

ANJUMAN ARTS , SCIENCE , COMMERCE COLLEGE AND P G CENTRE , BHATKAL

MINUTES OF THE FIRST MEETING HELD ON 23-06-2018 AT 3.00 pm

Meeting - 1

Agenda:-

1. Read and confirm the minutes of the last meeting held on 31-03-2018.
2. Prepare Annual Academic calendar for the year 2018-19
3. Provide new furniture's in the class rooms.
4. Purchase reference books , journals for Library.
5. To discuss NAAC Quantitative and Qualitative data measures.
6. To conduct Social awareness programmes on important issues as per the directions of the Govt.

Minutes of the meeting :-

1. The minutes of the previous meeting were read and confirmed.
2. The academic calendar for the year 2018-19 was prepared for the implementation for effective conduct of college activities and programmes.
3. It was discussed and decided to provide 60 benches and desks for the class rooms, the amount for the purchase of new furniture's was sanctioned by the management.
4. It was decided to purchase text books, reference books and journals for the Library as per the requisition of the H O D's of various Depts. and books suggested by the Librarian.
5. The new Format of NAAC Quantitative and Qualitative data measures were discussed and it was decided to enter the data by all the Criteria co coordinators as per the new format given by NAAC .
6. It was decided to organize Social Awareness programmes / Activities as per the instructions of the Government.

Meeting - 2

ANJUMAN ARTS , SCIENCE , COMMERCE COLLEGE AND P G CENTRE , BHATKAL

MINUTES OF THE SECOND MEETING HELD ON 27-08-2018 AT 3.00 pm

Agenda:-

1. Read and confirm the minutes of the last meeting held on 23-06-2018.
2. To organize Fresher's Day , Parent-teacher and Alumni meet.
3. To conduct software training programme for the members of the staff.
4. To organize an industrial tour for B.Sc students.
5. To organize Karnatak University Dharwad intercollegiate tournament and college Annual Sports Meet

Minutes of the meeting :-

1. The minutes of the previous meeting were read and confirmed.
2. It was decided to organize Fresher's Day for First semester students during the second week of Sept 2018 and Parent-Teacher and Alumni meet during the second week of Oct 2018.
3. It was discussed to conduct a Training programme on newly installed software Jupsoft for the teaching and non-teaching staff members during the third week of Jan-2019.
4. As per the suggestions it was decided to organize an industrial tour for the B.Sc students in the month of Jan-2019.
5. It was decided to organize college Annual Sports Meet during the 4th week of Jan-2019 and Three days K U D inter collegiate Single Zone Badminton Tournament for Men and Women during the 3rd Or 4th week of Feb-2019.

Meeting – 3

ANJUMAN ARTS , SCIENCE , COMMERCE COLLEGE AND P G CENTRE , BHATKAL

MINUTES OF THE THIRD MEETING HELD ON 21-02-2019 AT 3.00 pm

Agenda:-

1. Read and confirm the minutes of the last meeting held on 27-08-2018.
2. To present the prepared AQAR report 2017-18 before the IQAC and the Staff members.
3. To conduct the resource lectures / programmes.

Minutes of the meeting :-

1. The minutes of the previous meeting held on 27-08-2018 were read and confirmed.
2. The IQAC co-ordinator along with the Criteria co-ordinators presented the prepared AQAR report 2017-18 for the review and approval to upload the same to the NAAC office online process.
3. It was decided to conduct / organize awareness programme for Fresh voters and Women's Day celebration.

Meeting - 4

ANJUMAN ARTS , SCIENCE , COMMERCE COLLEGE AND P G CENTRE , BHATKAL

MINUTES OF THE FOURTH MEETING HELD ON 14-03-2019 AT 3.00 pm

Agenda:-

1. Read and confirm the minutes of the last meeting held on 21-02-2019.
2. To conduct Workshop on G.S.T
3. To organize N.S.S camp for the academic year 2018-19.
4. To organize visit to the M.O.U. industries.
5. To organize Annual Day Celebration for the year 2018-19

Minutes of the meeting:-

1. The minutes of the previous meeting held on 21-02-2019 were read and confirmed.
2. It was decided to organize a Workshop on G.S.T. during the 4th week of March-2019.
3. It was decided to conduct a 7 Days N.S.S camp during the 3rd or 4th week of March-2019 at Govt School, Gandhinagar, Heble, Bhatkal.
4. It was decided to organize one Day industrial visit to the Ganesh Soap Factory , Shirali on Mar 2019.
5. It was decided to organize the Annual Day Celebration 2018-19 on 31-03-2019