 68 Books worth Rs. 5165/- for M.A (Kan.) & 05 Books worth Rs. 1310/- is added for the P.G.D.C.A course. Our library subscribes to a total no. of 70 Periodicals of which are, 15 National and International Journals, 49 National and Regional Magazines in different languages and 06 News Letters. Apart from this, our library receives a total no. of 11 News papers (National and Local).

Our library is connected to INFLIBNET and already subscribes to access e-resources through program entitled “National Library and Information Services Infrastructure for Scholarly Content (N-LIST)” funded by the Ministry of Human Resource Development under its National Mission on Education through ICT (Information Communication Technology).

The program provides our library users to access more than 2100 e-journals (including current issues with 5-10 years back files) and more than 51,000 e-books.

There is a regular practice of displaying of new arrivals to the staff and students. All the books are undergoing computerized cataloging system. The Library extends UGC Book Bank facility to the students, and by this maximum number of students are benefited.

The Library also displays all job related advertisements of competitive exam – IAS, IFS, IPS, KPSC, and Defense Services, Banking recruitments, corporate sector, etc.

#### 6.3.6 Human Resource Management

- Scope to serve as Resource persons to disseminate knowledge and expertise in the seminars, workshops organized by the college.
- Scope to disseminate knowledge and expertise in the leading services outside the college.
- To encourages to take projects and to write up articles for different International / National referred journals.
- Staff and student welfare department.
- To creates a healthy atmosphere.
- Purified water and cooler system.

#### 6.3.7 Faculty and Staff recruitment

As and when their will be a vacant position of faculty our Management newly recruited temporarily on Management payroll.

However at the beginning of the academic year HOD's of each department submit individual and departmental work-load and requirements to the principal. In the College Board meeting the principal places the staff requirement teaching and non-teaching to be filled of immediately. Advertisements for vacancies are given in the national and regional newspapers. Oral interviews are conducted in which subject experts, management members, principal and HOD's are present. The selected candidates after clearing the oral interview should also clear the demo interview.

Faculty from sister institutions of Anjuman are also invited as visiting faculty depending on the need and availability and honorarium is paid to them. As of now we have 19 - teaching and 07 non-teaching management paid employees working in our college.

#### 6.3.8 Industry Interaction / Collaboration

SWO displays the advertisement letters for jobs sent by various colleges in and around the country.

Our students are sent for various campus interviews held in various colleges for job placements by our SWO wing.

#### 6.3.9 Admission of Students

- In accordance to the Institutional Mission, none is denied admission for education, all deserving students are granted admission.
- A College Prospectus with detailed information on the pattern and type of Courses, Institutional Code of conduct, facilities available, Fee structure, etc., are provided during the time of admission.
- The Admission Committee of senior faculty members, counsel the students along with their parents/guardians during admission.
- Verification of documents by the office staff and finally admission by the principal.
- For PG students 50% university seats and 50% management seats are allotted by the concerned government departments. PGCET examination will be conducted by the university and 50% selected candidates will take admission under university quota and 50% allotted seats are given admission under management quota .

#### 6.4 Welfare schemes for

Teaching	-
Non-teaching	-
Students	-

#### 6.5 Total corpus fund generated

-
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6.6 Whether annual financial audit has been done      Yes ☒      No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt. / UGC & University	Yes	Management
Administrative	Yes	Govt. / UGC & University	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes ☒      No ☐

For PG Programmes      Yes ☒      No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Computerization of most steps in the examination system.
- Up-dating of the data on college and teachers' profile.
- Availability of information and results on University Website; In course of time, even the mark sheet will be made available through internet.
- On-line application forms for Entrance Examination.
- Issue of Hall Tickets with photograph, PRN and Seat Number and personalized Examination Schedule.
- Coding/ bar coding of the answer books.
- Model/Synoptic answers and Marking Scheme for uniformity in the assessment, moderation and revaluation.
- Scrutiny of the assessed/moderated answer books.
- Computer Operators for direct entry of marks on computers.
- Direct scanning sheets for marks to reduce errors in mark entries.
- Facility of applying for Verification of Marks, Issue of Photocopies of the Assessed Answer books, Revaluation of Answer books.
- Various reforms at administrative level to ensure speedy processing of examination steps, complaints, correspondence, issue of various certificates.
- Issue/modification of various ordinances/rules and regulations relating to the relaxation in number of permissible attempts, cancellation of ordinances, class/performance improvement, revaluation of assessed answer books etc.
- Issue of Degree Certificates to those who need them urgently.
- Strict vigilance and penal measures for curb of Lapses and Malpractices in examination.
- Use of various safety measures like scanning of photograph on Hall Ticket and Degree Certificate, high-tech stationary etc.
- On line application forms for degree certificate.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No efforts are made for autonomy

6.11 Activities and support from the Alumni Association

- Most of our passed out students are NRI based in the Middle East countries. They visit their hometown as and when they visit their hometown, they have been maintaining a good rapport with the Institution. Some of our past students are also in the Governing body. Local and visiting Alumni regularly participate in college seminars and share their views.
- The Alumnae of the college support the staff and students in several ways like giving demonstration lessons, providing feedback and giving individual counselling to our students as well as providing guidance.
- They also help in job placement of our outgoing students.

6.12 Activities and support from the Parent – Teacher Association

- There has always been close association between parents and teachers since the institution has built up a compatible relationship with the society and parents are the primary stakeholders.
- During admissions the students are compulsorily asked to come along with their parents.
- Any shortcomings by the students in the form of shortage of attendance, poor academic performance etc., are immediately informed to the respective parents and they are requested to meet the Head of the Institution for necessary action.
- Parents/Guardians are counselled at the time of admission. Parents Meet is held once or twice in an academic year and feedback for college improvement will be taken from the parents.
- Problems/difficulties/grievances are discussed and suggestions are welcomed and considered wherever necessary.

6.13 Development programmes for support staff

- The Non-teaching staff has undergone Computer training by the staff of the Computer Science Department.
- The office staffs are deputed to participate in training/workshop organised/conducted by the DCE/KUD/Management. Special computer coaching is provided for staff at other Anjuman Institutions.
- Giving periodic increment and revision of their salary.
- Giving additional skill based training as per the changing needs of the institution.
- Financial support to the children of support staff towards educational expenditure.

#### 6.14. Initiatives taken by the institution to make the campus co-friendly

- Striving to have 'Plastic Free Campus'.
- Periodic awareness talks on sustainable measures.
- Providing awareness to staff and students on the campus on Solid Waste Management.
- Celebration of 'Environment Day' and implementing awareness programmes.
- Maintaining a Garden.
- Campus cleaning by NCC and NSS student volunteers.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

innovations	impacts
1. <b>Purchase of computers for the newly established P.G.D.C.A. and M.Com Course.</b>	Due to purchase of more no. of computers for PGDCA and M.Com Labs we established the separate computer lab for PG department, which solved the problem of clash in time table of commerce and computer department. The staff and students were happy with this decision.
2. <b>Installing dust proof Green ‘Glass Boards’ to every classroom.</b>	The installation of dust proof green glass boards provided better writing efficiency to the faculty and better and clear visibility to students. Due to better visibility classes became active.
3. Provision of Writing padded chairs to the students.	Purchase of 520 Individual Writing Padded’ chairs provided the easiness and more convenient to students to sit comfortably and listen the lectures attentively and to take down the notes comfortably. This increase the teaching and learning interest of teacher and students.
4. Fixing a permanent Dais table in the Function Hall.	The installation of permanent dais table with necessary cloths and soft decorations in the function hall helps a lot to the function organizing committee and volunteers to arrange any function within a short notice systematically and accurately.
5. Installation of 15 K.V. Generator.	The constant power cut and description was affecting the academic work specially the conducting of practical at labs, Xeroxing of photo copy and to have the continuity in the work of computer department it helps a lot to run the academic activities without any interruption.
6. Organization of various functions / seminars / workshops etc.	By organizing various functions/ seminars/workshops the institution inculcated the total personality development concept in the minds of the students and created awareness among the staff to carry the further research based activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan of action decided upon at beginning of the academic year was carried out successfully with the whole hearted support of management, staff and students. The staff and students of the college co-operated and implemented all the activities as per the plans and were able to achieve all that expected outcomes i.e., in conducting / organizing/ all the activities, functions / seminars/programmes as given in 2.15.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Our institution has been continuing to adopt healthy practices as mentioned in our past records, however a few more practices have been implemented to give better quality process.

- Provide Education to all eligible students at affordable fees.
- Students to follow the dress code mentioned in the college prospectus
- Encourage individual and collective responsibility among students.
- Identifying the latent talents among the students and provide encouragement.
- Use of multi-media technology tools.
- 'Eco-Club' of the college arranges environmental awareness programmes towards environmental protection.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Celebration of 'Environment Day' and implementing awareness programmes.
- Striving to have 'Plastic free Environment'
- Periodic awareness talks on sustainable measures.
- To provide awareness to staff and students in the campus on Waste Management.
- Maintaining a Garden.
- Campus cleaning by the students.
- Vanamahotsava (Planting of saplings).
- NSS conducted Environment Awareness Programme.
- Flood Relief Campaign towards flood disasters was conducted by NCC and NSS and a sum of Rs.13642=00 was collected and sent to Flood Disaster management, Bangalore.
- Anti-Drug rally by NCC Cadets, NSS volunteers.
- NSS department conducted one week Special Annual Camp for cleaning school campus etc at Govt. Higher Primary School, Teranamakki.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Our College has a sprawling 50 acres of campus
- We have a good library with 24823 numbers of books along with daily newspapers and fortnightly magazines related to various subjects.
- The campus is equipped with 4.5 Acres of Playground.
- Adequate infrastructure by way of well ventilated and illuminated lecture rooms.
- We have active Cell of NCC to improve and motivate towards Nation building & self-discipline in students.
- Our college is also having Student Welfare Officer to guide student participation in various competitions, activities and Recruitment of students; few are placed by direct appointment immediately prior to and after completion of the degree course.
- Active Cell of NSS volunteers to serve the society and economy.
- Strong Teaching-Learning Process. More emphasis on learning in the **Teaching Learning Process** with teachers as facilitators and mentors.
- All teachers are highly committed, competent, qualified. High retention rate of the faculty members.
- Three Asst. Professors are *Ph.D.*, and few are *M.Phil*, degree holders. Some of them are doing Ph.D. They are regular contributor of research publications (nationally/ internationally), books.
- The admissions are given to all classes without any discrimination. The Commerce faculty has a remarkable strength.
- The meritorious students get endowment prizes and scholarships given by the well- wishers.
- Academic results are quite satisfactory.
- We have good infrastructure facilities for academic learning and excellence, where we have installed dust proof green Glass Board to every classroom.
- Our college has separate computer labs for UG and PG courses.
- Our college maintains good equipments of sports so that students are highly motivated and participative. Hence, we have an excellent record in Athletics and Games at University level.
- We are regularly organizing and attending Seminars, Workshops and Conferences.
- The best maintenance of the campus, student discipline, value-based educational activities; dynamic service-oriented and committed staff and good results in examinations has earned a good name & reputation for the institution.

### **Weaknesses:**

The following are some of our weaknesses on which we have to improve

- We need additional class rooms for PG.
- We need Conference/PPT Hall & Auditorium.
- The strength in our Arts and Science courses should be improved.
- We need Wi-Fi facility in our college campus.
- There is a need of separate faculty-wise staff rooms.

### **Opportunities:**

- Utilizing our vast campus available, where in we can extend our premises with value added facilities for different courses.
- To appoint faculty having PhD for PG course.
- There is a scope for faculty development programs on a regular basis.
- There is a scope for Gardening and beautification of our campus
- An opportunity to introduce PG courses in Science. (M.Sc in Mathematics, Physics or Chemistry).

### **Threats:**

- As there are no sanctions and approvals from government many talented intellectuals are not taking keen interest in teaching profession.
- Most of the meritorious and brilliant students are attracted towards commerce courses. So the strength of students opting for the studies in Arts, and Science is reduced.
- There is a lack of information systems and database systems which reduces the efficiency in administrative work and correspondence.
- In a small place like Bhatkal there are many colleges in and around, Hence there is a poor admissions in our arts and science department.

## **8.. Plans of institution for next year**

### **Plans of the Institutions for the Next year.**

Our Institution has the zeal to re-invent quality solution within the time limit. There will be a collective consciousness to upgrade and impart quality education with an aim to enhance the Institution's image. Most of the prospective plans envisioned in the past years have been successfully implemented, with the unstinted support from the Governing body. However a few shortfalls that remained behind will be attended to fulfil enthusiasm in near future. The following are some of the Infrastructural and Academic plans conceptualized for the ensuing years:

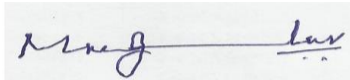
#### **A: Future Infrastructure Plans:-**

1. To replace wooden windows with Aluminium Windows of every classroom.
2. To install Smart Board to provide visual aided creative teaching to our students.
3. To replace age old wooden notice boards by modern fibre glass boards.
4. To have notice board & periodical display board (UGC) for library
5. To purchase chemical equipment's/instruments for physics, Chemistry and Computer labs (UGC).
6. To install 06KV online UPS with Batteries to computer lab.
7. To purchase carpet to function hall.
8. Installation of cooling fans in all the classrooms.
9. To purchase books for library under UGC
10. To have modern state of art E-library.
11. To subscribe E-Journals and E-Magazines.
12. To install Ten Desk Top Computers in E-Library.
13. To upgrade science faculty Labourites by purchasing additional sophisticated laboratory equipment's.
14. To renovate wash rooms to students.
15. To construct separate bathroom for the use of guest students, Athletes or sportsmen.
16. Extension and development of the existing play ground with a plan of construct a stadium.

**B: Future Academic Plans:-**

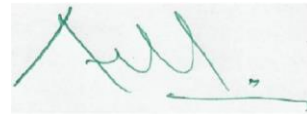
1. To organize Kannada Awareness program in association with Kannada Development pradhikara Government of Karnataka.
2. To conduct special Kannada learning course to the students
3. To inaugurate Post Graduate study centre in Commerce (M.Com)
4. To organize a National / State level two day management Fest “Anjumanii Vision-11
5. To organize special Annual NSS Camp.
6. To conduct K.U.D. 3<sup>rd</sup> Zonal Inter Collegiate cricket tournament 2010-11 (Men)
7. To organize UGC sponsored National / State level one day workshop on the theme “Knowledge Discovery and Data mining by the dept. of computer science in association with Anjuman Institute of management and computer Application Bhatkal.
8. Addition of quality books and latest journals to library.
9. To conduct Annual Athletic meet.
10. To encourage members of staff to participate in community service and extension activities.
11. Sending proposals for minor/major research projects to funding agencies.
12. To organize eco-friendly awareness programmes.

Name: Prof. M.M. Jamadar



Signature of the Coordinator, IQAC

Name: Prof. A.M. Mulla



Signature of the Chairperson, IQAC

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**CALENDAR OF EVENTS**

<b>Sl. No</b>	<b>Date</b>	<b>Events</b>
1	15.07.2009	College Re-Opening Day for Odd semester
2	05.08.2009	Staff Meeting
3	10.08.2009	Students Interaction Day- Personality Development
4	15.08.2009	Independence Day
5.	18.08.2009	Vanamahotsava (tree-plantation)
6.	20.08.2009	Istiqbal-e-Ramazaan
7	07.09.2009 to 10.09.2009	First Internal Assessment Test
8	13.09.2009	Staff Meeting- Regarding Conduct of Seminar on Multi language.
9	08.10.2009	NSS Programme – Environment Awareness Programme
10	12.10.2009 to 15.09.2009	Second Internal Assessment Test
11	17.10.2009	Flood Relief Campaign towards flood disasters.
12	02.11.2009	State Level Seminar on Kannada-Hindi-Urdu Bhasha Bandhavya & its contribution to National Integration
13	14.11.2009	Last working day for Odd Semester
14	15.11.2009 to 17.11.2009	University Examinations & Vacation
15	17.11.2009	Anti-Drug rally by NCC Cadets
16	15.11.2009	Workshop on Kannada Research Methodology.
17	12.01.2010	Visit by Local Inquiry Committee (LIC), KU Dharwad, to Sanction Affiliation for M.Com. Course.

18	12.01.2010	College Re-Opening day for Even semester
19	22.01.2010	Visit by Local Inquiry Committee, KU Dharwad, to sanction for Affiliation for MA (Kannada) and PGDCA.
20	26.01.2010	Republic Day Celebration
21	03.02.2010	Visit by Local Inquiry Committee, KU Dharwad, for permanent affiliation of Degree College.
22	18.02.2010	NSS Annual Camp from 18.2.09 to 24.02.09. held at Govt. Higher Primary School, Teranamakki.
23	28.02.2010	Staff Meeting- Formation of various committees to conduct 'Workshop' and Zonal Cricket Tournament
24	01.03.2010 to 04-03-2010	Karnatak University III Zone Cricket Tournament 2009-10. (from 1.3.10 to 4.3.10)
25	08.03.2010 to 11.03.2010	First Internal Assessment Test
26	14.03.2010	National Level Workshop on Developing Communicative Competence at under graduate level.
27	19.04.2010 to 22.04.2010	Second Internal Assessment Test
28	02.05.2010	Annual Sports Meet
29	05.05.2010	College Annual Day function
30	08.05.2010	Last Working day for Even semester
31	26-06-2010	To organize State Level Kannada Poets Meet

**SPORTS ACTIVITIES - DEPT OF PHYSICAL EDUCATION**

Sports activities form an integral part of student's career. Our students are enthusiastic sportsmen with a zeal and ambition for their best performance. Our students have participated in various Games and Athletic activities conducted by Colleges and University at Zonal and Inter-Zonal level. The following are some of the sports achievements of our students during the academic year 2009-10.

During the month of September 2009 three of our Volleyball players were sent for University selection of which Mr. Mohammed Aquib, B.Com 4<sup>th</sup> Semester was once again selected as a 'University Blue' for the second time. Mention may be made that, this is the third time in the college history, that our students have been selected as University Blues. The earlier were during the years 1979 and 2008.

During the month of October 2009 (from 28.10.2009 to 31.10.2009) our College Athletic team of ten students participated in Karnatak University Inter Collegiate Athletic Meet at R. P. D. College, Belgaum, and were success in the following events:

a	Mr.MohammedMutieAjaib	B.Com 4 <sup>th</sup> Sem	Pole-vault- Gold Medal
b	Mr.Mohammed Ali Afrad	B.Com 4 <sup>th</sup> Sem	Pole-vault- Gold Medal
c	Mr. Abdul BasitMuallimi	B.Com 4 <sup>th</sup> Sem	Javelin Throw-Silver Medal
d	Mr. Syed Uzaif. S.M.	B.Com 6 <sup>th</sup> Sem	Hammer Throw – IV place
e	Mr. Mohammed Arfath	B.Com 4 <sup>th</sup> Sem	Javelin Throw - IV place

It is for the second consecutive time in the college history that these athletic achievements have taken place by our students that has made our Institution proud.

During the month of March 2010 our college for the fifth time hosted the Karnatak University 3<sup>rd</sup> Zone Inter Collegiate Cricket tournament from 1<sup>st</sup> March to 4<sup>th</sup> March 2010. During this event Nine teams from different colleges participated and our College were the 'Runners-up' for this tournament. Our College team Captain Mr. Mohammed Rasique B.Com 6<sup>th</sup> Semester was awarded the "Best Keeper" prize and Vice captain Mr. Abdul Noor Muniri B.Com 6<sup>th</sup> Semester was adjudged as the "Best Batsman" and "Best All Rounder".

On 9<sup>th</sup> March 2010 our College Kabaddi team participated in Karnatak University 3<sup>rd</sup> Zone Inter Collegiate Kabaddi tournament held at Ankola, under the captainship of Mr. Mohammed

HammadSiddiqua B.Com 6<sup>th</sup> Semester, our College won the **Zonal Championship in Kabaddi** and Mr. Mohammed HammadSiddiqua, B.Com 6<sup>th</sup> Semester and Mr. Mohammed HammadGangawali (Vice Captain), B.Com 6<sup>th</sup> Semester were declared as “Best Rider” and “Best Catcher” respectively. Our College Kabaddi team also participated in Karnatak University Inter-Zonal Kabaddi tournament held at Mahalingpur, on 12<sup>th</sup> March 2010, but unfortunately could not reach the finals.

Our College Volleyball team participated in Karnatak University 3<sup>rd</sup> Zonal Inter Collegiate Volleyball tournament on 11<sup>th</sup> & 12<sup>th</sup> of March 2010, held at Sadashivgad, Karwar and secured IV place.

On 2<sup>nd</sup> May 2010 we organized the 42<sup>nd</sup> annual athletic meet, Janab Dr. Noor Ahmed, Principal, Anjuman Engineering College, Bhatkal was invited as a chief guest and JanabShabbarSaheb, VP I, AHM, presiding over the function. The athletic events were smoothly conducted with the co-operation of all our staff members. Mr.AbdulBasithMuallim, b.Com IV Semester and Mr Abdul Bari Khateeb of b. Com 2<sup>nd</sup> Semester were selected as College Champion 2009-10.

Mr. K. Kaleemulla  
Physical Director

Prof. M. K.Shaikh  
Chairman Sports Committee 2009-10

**STUDENT WELFARE WING**

Student Welfare Wing has been deploying its services and guidance to the students in many fields. Right from its inception the Student Welfare Wing in our college, it is rendering its services in development of students personality in the society. Many programmes in several fields like communication skills, personality developments, career guidance and also by organizing Counseling Committees for uplifting the academically backward students (Poor learners).

It is a regular practice and tradition of our college that every year we arrange 'Interaction day' to welcome "Fresher" by the senior students. On 10<sup>th</sup> of August 2009, we had a students' get-together. This colorful function was chaired by JanabD.H. Shabbarsaheb, our Management Vice-President (I) and our Principal Dr. ZamerullaSharief .

At the beginning of this academic year on 16<sup>th</sup> of August 2009 we conducted a 'Personality Development' programme. During this programme Mr. Ganesh Rane, Chairman and CEO of NIMS, Global Education U.K and his team delivered an enlightening talk on personality development. The function was presided by our Principal Dr. ZamerullaSharief.

During the holy month of Ramazan (Fasting month) we organized a function with special Enlightening lectures were given by theosophical Scholars. This time on 20<sup>th</sup> August 2009 we organized a function "Istiqbal-e-Ramazan". On this auspicious occasion MoulanaIlyasJakti delivered a lecture on importance of Holy month of Ramazan, and stressed upon students attitude towards learning and respect to the teachers and elders.

On 2<sup>nd</sup> October 2009, in view of Gandhi Jayanti along-with National Service Scheme and our Students Welfare Wing distributed fruits to the patients in the Bhatkal Government hospital and also at the 'Old Age Home', at a nearby town, Shirali.

The Student Welfare Wing along with NCC and NSS Departments of our college jointly organized "Flood Relief Fund Campaign" towards the contribution for the devastating floods in North Karnataka regions, behalf on 16 October 2009, Along with students we went into the streets of Bhatkal town and collected Relief Fund from the public as well as from the small and large establishments, businessmen etc. A total sum of **Rs.13642/-** was collected, which was handed over to Principal, who later on forwarded a Demand Draft for the same amount and sent to 'Karnataka Disaster Management', Bangalore.

Our outgoing students Mr. SayedShazadkarikal, Mr. Rathnakar.K from Commerce Dept. and Mr. VinayakJuvekar from Science Dept. have been awarded Golden JubileeCommemoration prize for their outstanding performance in their academics from Uttara Kannada District, organized by Kanara District Central Co-operative Bank Ltd. Sirsi. A cash prize of Rs 500/- was presented to each of the above students along with a citation.

Dr. Naveed. A.  
Student Welfare Officer.

**N.C.C. REPORT**

During the academic year 2009-10, the N.C.C sub-unit of our college enrolled an authorized strength of 100 cadets.

The regular National Cadet Training Parades were started from the first week of August-2009. Independence Day Parade was held on 15<sup>th</sup> Aug 2009, our cadets attended the Flag-hoisting ceremony in the college premises and our cadets also participated in the march-past at the Public Function held at Police Parade grounds Bhatkal.

A total number of 24 N.C.C cadets under the leadership of SUO Anwar Ahmed Baloor attended CATC-I(Combined Annual Training Camp-I) held at Karwar, from 16<sup>th</sup> Aug 2009 to 25<sup>th</sup> Aug 2009.

Two cadets 1) JUO MohdArif. Afrad 2) Cdt. Ahmed Nouman attended Group Republic Day Selection camp held at Belgaum, from 15<sup>th</sup> Sept 2009 to 24<sup>th</sup> Sept 2009.

Our N.C.C cadets actively participated in the “Flood Relief Fund Campaign” for the North Karnataka Districts, held on 16<sup>th</sup> October 2009 and collected a sum of **Rs 13642/-** (Rupees thirteen thousand six hundred forty two) which was handed over to our Principal, who later on forwarded a Demand Draft for the same amount and sent to ‘Karnataka Disaster Management’, Bangalore, on 21<sup>st</sup> October 2009.

Company Commander Lt. S.A. Indikar along with 30 N.C.C Cadets attended CATC-II(Combined Annual Training Camp-II) held at Karwar, from 26<sup>th</sup> Oct 2009 to 04<sup>th</sup> Nov 2009. Our cadets won the First Prize in the ‘Tug-of-War’ and the Best Demo of Pyramids during the CATC-II camp.

“Anti Drug Rally” was held on 17<sup>th</sup> Nov 2009 by our N.C.C cadets. After Inauguration by our Principal Dr S.Z. Sharief the Rally proceeded from the college premises and went in Bhatkal town via KSRTC Bus-Stand, Shamshuddin Circle and from there the Rally reached the market area and finally returned back to College Campus.

Our N.C.C cadets also actively participated in social service activities like Tree Plantation and the Campus cleaning programmes in the college campus.

Eight N.C.C cadets attended “All India Ocean to Sky Trekking Camp-2010” conducted by the Karnataka & Goa Directorate, Bangalore, held at Karwar from 24<sup>th</sup> Dec 2009 to 04<sup>th</sup> Jan 2010. They are:

- 1) JUO MohdTousique
- 2) JUO MohdArif. Afrad
- 3) Sgt. Mohd Ismail
- 4) Cdt. TouikerHussain
- 5) Cdt. Farhan Ahmed
- 6) Cdt. Zulfiquar Ahmed Pasha
- 7) Cdt. Manjunath. Naik
- 8) Cdt. MohdNasrulla

Three cadets attended “Basic Leadership Camp (SD)” held at Wardha, Nagpur (Maharashtra) conducted by the Maharashtra Directorate, from 15<sup>th</sup> Jan 2010 to 26<sup>th</sup> Jan 2010. They are:

- 1) JUO Mohd. Arif.Afrad
- 2) SgtMohd. Ismail &
- 3) CdtMohd. Hibban.

The Republic Day Parade was held on 26 Jan 2010, during this parade our cadets attended the Flag-hoisting ceremony in the College premises and they also participated in the March-past at the Public Flag-hoisting ceremony held at Police Parade ground Bhatkal. Several cadets of I and II Year Degree Course appeared for the ‘B’ & ‘C’ Certificate **Examinations**-2010, conducted at Karwar during Feb and March-2010.

**Lt. S. A. Indikar.**

**N S S REPORT - 2009-10**

The National Social Service of our College has been actively participating in social, cultural and public activities. Here I take great pleasure to give a brief report of the activities for the academic year 2009-10. In the month of August 2009 about one hundred students were enrolled as NSS volunteers.

On 15<sup>th</sup> August 2009, all the NSS volunteers participated in the Flag hoisting ceremony in view of Independence Day. On 18<sup>th</sup> August 2009, 'Vanamahotsava' (Tree plantation) programme was organized. In this programme, our Governing Body, General Secretary Mr. JukakuAbdur Rahim, was invited to inaugurate the function, our Vice President (First), Mr. D.H. Shabbir also attended the function. About ten fruit yielding saplings were planted in the college campus.

A programme on 'Environmental Awareness' was held on 8<sup>th</sup> October 2009 in the College conference hall. On this occasion Dr Syed Fasiuddin, Professor and Head, Department of Botany, Government First Grade College, Karwar, was invited as Chief Guest who delivered a lecture on the topic "Planet under Pressure". Dr. Fasiuddin highlighted the importance of conserving our earth and explained about 'Global Warming'.

DrNaveed A. Lecturer in Biology, Anjuman Pre-University College Bhatkal, was also invited as Guest of Honour who delivered a lecture on the topic "Ozone Depletion". Dr. Naveed explained the pros and cons of non-judicious usage of Chloroflurocarbons (CFC) which has been affecting the protective ozone layer of our earth.

On16<sup>th</sup> October 2009, "Flood Relief Fund Campaign" was taken up in collaboration with the NCC Wing and Students Welfare Department of our College. The campaign was a great success, an amount of Rs. 13, 642=00 was collected and remitted in the form of a Demand Draft to the Karnataka Disaster Management, Bangalore.

As per the circular received from Karnatak University Dharwad, On 23<sup>rd</sup> Jan 2010, Essay Competitions were held to commemorate the Coronation Ceremony of ShriKrishnadevaraya in our College, Prof. Gururaj M. S., Department of History Anjuman Pre-University College Bhatkal, and Prof. R.S. Nayak, Department of Kannada from our College delivered Lectures on the ShriKrishnadevaraya, achievements &his contributions literature and culture. The following students were adjudged as winners for the Essay Competitions:

- |                            |                    |
|----------------------------|--------------------|
| 1. Mr. Mohammed Siddique   | B.Sc. II Semester  |
| 2. Mr. ShamvilMohiddin     | B.Com VI Semester  |
| 3. Mr. Mohammed AsifShoupa | B.Com. IV Semester |

A District Leadership Camp was held at B.G.V.S. Arts & Commerce College, Sadashivgad, Karwar. Our following four NSS Volunteers participated at this camp:

1.Mr Prathviraj S Mahale

BA VI Semester

2.Mr Jeevottam Pai

B.Com VI Semester

3.Mr Nagendra R Naik

BA VI Semester

4.MrTirumaleshS.Gaddemane

BA IV Semester

The 7 days Annual NSS Camp was held from 18<sup>th</sup> Feb 2010 to 24<sup>th</sup> Feb 2010 at Government Higher Primary School, Kaikini. The camp was inaugurated by Hon. Mr. J.D.Naik, MLA Bhatkal. Mr. Naik highlighted the importance and awareness of Social Service and he also advised the students to educate the rural folk to make use of the various government policies exclusively for rural areas.

As a part of the Annual Camp, various cultural and social activities like ‘Shramadan’ (Selfless Service), campus cleaning, planting of saplings, Sea Shore cleaning etc., were conducted. Entertainment programmes were also held for the benefit of the public and participating NSS volunteers.

During the course of 7 days various lectures on Social Service, Nation building, Literature and Secularism, were held in the camp, by inviting Resource persons and Scholars, they are as follows:

Dr. DrK.C.Nazeer Ahmed, Anjuman Arts, Science & Commerce College Bhatkal spoke on “Role of Youth in Social Service”.

Mr. Venkatesh S Prabhu, President, BhatkalTaluka Merchants Association, Bhatkal, gave a lecture on “Role of Youth in Nation Building through Mercantile activities”.

Mr. SundreshHolennavar, Police Sub-Inspector, Murdeshwar, gave a talk on Role of Youth in Maintaining Law & Order”.

Prof Ibrahim Khan, Head, Dept of Economics, Anjuman Arts, Science & Commerce College Bhatkal, gave a lecture on “Youth and rural development”.

Prof R.S.Nayak, Dept of Kannada, Anjuman Arts, Science & Commerce College Bhatkal spoke on “Literature and Secularism”.

On 24<sup>th</sup> February 2010, the Annual Camp was concluded, by organizing a Valedictory Function, which was graced by Mr. JukakuAbdur Rahim Saheb, General Secretary, AnjumanHami-E-Muslimeen, Bhatkal. Our College Principal, Dr. Syed ZamerullaSharief presided over the function.

Prof. Manjunath A. Prabhu

NSS Officer.

**DEPARTMENT OF LIBRARY**

A Library is a hub of any educational institution where all the activities revolve and therefore is aptly called as the heart of an institution.

Our college has a spacious two storied library building which holds a precious and valuable collection of 24,417 volumes worth Rs.12,62,351.11/- in various disciplines. This year a total no. of 406 Books have been added to our library among which 333 books worth Rs. 43,298/- are for U.G, 68 Books worth Rs. 5165/- for M.A (Kan.) & 05 Books worth Rs. 1310/- is added for the P.G.D.C.A course. Our library subscribes to a total no. of 70 Periodicals of which are, 15 National and International Journals, 49 National and Regional Magazines in different languages and 06 News Letters. Apart from this, our library receives a total no. of 11 News papers (National and Local).

It is my pleasure to announce here that our management has taken up the up gradation of a separate spacious Reference/Reading room and an e-library section in the ground floor of our two storied library building which shall be equipped with all the modern facilities with latest configured computer systems.

Our library is connected to INFLIBNET and already subscribes to access e-resources through program entitled “National Library and Information Services Infrastructure for Scholarly Content (N-LIST)” funded by the Ministry of Human Resource Development under its National Mission on Education through ICT (Information Communication Technology).

The program provides our library users to access more than 2100 e-journals (including current issues with 5-10 years back files) and more than 51,000 e-books.

All the above developments hold the 5<sup>th</sup> Law of Library Science true that, “A LIBRARY IS A GROWING ORGANISM.”

**ANALYSIS OF FEEDBACK FROM STAKEHOLDERS**

**Alumni :** We organize/conduct Alumni Association Meet once or twice during an academic year. We inform them about the vision and mission of the institute. The main points of the SWOT analysis are also brought to their notice. An appeal is made to all the Alumni present in the meeting to involve/associate in all our efforts in the institutional building in any/some way best suited to them in achieving quality and excellence in all aspects. We motivate them to play an important role in helping us by way of participation, services & contributions.

**Parents :** we organize/conduct parents/guardian meet to orient them about their duties and responsibilities towards their children/wards. A printed copy of 'Our Appeal' is given to the parents before the meeting. The main points of our appeal are:

- Proper education and proper upbringing are essential in making a good, responsible and valuable citizen.
- The purpose education is shape the students into integrated personalities and it is the joint responsibility of parents teachers and management in achieving the desired results.
- We caution them about the corrupting factors, the temptations and the attractions that are harmful to the students, that trap them and make them go astray. The parents have to play an important role in keeping the vigil and take precautionary measures in protecting the youth.
- We have mentioned some simple and basic duties to be done by the parents.

On the bases of the issues/ problems /grievances discussed in the meeting and opinions and suggestions taken from the parents/guardians follow-up action is taken.

**Employers:** The feedback mechanism adopted by the employers is as follows.

- The college board secretary is directly concerned with all our welfare activities and measures. He is available on every Thursday, particularly to receive the complaints/ suggestions from staff on curricular and co-curricular aspects problems are solved based on the feedback received from members faculty and students.
- In the college board meeting held every month the Principal briefs the management on all matters related to staff and students – Teaching - Learning, discipline, facilities etc.
- Management members also pay visit to classes along with principal & vice principal and collect information during the interaction with the students. The principal is advised to solve the difficulties/problems.
- Performance Appraisal of all the members of staff is sent to the management.

- Results of all classes reviewed by the management – letters of appreciation is given to the staff members who have registered good results. For staff members whose results are not satisfactory are motivated and counseled for better performance.
- The Management members with Principal & Vice Principal regularly visit the labs to ensure the lab equipments are in good condition. They interact with the concerned HOD's & Faculty and advise the principal for follow up action based on the feedback.
- **Students :** Feedback is taken from the students by giving them 'Students Feedback Performa'. In addition to this, feedback is taken from students during the 'Students Mentoring Session' analysis of the feedback is done and follow-up action is taken. We have also put-up a Complaint/Suggestion Box for students. The feedback collected from students is considered for needful action.
- The College Board Secretary is available on every Thursday, particularly to receive the complaints/ suggestions from students on curricular and co-curricular aspects problems are solved based on the feedback received from the students.
- Students can meet the Principal, Vice Principal, SWO or the concerned HOD's if they have any problems/difficulties and make a complaint orally or in writing and get it redressed.